



TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC GRADE "A" INSTITUTE (CYCLE-2)

Approved by AICTE, Ministry of Education Govt. of India,
Affiliated to G.G.S.I.P. University & Recognized Under Sec. 2(f) of UGC Act 1956.
INSTITUTIONAL AREA, MADHUBAN CHOWK, ROHINI, DELHI-110085

Ref.NO. TIAS/SWC/2025-26/055

Date: 27.3.2026

Notice

Subject: Inviting applications for financial assistance to the Students under Economically Weaker Section (EWS) Scheme of the University for the year-2025-26.

Opening Date of Scheme: 24.03.2026

Closing Date of Scheme: 12.04.2026

The Directorate of Students' Welfare invites online applications from the students of the GGS Indraprastha University (University Schools of Studies/Centre & Affiliated Institutes) belonging to the Economically Weaker Section of the Society for grant of financial assistance under the EWS scheme of the University for the year 2025-26. Manual application will not be accepted. Applicants must read the instructions carefully before proceeding to fill the form. Only eligible students can apply.


Mr. Mayank Arora
Nodal Officer -Scholarship

Copy to:-

- 1) Director TIAS for Information
- 2) IQAC, TIAS for Information
- 3) Dean- Academics TIAS for Information
- 4) HOD, MBA, TIAS- 1st & 2nd Shift
- 5) HOD, BBA, TIAS- 1st & 2nd Shift
- 6) HOD, BA(JMC), TIAS- 1st & 2nd Shift
- 7) HOD, BCA, TIAS- 1st & 2nd Shift
- 8) HOD, MCA, TIAS-1st & 2nd shift

F. No. 36(3)2024/DSW/EWS/2024/2026-1165

Dated: 24.03.2026

NOTICE

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ELIGIBILITY CONDITIONS:

- i) The applicant should be a regular student of the University.
- ii) EWS Financial Assistance Scheme for the year 2025-26 will be given to the students of USS/Centre/Affiliated Institutes who will fulfill the following conditions:

- a. The income of the family from all sources, to which the applicant belong should not be more than Rs. 2,50,000/- per annum. (Income Certificate Issued by SDM/Equivalent Officer nominated by the Centre/State Government)

Only eligible candidates will be called by the O/o DSW for personal interaction with student & their parents/guardian (alongwith original documents) before the committee duly constituted by the Competent Authority.

- iii) Following students/applicants shall not be eligible for grant of financial assistance under this scheme:
 - a) The students admitted through the Management Quota.
 - b) The student who has failed in any of the subjects in any of the semesters on the last date of submission of application form.
 - c) The applicant detained in any semester examination of the course due to shortage of attendance.
 - d) The applicant penalized by the University or the institutes for any act of indiscipline during the course.

DOCUMENTS REQUIRED:

- i) Duly filled submitted application form.
- ii) Copy of the family Income Certificate issued by the Area SDM/Equivalent Officer nominated by the Centre/State Government. The date mentioned on the Income Certificate should be valid as per the Govt. norms on the date of issue of the notice of EWS Scheme.
- iii) An Affidavit in prescribed format attested by public notary by the applicant if he/she is more than 18 years age or by the guardian of the applicant if he/she is less than 18 years of age.
- iv) The University Admission Slip & seat allotment letter issued at the time of Counseling/admission.
- v) Marksheets of all previous academic qualifications starting from class-X.
- vi) In case of passout students, copy of all semesters' marksheet.
- vii) Copy of latest fee receipts issued by the University/Institutes.
- viii) In case the Candidate/Parents/Guardian is disabled or suffering from chronic illness, the certificate for the same to be furnished.
- ix) Single girl child or transgender candidates to submit the affidavit/relevant certificate.
- x) Copy of Aadhaar Card of student and seeding of aadhaar with the bank account of the student.
- xi) Copy of passbook and a cancelled cheque of saving bank account of applicant for remittance of financial assistance, if granted by the University, directly to the student's bank account. The Bank Account should be

in the name of student. Name of student, bank account no. & IFSC Code must be mentioned on the copy of passbook/cheque.

- xii) Letter of recommendation for consideration of the request for grant of financial assistance issued by the Dean / Principal/ Director as generated online.
- xiii) All the documents, testimonials submitted with the application form should be self attested and duly verified by the Dean/Director/Principal.

Important Instructions for students to submit offline application form

The last date for submission of online application form by the students of the University is 12.04.2026

Step1: Register yourself on the web portal.

Step2: New applicants to go through the registration process by the CET Roll No. and year /Enrolment No. Save your User ID and Password for future use.

Step3: After completion of registration process, login to your account.

