



TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC GRADE "A" INSTITUTE (CYCLE-2)

Approved by AICTE, Ministry of Education Govt. of India,
Affiliated to G.G.S.I.P University & Recognized Under Sec. 2(f) of UGC Act 1956.

INSTITUTIONAL AREA, MADHUBAN CHOWK, ROHINI, DELHI-110085

Ref. No: TIAS/SWC/2025-26/03

Date: 01.07.2025

NOTIFICATION

Sub: Reconstitution of Committee for SC/ST

Reference to the Notification Ref. No.- TIAS/Dir. Off./2022-23/SC/ST/40 of dated 16.03.2023 and the Approval Process Handbook 2023-24; Appendix-6; Norms for essential and Desirable Requirements of the Technical Institution; 6.1 Essential requirements for Technical institutions under the point 3 for establishment of Committee for SC/ST (As per the Scheduled Caste and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, No.33 of 1989, dated 11.09.1989; Pg. No. -1/8

The Director, TIAS, has approved the re-constituted SC/ST Committee for the Institute comprising of the following members:

S.No.	Name	Department	Department	Mobile Number
1	Ms. Meenakshi Azad	Chairperson	Faculty, DMS	9718562964
2	Dr. Monisha	In/c Students' Welfare	Faculty, DMS	9467926449
3	Dr. Sushma Bahuguna	Member	HoD ICT	9811345938
4	Dr. Gopal Thakur	Member	Faculty, BA(JMC)	9213131038
5	Dr. Rubeena Bano	Member	Faculty, DMS	9911085093
6	Ms. Sumita Thukral	Member	Faculty, ICT	9315337580
7	Mr. Amit Sharma	Member	Faculty, BA(JMC)	9990388777
8	Ms. Isha Sharma	Member	Student Counselor	8447235491
9	Ms. Sarika Jaiswal	Student Representative	MBA Student	8826208856
10	Mr. Ambooj	Student Representative	BBA Student	7011746171
11	Mr. Suraj Parashar	Member Secretary	Faculty, DMS	9354830079

Tenure: 1st July, 2025- 30th June, 2027

The Functions of the committee for SC/ST shall be:


1. To constitute a committee for SC/ST as per the provision of Scheduled Caste and Scheduled Tribe (Prevention of atrocity act) 1989 No.33 of 1989 date 11 September 1989 and implement its objectives in just and fair manner.
2. To create awareness that any discrimination on grounds of religion, race, caste, sex or place of birth is strictly prohibited.
3. To identify the data pertaining to the SC/ST and to provide, equal opportunity for growth.
4. To look in to individual grievances of atrocity and of deprivation of safeguards issues based on review of Committee for SC and ST
5. To familiarize them with various financial schemes so that they may be benefitted from such schemes by way of workshop to create awareness on "Financial Scheme Awareness Programme" For Socio Economic Development of SC&ST.
6. To make provisions for providing information regarding various scholarship scheme time

to time and provide assistance to fill the form for different scholarship scheme in govt. Scholarship portals through nodal officer.

7. To register as member of NSP 2.0 Portal and E-District Portal for providing scholarship support to

the students belonging to SC/ST and appraise the house about the cases.

8. To appraise the house about the cases received for any individual grievances of atrocity to SC and ST.
9. To appraise the members about the recommendations contained in the Annual Report 2015-16 of National Commission for Scheduled Castes (NCSC), Govt. of India comprising of IX Chapters and 342 pages for Compliance Report point wise be prepared for onward submission to UGC through University annually.


Dr. Monisha
In/C Student Welfare
Students' Welfare
TEONIA INSTITUTE OF ADVANCED STUDIES
MADHUBAN CHANDI ROAD, NEW DELHI-85

Dr. Monisha
In/c Students Welfare



TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC GRADE "A" INSTITUTE (CYCLE-2)

Approved by AICTE, Ministry of Education Govt. of India,
Affiliated to G.G.S.I.P. University & Recognized Under Sec. 2(f) of UGC Act 1956.

