



TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC GRADE "A" INSTITUTE (CYCLE-2)

Approved by AICTE, Ministry of Education Govt. of India,
Affiliated to G.G.S.I.P University & Recognized Under Sec. 2(f) of UGC Act 1956.
INSTITUTIONAL AREA, MADHUBAN CHOWK, ROHINI, DELHI-110085

Ref. No: TIAS/SGRC/2025-26/36

Date: 12.01.2026

Action Taken Report (ATR) **Student Grievance Redressal Committee (SGRC)**

Agenda 1: Review of Previous Meeting Agendas and Action Taken Report

The committee reviewed the agendas and action points of the previous SGRC meeting. It was noted that no pending grievances were reported. The committee agreed to continue monitoring student-related concerns on a regular basis.

Agenda 2: Welcoming of the Newly Appointed Member Secretary

Dr. Upasana Khurana was formally welcomed as the newly appointed Member Secretary of the SGRC. The committee acknowledged her appointment and extended full support for effective functioning of the grievance redressal mechanism.

Agenda 3: Requirement of Enhanced Research Mentoring and Research Paper Guidance

Faculty members of all departments were advised to actively mentor and guide students in research activities. Faculty will assist students in research methodology, identification of research areas, and preparation and publication of research papers in reputed journals and conferences.

Agenda 4: Non-functioning of Front Lift

It was informed that the front lift is currently under maintenance. To ensure accessibility, the two back lifts in the PG Building are operational and are being used by students until the front lift becomes functional.

Agenda 5: Requirement of Higher Configuration Computers in Laboratories

The Admin Officer was contacted regarding the requirement of upgraded laboratory systems. It was confirmed that an order has already been placed for 180 high-configuration computers with Intel i7 (8th Generation) specifications for laboratory use.

The above actions have been initiated to effectively address the grievances raised by students. The committee will continue to monitor the progress of the implemented measures to ensure timely and satisfactory resolution.

Student Grievance Redressal Committee
Tecnia Institute of Advanced Studies
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Dr. Upasana Khurana
Member Secretary
Student Grievance Redressal Committee