Step4: The applicants who have registered themselves for last year under the online scheme of EWS, they will login through their User ID and Password as saved for last year.

Step5: In case forget password, contact concerned officer/ faculty deputed for this purpose by the Director/ Principal.

Step6: Apply and fill up the all personal information, bank details, qualification, family details, locality & accommodation. After filling all information, click the button final submission. The edit option will not be allowed after final submission, therefore, ensure that all information is correct.

Step7: Take a print out of online submitted application and attach all requisite documents as per the guidelines and check list.

Step8: Submit duly signed print out of online submitted application along with all requisite documents to respective USS/Centre/Affiliated Institute on or before 14.04.2026

Important Instruction for USS/Centre/Affiliated Institute for online verification and recommendation:

The last date for recommending the applications online by the USS/Centre/Affiliated Institutes is 15.04.2026 and physically submission of applications in the DSW office is 17.04.2026. All nodal officers are advised to recommend or reject the applications online on day-to-day basis.

Step 1: Login to your account through User ID and password as provided by the DSW office.

Step 2: Receive application online in respect of students who have submitted applications physically, check the eligibility criteria as laid down in the guidelines and verify the details of student.

Step3: In case of rejection, mention the reason, take a printout of rejection letter and return it along with application form to the student within three days from the date of physically submission of application.

Step4: If found application is complete in all aspects, recommend the application and fill up the fee particulars of student online. After recommendation, take a print out of recommendation letter and attach it with the application of student.

Step5: Forward the applications of students along with all requisite documents and duly signed & stamped recommendation letter and a list of recommended students to the DSW office before the last date for submission, i.e., 17.04.2026

Note:

1. Every applicant shall be required to submit the application form with all requisite documents on or before the closing date of this scheme to the Dean/Director in case of University Schools of Studies/Centre and Director/Principal in case of Affiliated Institutes for onward forwarding and submission to the Directorate of Students' Welfare.
2. No application will be accepted directly from the students/parents or by post. All the applications should be filled up online and forwarded by the Dean/Director USS/Centre & Director/Principal of Affiliated Institute to the Director, Students' Welfare.
3. The guidelines of the EWS Scheme, details of required documents can be downloaded from the University's website, i.e., www.ipu.ac.in under the link of Students' Welfare-EWS.
4. The Dean/Director, USS/Centre & Director/Principal of Affiliated Institute must ensure that all requisite documents have been enclosed along with the application form and all the information given by the student has been verified from the office records.

5. Applicants furnishing false information and or forged/fabricated documents shall be subjected to strict disciplinary action including criminal prosecution as per the law.
6. The date of personal interaction with the students & their parents/guardian shall be displayed on the website www.ipu.ac.in. All the applicants are advised to access the University's website at regular intervals for latest updates. No separate information addressed to individual applicants shall be sent by post or communicated telephonically.

Meenu Kapoor 24/03/2026
(Prof. Meenu Kapoor)
Director, Students' Welfare

Copy to:-

1. All Deans/Director, USS/Centre, GGSIPU
2. All Directors/Principals of the Affiliated Institutes of the University.
3. Project Director, UITS with a request to please upload the notice on the University website under the link of Directorate of Students' Welfare.
4. AR to VC for information of the Hon'ble Vice Chancellor.
5. AR to Registrar for information of the Registrar.
6. Guard File.

(Please circulate the notice among all students)

Gaurav Talan
(Dr. Gaurav Talan)
Associate Director, SW

Important Instruction for students to submit online application:

Online portal will be opened with effect from 24.03.2026

The last date for submission of application online by the students of the University is 12.04.2026

The last date for submission of application (Hardcopy) by the students in USS/Centre/Affiliated Institutes 14.04.2026

The last date for recommending the applications online by the USS/Centre/Affiliated Institutes is 15.04.2026

Physical submission of applications in the DSW office by the USS/Centre/Affiliated Institutes is 17.04.2026



Directorate of Students' Welfare
Guru Gobind Singh Indraprastha University
Sector-16 C, Dwarka, Delhi-110078 Website: <http://ipu.ac.in>
(A state University established by the Govt of NCT of Delhi)



F. No. 36(3)(1)2024/DSW/EWS-2024-25/2026/1164

Dated 24.03.2026

**FINANCIAL ASSISTANCE TO THE STUDENTS UNDER
ECONOMICALLY WEAKER SECTION (EWS) SCHEME**

1. INTRODUCTION

The University has introduced the scheme to grant financial assistance to the students of the University belonging to the Economically Weaker Sections of the society. The purpose of the scheme is to enhance the accessibility of students belonging to Economically Weaker Section of the Society in the higher education. The University has evolved an objective and transparent mechanism to assess the eligibility of the students for this scheme.

