



TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC GRADE "A" INSTITUTE (CYCLE: 2)
Approved by AICTE, Ministry of Education Govt. of India,
Affiliated to G.G.S.I.P. University & Recognized Under Sec. 2(f) of UGC Act 1956.
INSTITUTIONAL AREA, MADHUBAN CHOWK, ROHINI, DELHI-110085

INTERNAL QUALITY ASSURANCE CELL

Ref No.: TIAS/IQAC/2024-25/04

Date: 6th June'2025

Session: 2024-25

Notice

It is to inform that 50th Internal Quality Assurance Cell (IQAC) meeting will be held on Wednesday, 11 June 2025 in the Conference Room, Tecnia Institute of Advanced Studies, Delhi.

Agenda Points:

1. To confirm the 49th IQAC minutes of meeting (MoM) held on 13th February 2025.
2. To confirm the Action Taken Report on 49th IQAC meeting held on 13th February 2025.
3. Planning for the Next Semester – Academic Year 2025-26.
4. Review of NAAC Peer Team Visit – May 16–17, 2025.
5. Discussion on the Admission Process – Academic Session 2025–26.
6. Review of Academic Closure – Academic Session 2024–25.
7. Enhancement of Teaching–Learning Processes.


Dr. Ajay Kumar

(Chairperson IQAC & Director, TIAS)


Coordinator
Internal Quality Assessment Cell (IQAC)
Tecnica Institute of Advanced Studies
New Delhi, 110085


Dr. Abhishek Kumar
(Dean IQAC, TIAS)

CC:

- Dr. Ajay Kumar, Director, TIAS
- Dr. Abhishek Kumar, Dean (IQAC), TIAS
- Dr. Madhavendra Nath Jha, Dean (Academics), TIAS
- Dr. Sushma Bahuguna, Professor, HoD, Information Comm. & Technology, TIAS
- Dr. Shivendu Kumai Rai, Associate Professor, HoD Dept. Journalism & Mass Comm., TIAS
- Dr. Pooja Sharma, Associate Professor, HoD Dept. Management Sciences, TIAS
- Dr. Sheenu Arora, Associate Professor, Dept. of Management Science, TIAS
- Ms. Preeti Batra, Administrative Office, TIAS
- Mrs. Sandhya Srivastava, General Secretary, Health & Education Society, TIAS
- Dr. Bharat Jha, Secretary, Padma Vibhushan, Aditya Nath Jha Memorial Trust
- Ms. Shivani Khandelwal, Research Analyst, Dean Research Services Pvt. Ltd
- Mr. Adnan Ahmad, MBA (2022-24 Batch), TIAS
- Ms. Mansi Sharma, BA(JMC) (2022-25 Batch), TIAS
- Mr. Ishan Taneja, MD/CEO, UAS International, New Delhi
- Dr. Aditya Sharma, Advisor, Teerthanker Mahaveer University, Moradabad
- Mr. Nandish Vashistha, Director, IPRGENIX, Noida



TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC GRADE "A" INSTITUTE (CYCLE-2)
Approved by AICTE, Ministry of Education Govt. of India,
Affiliated to G.G.S.I.P. University & Recognized Under Sec. 2(f) of UGC Act 1956.
INSTITUTIONAL AREA, MADHUBAN CHOWK, ROHINI, DELHI-110085

INTERNAL QUALITY ASSURANCE CELL

Ref No.: TIAS/IQAC/2024-25/04

Date: 11th June '2025

Minutes of the 50th Internal Quality Assurance Cell (IQAC) meeting held on Wednesday, 11 June 2025 in Conference Room, Tecnia Institute of Advanced Studies, Delhi

The following members were present during this meeting.

