

**Students' Grievance Redressal Feedback Form****Dear Student,**

We, the TIAS- Students' Grievance Redressal Committee shall very much appreciate and be grateful to you if you initiate the effort to fill up this feedback form. It will help us understand the TIAS-students' grievances and improve the TIAS- Students' Grievance Redressal Mechanism.

Against each statement a five-point scale is given. The five points are:

5- *Strongly Agree* (SA), 4- *Agree* (A), 3- *Neutral* (N), 2- *Disagree* (D) and 1- *Strongly Disagree* (SD).

Please choose any one of these options for each statement that best describes your response.

Please provide your feedback on our students work performance		SA 5	A 4	N 3	D 2	SD 1
1.	The grievance was redressed properly.	✓				
2.	The grievance filing process is convenient.	✓				
3.	Communication and reachability to the committee is easy.		✓			
4.	The attitude and behaviour of the SGRC is warm.	✓				
5.	My grievance was redressed in time.		✓			
6.	Grievance Redressal Mechanism is effective.	✓				
7.	GRC uses ICT Tools effectively.	✓				
8.	GRC is proactive towards its responsibility.	✓				
9.	SGRC is open for suggestions and innovations..		✓			
10.	SGRC's conduct is just, ethical with strong moral values.		✓			
Name of the Student :		Nishita Dhingra				
Program/ Class/ Section/ Shift :		BBA Ist year, Sec A, Eve. Shift				
Address :		Maglis Park, Delhi				
Contact Number :		7428034228				
Signature of the Student with date:		Nishita				
Name, Designation and Signature of the SGRC Member :		 STUDENTS' WELFARE TECNIA INSTITUTE OF ADVANCED STUDIES MADHUBAN CHOWK, ROHINI, NEW DELHI-85				

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Please provide your feedback on our students work performance		SA 5	A 4	N 3	D 2	SD 1
1.	The grievance was redressed properly.	✓				
2.	The grievance filing process is convenient.	✓				
3.	Communication and reachability to the committee is easy.		✓			
4.	The attitude and behaviour of the SGRC is warm.	✓				
5.	My grievance was redressed in time.	✓				
6.	Grievance Redressal Mechanism is effective.	✓				
7.	GRC uses ICT Tools effectively.	✓				
8.	GRC is proactive towards its responsibility.	✓				
9.	SGRC is open for suggestions and innovations..	✓				
10.	SGRC's conduct is just, ethical with strong moral values.	✓				
Name of the Student :		Sampat Bhatia				
Program/ Class/ Section/ Shift :		BMA 3 MA				
Address :		824, Pari Road, Delhi				
Contact Number :		9310417434				
Signature of the Student with date:						
Name, Designation and Signature of the SGRC Member :		 STUDENTS' WELFARE				

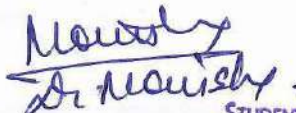
**COMPLAINT FORM FOR GRIEVANCES**

(EXCEPT RAGGING, SEXUAL HARRASSMENT, INDISCIPLINE & MISCONDUCT RELATED ISSUES)

COMPLAINANT DETAILS - RECORD & RECEIVE	
COMPLAINANT NAME	Nishita Dhingra
DETAILS OF COMPLAINANT	BBA 1st year
PHONE NUMBER OF COMPLAINANT	7428034228
ADDRESS OF COMPLAINANT	Majlis Park, Delhi
DESCRIPTION OF THE COMPLAIN WITH DATE & TIME	Trash bins bags are missing in washroom of 4th floor, PG Building
SIGNATURE OF COMPLAINANT	Nishita
COMPLAINT RECIEVED BY INCHARGE (SIGNATURE WITH DATE)	 N. Nourchy

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TO BE FILLED BY GRIEVANCE REDRESSAL COMMITTEE INCHARGE ONLY		
GRIEVANCE TYPE	1. EXAMINATION & RESULTS RELATED 2. INFRASTRUCTURE RELATED ✓ 3. CANTEEN RELATED 4. ACADEMIC ACTIVITIES RELATED 5. SPORTS, CULTURAL AND OTHER ACTIVITIES RELATED 6. OTHERS _____	
FORWARDED TO CONCERNED STAKEHOLDER WITH NAME & DESIGNATION	Admin officer, Mr. Shekhar	
VERIFICATION & ANALYSIS BY STAKEHOLDER INCHARGE		
VERIFICATION OF GRIEVANCE DONE	YES ✓	NO
INTERACTION WITH ALL STAKEHOLDERS IN THE COMPLAINT DONE	YES ✓	NO

OBSERVATION REPORT WITH DATE	Trash bin bags in waste bins must be properly restocked.	
FEEDBACK TO COMPLAINANT GIVEN	YES ☒	NO
ESCALATION REQUEST		
REQUEST RECEIVED	YES	NO ☒
REQUEST RECEIVED FROM	STAKEHOLDER INCHARGE	COMPLAINANT
ESCALATED TO		
OBSERVATION REPORT FROM ESCALATED LEVEL		
ACTION TAKEN		
SUMMARY OF ACTION TAKEN WITH DATE / TIME (IN CONSENSUS WITH GRC)	Mr. Chander Shekhar was instructed to do the needful by instructing housekeeping staff.	
SIGNATURE OF INCHARGE	 STUDENTS' WELFARE	

