# TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC GRADE "A" INSTITUTE (CYCLE-2)
Approved by AICTE, Ministry of Education Govt. of India,
Affiliated to G.G.S.I.P. University & Recognized Under Sec. 2(f) of UGC Act 1956.
INSTITUTIONAL AREA, MADHUBAN CHOWK, ROHINI, DELHI-110085


**Ref. No. TIAS/Dir.Off./2025-26/32** **Date: 01.01.2026**

**NOTIFICATION**

**Sub: Re-constitution of the Grievance Redressal Committee**

With reference to the subject cited above, the previous committee completed its tenure on 31st December, 2025, and the ongoing committee, which has been functional until 31st December, 2027, has now been reconstituted.; Reference AICTE Approval Process Handbook 2021; Regarding Grievance Redressal Committee norms for Essential and Desirable requirements for Technical Institution; Director, TIAS has approved the re-constitution of Grievance Redressal Committee as per AICTE Regulation, 2019 vide F.No.1-101/PGRC/AICTE/ Regulation/2019 dated 07.11.2019.

Consequent of the reassignment of the previous members to other responsibilities, and in order to include the University Representative, Director, TIAS, on the recommendation of the In-charge of Student Welfare, is pleased to approve the reconstitution of the committee.

Student Grievance Redressal Committee for the remaining period i.e. 31st December, 2027 is as under:

| S.No | Name | Designation | Department | Mobile Number |
|---|---|---|---|---|
| 1 | Dr. Ajay Kumar | Chairperson | Director | 9250408921 |
| 2 | Dr. Monisha | Nominee - Chairperson | In/c Students Welfare | 9467926449 |
| 3 | Dr. Anil Kumar | University Representative | USMS, GGSIPU | 011-25302170 |
| 4 | Dr. M.N.Jha | Member | Dean Academics | 9873057126 |
| 5 | Dr. Pragati | Member | Faculty DMS | 9599542262 |
| 6 | Ms. Bharti Aggarwal | Member | Dept. of ICT | 9871066460 |
| 7 | Md. Haseeb Ahmed | Psychiatrist | Counselor | 9718743207 |
| 8 | Ms. Rachna Garg | Student Counselor | Counselor | 9312181717 |
| 9 | Mr. Chander Shekhar | Member | Admin Officer | 8527075873 |
| 10 | Dr. Upasana Khurana | Member Secretary | Dept. of BA(JMC) | 9873555045 |

***Tenure** : 1st January, 2026 to 31st December, 2027*

Student Grievance Redressal Committee
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85

**Dr. Monisha**
**In/c Students' Welfare**

Digitally Signed by Dr. Ajay Kumar
Organization: TECNIA INSTITUTE OF ADVANCED STUDIES
Date: 2026.10.24 17:26:17
Reason: Approve this document
Location: New Delhi

**Copy to All the members of SGRC including:**

1. Director-TIAS for information
2. Dean Academics
3. Member Secretary- SGRC
4. In-charge Students Welfare
5. HOD - MBA, BBA, BJMC, MCA, BCA for information to all the students.
6. IQAC
7. IT Dept. for uploading on the website

# TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC GRADE "A" INSTITUTE (CYCLE-2)
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INSTITUTIONAL AREA, MADHUBAN CHOWK, ROHINI, DELHI-110085


**Ref. No. TIAS/Dir.Off./2025-26/01A** **Date: 01.07.2025**

## NOTIFICATION

**Sub: Re-constitution of the Grievance Redressal Committee**

With reference to the subject cited above, the previous committee completed its tenure on 1st July 2025, and the ongoing committee, which has been functional until 30th June 2026, has now been reconstituted.; Reference AICTE Approval Process Handbook 2021; Regarding Grievance Redressal Committee norms for Essential and Desirable requirements for Technical Institution; Director, TIAS has approved the re-constitution of Grievance Redressal Committee as per AICTE Regulation, 2019 vide F.No.1-101/PGRC/AICTE/ Regulation/2019 dated 07.11.2019.

Consequent of the reassignment of the previous members to other responsibilities, and in order to include the University Representative, Director, TIAS, on the recommendation of the In-charge of Student Welfare, is pleased to approve the reconstitution of the committee.