Name of Person	Position / Role
Dr. Ajay Kumar, Director, TIAS	Chairperson
Dr. Abhishek Kumar, Dean (IQAC), TIAS	Member Secretary, IQAC
Internal Teachers	
Dr. Madhavendra Nath Jha, Dean (Academics), TIAS	Member
Dr. Sushma Bahuguna, Professor, HoD, Information Comm. & Technology	Member
Dr. Shivendu Kumai Rai, Associate Professor, HoD Dept. Journalism & Mass Comm.	Member
Dr. Pooja Sharma, Associate Professor, HoD Dept. Management Sciences	Member
Dr. Sheenu Arora, Associate Professor, Dept. of Management Science, TIAS	Member
Internal Senior Administrative Officers	
Ms. Preeti Batra, Administrative Officer	Member
Management Representative	
Mrs. Sandhya Srivastava, General Secretary, Health & Education Society	Member
Local Society Representative	
Dr. Bharat Jha, Secretary, Padma Vibhushan, Aditya Nath Jha Memorial Trust	Member
Alumni Representative	
Ms. Shivani Khandelwal, Research Analyst, Dean Research Services Pvt. Ltd.	Member
Students Representative	
Mr. Adnan Ahmad, MBA (2022-24 Batch), TIAS	Member
Ms. Mansi Sharma, BA(JMC) (2022-25 Batch), TIAS	Member
Industry Representative	
Mr. Ishan Taneja, MD/CEO, UAS International, New Delhi	Member
Academic Experts External	
Dr. Aditya Sharma, Advisor, Teerthanker Mahaveer University, Moradabad	Member
Mr. Nandish Vashistha, Director, IPRGENIX, Noida	Member

With the permission of the Chairperson of IQAC, Dr Ajay Kumar, Dean (IQAC), Dr. Abhishek Kumar, extended a warm welcome to all members present at the 150th IQAC Meeting of Tecnia Institute of Advanced Studies.

Coordinator
Internal Quality Assurance Cell (IQAC)
Tecnica Institute of Advanced Studies
New Delhi-110085

The Dean (IQAC) also welcomed the internal and external invitees, for their participation in the meeting. He further appraised the members through the agenda items, focusing on a comprehensive review and reflection of the quality assurance initiatives and academic activities undertaken by the Institute during the Academic Year 2024-25.

Item No. 50.1: To confirm the 49th IQAC minutes of meeting (MoM) held on 13th February 2025.

Dean (IQAC), informed that the Minutes of 49th IQAC meeting, held on 13th February 2025, was presented to the IQAC members. The members thereafter provided the feedback on the scheduled meeting.

Resolution

Resolved that the meeting minutes held on 13th February 2025, be and are hereby confirmed.

Item No. 50.2: To confirm the Action Taken Report on 49th IQAC meeting held on 13th February 2025.

Dean (IQAC) confirmed on the action taken on various agenda related to 49th IQAC Meeting on like research initiatives, infrastructure development plans, stakeholder feedback analysis and ATRs and collaborative initiatives. Review of metric level data on upcoming NAAC visit was also taken into account.

Resolution

It is resolved that the actions taken on the 49th IQAC meeting held on 13 February 2025, be and are hereby noted.

Item No. 50.3: Planning for the Next Semester – Academic Year 2025-26

The Chairperson (IQAC) initiated preparations for the semester commencing in August 2025. Dr. M. N. Jha presented the proposed Academic Calendar, covering key dates for class commencement, internal assessments, final examinations, and convocation. Members emphasized aligning curriculum updates with industry relevance and regulatory guidelines.

It was agreed that the Academic Calendar, Time Table, and Faculty Workload Plan be finalized by the first week of July 2025.

Resolution

It was resolved that HoDs of Management Sciences (DMS), Information and Communication Technology (DICT), and Journalism and Mass Communication (DJMC) shall submit finalized academic calendar and timetables and faculty workload plans to the Dean's Office by the first week of July 2025. The Academic Council will approve the Academic Calendar in its forthcoming meeting. The IQAC will circulate a standard lesson plan template to ensure uniform course delivery.

Coordinator
Internal Quality Assessment Cell (IQAC)
Technia Institute
New Delhi-110085



Item No. 50.4: Review of NAAC Peer Team Visit – May 16–17, 2025

Dean (IQAC) presented report on NAAC Peer Team Visit (May 16-17, 2025) for Cycle-2. He expressed appreciation for the coordinated efforts of all departments. The report provide an insight about positive feedback of committee, commending the institution's student-centric initiatives, infrastructure quality, and effective IQAC functioning. Suggestions included enhancing interdisciplinary research output and industry collaborations.

