

SGRC on Institute Website

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NAAC GRADE 'A' INSTITUTE (CYCLE - 1&2)
Approved by AICTE & RC (Edu) Govt. of India
Affiliated to GGS Indraprastha University & Recognized Under Sec. 17 of UGC Act 1956
INSTITUTIONAL AREA, MADHUBAN CHOWK, ROHINI, DELHI-110085

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STUDENT GRIEVANCE REDRESSAL COMMITTEES (SGRC)

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Student Grievance Redressal Committee (SGRC)

As per University Grants Commission (Redressal of Grievances of Students) Regulations, 2023

SGRC

SGRC GUIDELINES

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COMPLAINT FORM

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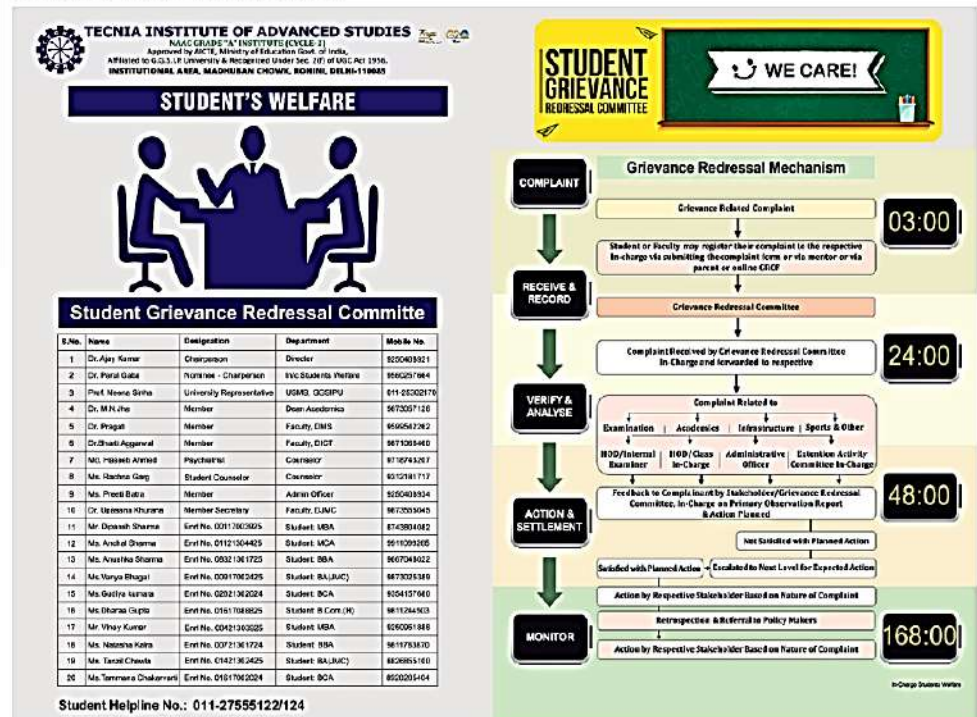
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GRIEVANCE REDRESSAL FORM

INTRODUCTION

Students Grievance Redressal Committee is to provide opportunities for redress of certain grievances of students already enrolled in any institution, as well as those seeking admission to such institutions, and a mechanism thereto i.e. Student Grievances right from admission to conferment of degree may include issues Institution making admissions contrary to admission criterion or in contravention of merit List / qualification/ eligibility, non-issue of admission prospectus, false information in prospectus, Non-recognized institutions, discrimination (on basis of caste, race, religion, disability etc), non-refund of Fee, original certificates on withdrawal, Ragging, unfair marking of attendance, debarring from exams, non-issue of Admit Cards, unfair marking, delayed Results, issues related to Marksheet/ Degree, harassment etc.



STUDENT GRIEVANCE REDRESSAL COMMITTEE
WE CARE!