Student Grievance Redressal Committee for the remaining period i.e. upto 30th June, 2026 is as under:

| S.No | Name | Designation | Department | Mobile Number |
|---|---|---|---|---|
| 1 | Dr. Ajay Kumar | Chairperson | Director | 9250408921 |
| 2 | Dr. Monisha | Nominee - Chairperson | In/C Students Welfare | 9467926449 |
| 3 | Dr. Anil Kumar | University Representative | USMS, GGSIPU | 011-25302170 |
| 4 | Dr. M.N.Jha | Member | Dean Academics | 9873057126 |
| 5 | Dr. Pragati | Member | Faculty DMS | 9599542262 |
| 6 | Ms. Bharti Aggarwal | Member | Dept. of ICT | 9871066460 |
| 7 | Md. Haseeb Ahmed | Psychiatrist | Counselor | 9718743207 |
| 8 | Ms. Rachna Garg | Student Counselor | Counselor | 9312181717 |
| 9 | Mr. Chander Shekhar | Member | Admin Officer | 8527075873 |
| 10 | Ms. Swati Gupta | Member Secretary | Dept. of BA(JMC) | 8090685667 |

***Tenure**: 1st July, 2025 to 30th June, 2027*

Student Grievance Redressal Committee
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85

**Dr. Monisha**
**In/c Students' Welfare**

Digitally Signed by Dr. Ajay Kumar
Organization: TECNIA INSTITUTE OF ADVANCED STUDIES
Date: 2026.10.24 17:26:17
Reason: Approve this document
Location: New Delhi

# TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC GRADE "A" INSTITUTE (CYCLE-1)
AFFILIATED TO NAAC A++ GGSIP UNIVERSITY
Approved by AICTE, Ministry of Education, Govt. of India, & Recognized Under Sec. 2(f) of UGC Act 1956.
Institutional Area, Madhuban Chowk, Rohini, Delhi-110085

## STUDENT'S WELFARE



## Student Grievance Redressal Committee

| S. No. | Name | Designation | Department | Mobile Number |
|---|---|---|---|---|
| 1 | Dr. Ajay Kumar | Chairperson | Director | 9250408921 |
| 2 | Dr. Monisha | Nominee-Chairperson | In/c Student Welfare | 9467926449 |
| 3 | Dr. Anil Kumar | University Representative | USMS, GGSIPU | 011-25302170 |
| 4 | Dr. M. N. Jha | Member | Dean Academics | 9873057126 |
| 5 | Dr. Pragati | Member | Faculty DMS | 7065819480 |
| 6 | Ms. Bharti Aggarwal | Member | Faculty ICT | 9871066460 |
| 7 | Md. Haseeb Ahmed | Psychiatrist | Counselor | 9718743207 |
| 8 | Dr. H. L. Nagaraja | Psychologist | Counselor | 9891091998 |
| 9 | Mr. Chandra Shekhar | Member | Admin Officer | 8527075873 |
| 10 | Mr. Rachit Gupta | Enrl No. 00317003924 | Student: MBA | 8750498049 |
| 11 | Ms. Tanisha Chauhan | Enrl No. 06017002024 | Student: BCA | 9868318522 |
| 12 | Mr. Navya Vashisht | Enrl No. 00217001723 | Student: BBA | 7015731667 |
| 13 | Mr. Amul | Enrl No. 71417002423 | Student: BAJMC | 8076834226 |
| 14 | Mr. Arnav Dua | Enrl No. 01517002022 | Student: BCA | 8826825267 |
| 15 | Ms. Sarika Jaiswal | Enrl No. 00217003924 | Student: MBA | 8826208856 |
| 16 | Tathastu Arora | Enrl No. 00621301723 | Student: BBA | 9711875151 |
| 17 | Anshika | Enrl No. 00321302423 | Student: BAJMC | 9311528857 |
| 18 | Ms. Swati Gupta | Member Secretary | Faculty BAJMC | 8090685667 |

**Student Helpline No.: 011-27555122/124**




## Grievance Redressal Mechanism

**COMPLAINT**
- Grievance Related Complaint
- Student or Faculty may register their complaint to the respective In-charge via submitting the complaint form or via mentor or via parent or online GRCF

**RECEIVE & RECORD** — 03:00
- Grievance Redressal Committee
- Complaint Received by Grievance Redressal Committee In-Charge and forwarded to respective

**VERIFY & ANALYSE** — 24:00
- Complaint Related to
  - Examination → HOD/Internal Examiner
  - Academics → HOD/Class In-Charge
  - Infrastructure → Administrative Officer
  - Sports & Other → Extention Activity Committee In-Charge

**ACTION & SETTLEMENT** — 48:00
- Feedback to Complainant by Stakeholder/Grievance Redressal Committee, In-Charge on Primary Observation Report & Action Planned
- Not Satisfied with Planned Action
- Escalated to Next Level for Expected Action ← Satisfied with Planned Action
- Action by Respective Stakeholder Based on Nature of Complaint

**MONITOR** — 168:00
- Retrospection & Referral to Policy Makers
- Action by Respective Stakeholder Based on Nature of Complaint

In-Charge Students Welfare