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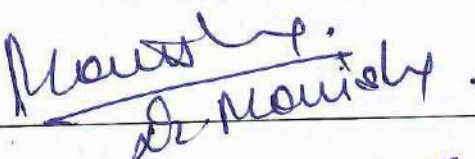
**COMPLAINT FORM FOR GRIEVANCES**

(EXCEPT RAGGING, SEXUAL HARRASSMENT, INDISCIPLINE & MISCONDUCT RELATED ISSUES)

COMPLAINANT DETAILS – RECORD & RECEIVE	
COMPLAINANT NAME	Harshita Setia.
DETAILS OF COMPLAINANT	BCA – 3 rd Year.
PHONE NUMBER OF COMPLAINANT	07988137077
ADDRESS OF COMPLAINANT	H-23. SIKKA COLONY SONIPAT.
DESCRIPTION OF THE COMPLAIN WITH DATE & TIME	There should be sanitary pads available, The Vending Machine is not sufficient.
SIGNATURE OF COMPLAINANT	<i>Harshita Setia</i>
COMPLAINT RECIEVED BY INCHARGE (SIGNATURE WITH DATE)	<i>Dr. Harish</i> 28/1/25

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GRIEVANCE TYPE	1. EXAMINATION & RESULTS RELATED 2. INFRASTRUCTURE RELATED ✓ 3. CANTEEN RELATED 4. ACADEMIC ACTIVITIES RELATED 5. SPORTS, CULTURAL AND OTHER ACTIVITIES RELATED 6. OTHERS _____	
FORWARDED TO CONCERNED STAKEHOLDER WITH NAME & DESIGNATION	Mrs. Preeti Batra.	
VERIFICATION & ANALYSIS BY STAKEHOLDER INCHARGE		
VERIFICATION OF GRIEVANCE DONE	YES ✓	NO
INTERACTION WITH ALL STAKEHOLDERS IN THE COMPLAINT DONE	YES ✓	NO

OBSERVATION REPORT WITH DATE	More vending machine is required. in girls washrooms	
FEEDBACK TO COMPLAINANT GIVEN	YES ☒	NO
ESCALATION REQUEST		
REQUEST RECEIVED	YES	☒ NO
REQUEST RECEIVED FROM	STAKEHOLDER INCHARGE	COMPLAINANT
ESCALATED TO		
OBSERVATION REPORT FROM ESCALATED LEVEL		
ACTION TAKEN		
SUMMARY OF ACTION TAKEN WITH DATE / TIME (IN CONSENSUS WITH GRC)	Ms. Preeti Batra, PRO was requested to install more vending machine in girls washroom.	
SIGNATURE OF INCHARGE	 Mouishy.	

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**TECNIA INSTITUTE OF ADVANCED STUDIES****GRADE "A" INSTITUTE**

Approved by AICTE, Ministry of HRD, Govt. of India, Affiliated to GGSIP University

Recognized Under Sec. 2(f) of UGC Act 1956

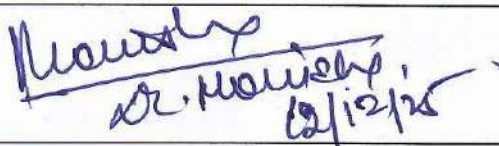
INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085Tel: 91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg.tecnia.in**COMPLAINT FORM FOR GRIEVANCES**

(EXCEPT RAGGING, SEXUAL HARRASSMENT, INDISCIPLINE & MISCONDUCT RELATED ISSUES)

COMPLAINANT DETAILS - RECORD & RECEIVE	
COMPLAINANT NAME	<i>Sampat Bhatia</i>
DETAILS OF COMPLAINANT	<i>BBA 3rd year</i>
PHONE NUMBER OF COMPLAINANT	<i>9310417434</i>
ADDRESS OF COMPLAINANT	<i>824, Ravi Bagh, Delhi</i>
DESCRIPTION OF THE COMPLAIN WITH DATE & TIME	<i>Seminars must be increased in number.</i>
SIGNATURE OF COMPLAINANT	<i>Sampat</i>
COMPLAINT RECEIVED BY INCHARGE (SIGNATURE WITH DATE)	<i>Houdy</i> <i>S. Houdy</i> <i>21/9/25</i>

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FORWARDED TO CONCERNED STAKEHOLDER WITH NAME & DESIGNATION	<i>HOD of DMS.</i>	
VERIFICATION & ANALYSIS BY STAKEHOLDER INCHARGE		
VERIFICATION OF GRIEVANCE DONE	YES ✓	NO
INTERACTION WITH ALL STAKEHOLDERS IN THE COMPLAINT DONE	YES ✓	NO

OBSERVATION REPORT WITH DATE	HOD AMS was informed regarding the issue. she ensured to increase the number of seminars & other activities.	
FEEDBACK TO COMPLAINANT GIVEN	YES ☒	NO
ESCALATION REQUEST		
REQUEST RECEIVED	YES	NO ☒
REQUEST RECEIVED FROM	STAKEHOLDER INCHARGE	COMPLAINANT
ESCALATED TO	—	
OBSERVATION REPORT FROM ESCALATED LEVEL	—	
ACTION TAKEN		
SUMMARY OF ACTION TAKEN WITH DATE / TIME (IN CONSENSUS WITH GRC)	Seminars were conducted in every class. Every teacher increased the number of online & offline seminars / webinars.	
SIGNATURE OF INCHARGE	 Dr. Manish 12/12/25	

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