INSTITUTIONAL AREA, MADHUBAN CHOWK, ROHINI, DELHI-110085

Ref. No.: TIAS/SCST/2025-26/02

Date: 1st August, 2025

SC/ST COMMITTEE

MEETING NOTICE

Subject: SC/ST Committee Meeting on 06.08.2025

It has been decided that the SC/ST Committee meeting will be held with all committee members on issues related to:

1. Introduction and Review of Previous Meeting Minutes
2. Addressing Grievances of SC/ST Students and Staff
3. Any Other Matter

We request all the members to kindly make themselves available for the smooth conduct of The SC/ST Committee as per the following details:

Date: 6th August 2025

Time: 11:00 AM

Venue: Conference Room, PG Building, TIAS

SC/ST Committee
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi-85

Suraj Parashar
Member Secretary
SC/ST Committee

Copy to:

1. All Committee Members
2. Heads of Departments (MBA, BBA, B.Com(H), BA(JMC), MCA & BCA)
3. In-Charge – Student Welfare
4. ITC Head – For uploading on the institute website
5. Student Notice Board



TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC GRADE "A" INSTITUTE (CYCLE-2)

Approved by AICTE, Ministry of Education Govt. of India,
Affiliated to G.G.S.I.P. University & Recognized Under Sec. 2(f) of UGC Act 1956.

INSTITUTIONAL AREA, MADHUBAN CHOWK, ROHINI, DELHI-110085

Ref. No.: TIAS/SCST/2025-26/03

SC/ST Committee Minutes of Meeting

Date: 6th August, 2025

Time: 11:00 AM

Venue: Conference Hall, PG Building

Chairperson: Ms. Meenakshi Azad

Members Present:

1. Ms. Meenakshi Azad - Chairperson
2. Dr. Monisha - Member
3. Dr. Sushma Bahuguna – Member
4. Dr. Gopal Thakur – Member
5. Dr. Rubeena Bano - Member
6. Ms. Sumita Thukral – Member
7. Mr. Amit Sharma - Member
8. Ms. Isha Sharma – Member
9. Mr. Amit Sharma – Member
10. Ms. Sarika Jaiswal – MBA Student
11. Ms. Ambooj – BBA Student
12. Mr. Suraj Parashar – Member Secretary

Agenda:

1. Introduction and Review of Previous Meeting Minutes
2. Addressing Grievances of SC/ST Students and Staff
3. Any Other Matter

Minutes:

1. **Review of Previous Meeting Minutes:** The Chairperson, Ms. Meenakshi Azad, welcomed all members and underscored the significance of the committee's role in safeguarding the welfare and rights of SC/ST students and staff. The committee reviewed the minutes of the previous meeting, and the same were approved without modifications.

2. **Addressing Grievances:** Members discussed various concerns raised by SC/ST students and staff. The committee noted that a dedicated Grievance Redressal Cell is already functioning within the institute. It was agreed that the existing cell will further streamline its processes to ensure timely, transparent, and sensitive handling of matters pertaining specifically to SC/ST stakeholders. The committee emphasized the need to enhance awareness about the cell's procedures and accessibility among students and staff.
3. **Any Other Matters:** The committee also explored ideas for organising awareness programmes aimed at informing students and staff about their rights, entitlements, and benefits under reservation policies. These initiatives will be planned and implemented in the upcoming academic term.

The meeting concluded with the Chairperson, Ms. Meenakshi Azad, expressing her appreciation for the active participation and constructive suggestions offered by all members. She reaffirmed the committee's commitment to ensuring the effective execution of the decisions taken.



SC/ST Committee
Terna Institute of Advanced Studies
Bhadrasan Ghosia, Rohini, Delhi - 65

Suraj Parashar
Member Secretary
SC/ST Committee



Ref. No.: TIAS/SCST/2025-26/04

Date: 9th August, 2025

SC/ST Committee Action Taken Report

1. Approval of Previous Minutes:

Action Taken:

The minutes of the previous meeting were reviewed, approved, and duly recorded without any modifications.

Outcome:

The approved minutes have been documented and circulated among all committee members for reference and continuity of action.

2. Addressing Grievances of SC/ST Students and Staff:

Action Taken:

The existing Grievance Redressal Cell of the institute has been strengthened to more effectively address issues pertaining to SC/ST students and staff. An online grievance submission and tracking portal has been made more easily accessible. Additionally, a monthly review mechanism has been instituted to monitor the status and resolution of submitted grievances, if any.

Outcome:

No grievances have been received to date through the existing mechanism. However, the enhanced system ensures readiness, transparency, and accessibility for all SC/ST stakeholders, and the committee will continue to monitor submissions regularly.

3. Follow-up Actions:

Action Taken:

Specific responsibilities have been allocated to designated committee members to oversee the implementation of initiatives discussed in the meeting. Monitoring processes have been initiated to ensure systematic progress. A comprehensive progress report has been scheduled for presentation in the next committee meeting.

Outcome:

Responsibilities have been effectively delegated, and regular follow-ups are being conducted. Implementation is progressing smoothly, and a structured review will be presented at the forthcoming meeting.

SC/ST Committee
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi-85

Suraj Parashar
Member Secretary
SC/ST Committee