2. THE KEY FEATURES OF THE SCHEME

- i) The scheme is open to all the students of the University who fulfil the eligibility criteria as laid down herein below.
- ii) In this scheme, a duly constituted committee of the University assesses the economic condition/financial requirements of the applicants' parents/family and based on its recommendation grants financial assistance to such students. The Committee takes into account factors like the livelihood pattern of the family, the locality of habitation of the family, the nature and number of dependents, the socio-economic strata of the family, the financial needs of the student and the family, the state of health of the dependents of the family, the nature of schooling and academic merit of the applicant and such other relevant parameters on which the economic condition and the financial needs of the family/applicant may be assessed. In certain cases, the committee may recommend physical inspection of the home and the living standard of the family to assess the economic condition.
- iii) The maximum limit of financial assistance given to an applicant will not be more than Rs.50,000/- in an academic session.
- iv) The submission of application for consideration of the request for financial assistance does not *per se* create any right in the applicant for the grant of financial assistance. In all cases, the grant of financial assistance is subject to fulfilment of eligibility criteria for grant of financial assistance, the consideration of the duly constituted committee and the approval of the Competent Authority. The decision of the Competent Authority shall be final and no request for reconsideration of the recommendation of the committee and the decision of the Competent Authority shall be entertained.

3. ELIGIBILITY CONDITIONS:

- i) The applicant should be a regular student of the University.
- ii) EWS Financial Assistance Scheme will be given to the students of USS/Centre/Affiliated Institutes who will fulfill the following conditions:
 - a. The income of the family from all sources, to which the applicant belong should not be more than Rs. 2,50,000/- per annum.(Income Certificate Issued by SDM/Equivalent Officer nominated by the Centre/State Government)

Only eligible candidates will be called by the O/o DSW for personal interaction with student & their parents/guardian (alongwith original documents) before the committee duly constituted by the Competent Authority.

- iii) An applicant availing any kind of financial assistance or scholarship from any other sources of the Government or otherwise shall be eligible for grant of financial assistance. However, in all such cases, the

amount of financial assistance being availed by the applicant from other sources shall be deducted from the total amount of financial assistance recommended by the committee under the EWS scheme.

- iv) Following students/applicants shall not be eligible for grant of financial assistance under this scheme:
- The students admitted through the Management Quota.
 - The student who has the status of failure in any of the subjects in any of the semesters on the last date of submission of application form.
 - The applicant detained in any semester examination of the course due to shortage of attendance.
 - The applicant penalized by the University or the institutes for any act of indiscipline during the course.

4. DOCUMENTS REQUIRED:

- Duly filled online submitted application form.
- Copy of the family Income Certificate issued by the Area SDM/Equivalent Officer nominated by the Centre/State Government. The date mentioned on the Income Certificate should be valid as per the Govt. norms on the date of issue of the notice of EWS Scheme.
- An Affidavit in prescribed format attested by public notary by the applicant if he/she is more than 18 years age or by the guardian of the applicant if he/she is less than 18 years of age.
- The University Admission Slip & Seat allotment letter issued at the time of Counseling/admission.
- Marksheets of all previous academic qualifications from class-X.
- In case of old students, copy of all semesters' examination marksheets of the University.
- Copy of latest fee receipts issued by the University/Institutes.
- In case the Candidate/Parents/Guardian is disabled or suffering from chronic illness, the certificate for the same to be furnished.
- Single girl child or transgender candidates to submit the affidavit/relevant certificate.
- Copy of Aadhaar Card of student and seeding of aadhaar with the bank account of the student.
- Copy of passbook and a cancelled cheque of saving bank account of applicant for remittance of financial assistance if granted by the University directly to the student's bank account. The Bank Account should be in the name of student. Name of student, bank account no. & IFSC Code must be mentioned on the copy of passbook/cheque.
- Letter of recommendation for consideration of the request for grant of financial assistance issued by the Dean / Principal/ Director as generated online.
- All the documents, testimonials submitted with the application form should be self attested and duly verified by the Dean/Director/Principal.