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SGRC CONSTITUTION

PARTICULARS	2021	2022	2023	2024	2025	2026
Notification Regarding Nominating of Student Representative in GRC	Download	Download	Download	Download	Download	Download
Declaration of Result of Student Representative in SGRC	Download	Download	Download	Download	Download	Download
Student's Representative Notification	Download	Download	Download	Download	Download	Download
SGRC Notification	Download	Download	Download	Download	Download	Download

Student Grievance Redressal Committee (SGRC)

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SGRC COMMITTEE

CONTENTS / TITLE	DOWNLOADS
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❖ GRC Reconstitution Notification 2025-26 (1 st January)	Download
❖ SGRC Committee Notification 2025-26	Download
❖ Notice of Availability of Student Counselor 2025-26	Download
❖ SGRC Committee Notification 2024-25	Download
❖ Notice of Availability of Student Counselor	Download
❖ Re-constitution of the Grievance Redressal Committee	Download
❖ Student's Grievance Redressal Committee (SGRC)	Download
❖ Dr. H.L. Nagaraja Murthy, Student Counselor	Download
❖ Mohd Haseeb Ahamad, Student Counselor	Download
❖ Ms. Keenika Arora, Student Counselor	Download
❖ Empanelment Student Counselor for SGRC & Student Mentor	Download



STUDENT HAND **BOOK**

MBA | MCA | BBA | BCA | B.COM (H) | BA(J&MC)

Student Support Welfare & Development Cell

TIAS personal tutoring activities aim to help in developing one's full academic and personal potential. The faculty helps students to integrate into the Institute, academically and socially, at an early stage. Course Coordinators and Mentors provide academic and personal support and, in some instances, developmental advice, on a planned and regular basis, usually through individual and group counselling. The system is reviewed semester wise to take account of students' feedback and get advice on academic and personal matters affecting their study through.



These committees function in accordance with the statutory provisions laid down by the Hon'ble Supreme Court of India.

Grievance Redressal

Dr. Monisha (Chairperson)
Dr. M.N. Jha
Dr. Preeti Jindal
Md. Hasib
Dr. H.L. Nagaraja Murthy
Mr. Chandra Shekhar
Mrs. Preeti Batra (Member Secretary)

Anti Ragging Squad

Dr. Monisha (Chairperson)
Dr. M.N. Jha
Dr. Pooja Sharma
Dr. Sandeep Kumar
Dr. Gopal Thakur
Dr. Archana Dixit
Dr. Nivedita
Mr. Chandra Shekhar

The Squad shall take periodic rounds particularly at the time of admission and ensure that no case of ragging takes place. It shall also ensure that suitable posters/banners in accordance with the direction of Hon'ble Supreme Court of India are put on key locations in the institute.

Internal Complaint Committee

Dr. Monisha (Chairperson)
Dr. Sandeep Kumar
Dr. Nivedita
Mrs. Preeti Batra
Dr. Shaheen Bano
Dr. Pooja Sharma (Member Secretary)

In Order to ensure decency at work place, this committee shall appropriately deal with any complainant received on this matter.

SC/ST Committee

Ms. Meenakshi Azad (Chairperson)
Dr. Monisha
Dr. Sandeep Kumar
Dr. Rubeena Bano
Ms. Shradha Jain
Ms. Shikha Yadav
Ms. Isha Sharma

Student Helpline No.

Email:- Studentswelfare@tecnia.in; pro@tecnia.in
Ph. 011-27551212/122

Scholarships / Financial Assistance

For EWS / MCM / NSP



Code of Conduct for Students

- Students are expected to conduct in a disciplined way at all times while in campus, in a manner that befits executives in the making.
- They are expected to be in Institute every day and on time for each class, as per the academic time-table, class tests examinations.
- They should ensure a minimum of 75 percent attendance during each semester in all subjects.
- Students are expected to read notices/circulars displayed on the notice board. Students must carry their Identity card inside the campus.
- Students are expected to be punctual for their classes, seminars and assessment test etc.
- Carrying/using mobile phones in academic areas like classrooms, corridors, library, lab etc. is strictly prohibited.
- Students are expected to maintain silence in the academic buildings to maintain the decorum and, any deviant behaviour such as hooting, whistling, loitering etc. will be treated as an instance of indiscipline.
- Students should not indulge in any kind of ragging or activities leading to harassment of any kind towards fellow students.
- Political activity in any form is not permitted on the campus. Unauthorized meetings, propaganda work, processions or fund collections are forbidden within the campus, hostels, and outside the campus.

