



# TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC GRADE "A" INSTITUTE (CYCLE-2)

Approved by AICTE, Ministry of Education Govt. of India,  
Affiliated to G.G.S.I.P. University & Recognized Under Sec. 2(f) of UGC Act 1956.  
INSTITUTIONAL AREA, MADHUBAN CHOWK, ROHINI, DELHI-110085.

Bachelor of Business Administration (BBA)  
Academic Session: 2026-2027

Ref.No.: TIAS/2025-26/DMS/BBA/13a

Date:01.04.2026

## NOTICE

Kind Attn: BBA 4<sup>th</sup> Semester Students (Shift I & II)

Subject: Regarding Summer Training/ Field-Based Training/ Apprenticeship

All BBA 4<sup>th</sup> Semester Students are hereby informed that they are required to undergo practical Training of six to eight weeks in an Approved Business/Industrial/Service organization as part of their Academic curriculum.

Code No.	Paper	Type	L	TIP	Credits
BBA 327	Summer Training/ Field-Based Training/ Apprenticeship	Internship	-	-	4

Students must ensure the following:

- Every Student has to compulsorily do Summer Internship/Apprenticeship/Field Based Training in the industry after fourth semester and has to submit the certificate of Training/Apprenticeship.
- Every Student has to submit a spiral bind report to showcase the work done and learning during the Summer Internship/Field Based/Apprenticeship and must appear for End Term Viva.
- The duration of the Training/Apprenticeship will be 6-8weeks
- Evaluation of the Internship will be as follows:
  - Internal Assessment - 40 Marks
  - External Assessment (Viva Voce) - 60 Marks

Dr. Ruboena Bano

Research Project Coordinator

Dr. Archana Dixit

HoD-BBA

BBA-TIAS

Copy:

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Dr. Pooja Sharma

Associate Dean/ HoD-DMS

Asso. Dean, Dept. of Mgt. Sc.  
Tecnia Institute of Advanced Studies