5. SUBMISSION OF APPLICATION FORM

- Duly filled application form online with all requisite documents should be submitted to the Dean/Director in the case of USS/Centre and Director/Principal in the case of affiliated institutes on or before the closing date for submission of application.
- No application will be accepted directly from the applicants/parents. All applications should be forwarded to the Directorate of Students' Welfare through proper channel.
- It shall be the duty of the Dean/Director/Principal:
 - To online record the statement of recommendation which may include the statement of non-recommendation. Wherever, the case is not recommended for grant of financial assistance, a justification should be recorded for not recommending the case.
 - To forward all applications, which have been submitted to the Directorate of Students' Welfare, before the last date. The Directorate of Students' Welfare shall not be responsible for any delay in forwarding of the application form by the Dean/Director/Principal and in all such cases of late submission, the consideration for grant of financial assistance may be denied.
 - To check, scrutinize and verify the eligibility of the applicant and the documents based on which the eligibility is claimed. It should be ensured that all the documents submitted with the application are well tagged to avoid any loss of papers.
 - The applications of ineligible applicants may be rejected online at the level of Dean/Director/Principal. In all such cases of rejection, the statement stating the reason of rejection should be stated online and return the same to the applicant within 3 days of submission of application. Any applicant not satisfied by the decision of rejection may appeal to the Director, Students' Welfare within 7 days of the communication of rejection.

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 - To forward all applications, which have been submitted to the Directorate of Students' Welfare, before the last date. The Directorate of Students' Welfare shall not be responsible for any delay in forwarding of the application form by the Dean/Director/Principal and in all such cases of late submission, the consideration for grant of financial assistance may be denied.
 - To check, scrutinize and verify the eligibility of the applicant and the documents based on which the eligibility is claimed. It should be ensured that all the documents submitted with the application are well tagged to avoid any loss of papers.
 - The applications of ineligible applicants may be rejected online at the level of Dean/Director/Principal. In all such cases of rejection, the statement stating the reason of rejection should be stated online and return the same to the applicant within 3 days of submission of application. Any applicant not satisfied by the decision of rejection may appeal to the Director, Students' Welfare within 7 days of the communication of rejection.

- c) Only complete applications of the eligible students will be accepted through proper channel in the Directorate of Students' Welfare before last date for submission of applications.

6. PROCEDURE FOR CONSIDERATION OF APPLICATION

- i) All applications received in the Directorate of Students' Welfare through Dean/Director/Principal shall be notified on the University's website, i.e., www.ipu.ac.in
- ii) The applicants and their parents/guardians shall be required to appear before the committee as per the schedule and venue notified on the University's website by the Directorate of Students' Welfare. The schedule of interaction shall be notified on the university's website, i.e., www.ipu.ac.in. No personal or separate communication/information to this effect shall be given to the applicants.
 - a) The applicants and their parents/guardians should be present before the committee for justification of grant of financial assistance. The applicant shall be required to produce all relevant documents in original based on which the justification for grant of financial assistance is made.
 - b) The applicant shall also be required to produce the documents in original based on which the eligibility for claim of financial assistance is made.
 - c) The applicant should carry a self attested copy of all the documents based on which the eligibility and the request for grant of financial assistance is made.
- iv) The applicants who do not appear before the committee on scheduled date and time, will forfeit their claim of financial assistance under EWS Scheme. No request for personal appearance before committee will be considered after the scheduled date.
- v) The list of applicants who are approved for financial assistance by the Competent Authority under this scheme shall be notified on the University's website. No separate intimation shall be given to the applicants who are recommended/not recommended for financial assistance under this scheme by the committee.
- vi) All the applicants, who apply under this scheme, are advised to access the website on regular intervals for updates. No separate information shall be sent by post or conveyed telephonically.

7. GUIDELINE FOR THE COMMITTEE:

1. The committee should consider the request of applicants for grant of financial assistance keeping in view the purpose and objective of the scheme.
2. The committee should assess the economic condition of the applicant based on specific criteria and information thereof provided in Part-II of the application form.
3. In cases where the applicants who have been granted financial assistance in previous year(s), the committee should consider the extent of financial assistance on the basis of academic performance subject to fulfilment of the laid down eligibility criteria of the scheme. Wherever, the committee finds the beneficiaries of the scheme doing outstanding academic performance, it should consider the grant of financial assistance appropriately to motivate the applicant.
4. In case of 'single girl child' applicants, the committee should consider it appropriately for financial assistance to promote the overall gender justice and women empowerment in the society subject to fulfilment of laid down eligibility criteria of the scheme.

Meenu Kapoor
(Prof. Meenu Kapoor)
Director, Students' Welfare

24/03/2026

Copy to:

1. All Deans/Director, USS/Centre, GGSIPU
2. All Directors/Principals of affiliated institutes
3. Asstt. Registrar to the Vice Chancellor -for information of the Hon'ble Vice Chancellor.
4. Asstt. Registrar to the Registrar -for information of the Registrar.
5. Project Director, UITS with a request to upload the Notice on the University's website under Students' Welfare link.
6. Guard file

(Dr. Gaurav Talan)
Associate Director (SW)