As the official NAAC report is awaited, members discussed the need to formulate a post-visit action plan to address potential recommendations/ suggestions from Peer Team.

Resolution

It was resolved that a Post-NAAC Action Plan shall be constructed upon receipt of the final NAAC report. All departments shall conduct a SWOT analysis based on their self-evaluation of the NAAC visit. The IQAC will organize a debriefing session in mid-July 2025 to review the report findings and plan strategies for the next assessment cycle.

https://drive.google.com/drive/folders/1oXiMnGp1bPcyW2JcZFrDxFxYt_RDH_wk

Item No. 50.5: Discussion on the Admission Process – Academic Session 2025–26

Head of Admissions, presented an update on the ongoing admission process, mentioning an increase in the aspirants/ applications compared to the previous year. The members appreciated the active role of faculty members in facilitating the process and recommended their continued engagement.

Resolution

It was resolved that the Admissions Department should initiate a dedicated helpline support system and be monitored to ensure timely resolution of admission-related queries. Dedicated faculty members and HODs shall provide program-specific guidance during counselling sessions to assist prospective students in making informed decisions.

Item No. 50.6: Review of Academic Closure – Academic Session 2024–25

Dean (IQAC) discussed about the template of the Departmental Closure Report for academic session 2024–25. It was also recommended that departments should conduct a closure review along with IQAC to identify performance gaps and design remedial measures for the next academic year.

Resolution

It was resolved that departmental closure report should be submitted along with supporting documents for 2024–25. Based on report, IQAC will review and inform about the performance gaps and suggest remedial measures against the Academic Closure Report.

Coordinator
Internal Quality Assessment Cell (IQAC)
Tecnia Institute of Advanced Studies
New Delhi-110085

Item No. 50.7: Enhancement of Teaching–Learning Processes

The members proposed introducing specialized electives in Artificial Intelligence (AI), Machine Learning (ML), Cybersecurity, and Digital Media to align with current industry trends. It was also suggested to integrate Value-Added Courses (VACs) through SWAYAM, MOOCs, industry-led workshops and certification programmes in to boost employability.

Resolution

It was resolved that new specializations electives will be review and introduced from the next session. VAC courses supported by industry workshops and certification programs, be integrated into the curriculum.

The meeting ended with a vote of thanks to all the members.



Dr Abhishek Kumar

Dean (IQAC)

Coordinator
Internal Quality Assessment Cell (IQAC)
Tecnia Institute of Advanced Studies
New Delhi-110085



Dr Ajay Kumar

Chairperson, IQAC

Date: 16/ 06/2025



TECNIA INSTITUTE OF ADVANCED STUDIES

GRADE "A" INSTITUTE

Approved by AICTE, Ministry of Education, Govt. of India, Affiliated to G.G.S.I.P. University
Recognized Under Sec. 2(f) of UGC Act 1956.

INSTITUTIONAL AREA, MADHUBAN CHOWK, ROHINI, NEW DELHI-110085

Tel: 91-11-27555121, E-Mail : director@ias@tecnia.in, Website : www.iaspg.tecnia.in



UKAF-CD-011



ISO 50001

INTERNAL QUALITY ASSURANCE CELL

Ref No.: TIAS/IQAC/2024-25/04

Date: 18th June '2025

Action Taken Report (ATR) on 50th IQAC Meeting Minutes of Tecnia Institute of Advanced Studies, Delhi

Academic Year: 2024-25

S.No.	Item No. / Agenda	Resolution	Action Taken / Remarks
1	Item 50.3. Planning for the Next Semester – Academic Year 2025-26	HoDs of DMS, DICT, DJMC to submit finalized Academic Calendar, Time Table, and Faculty Workload Plan to Dean's Office by first week of July. Academic Council to approve the calendar. IQAC to circulate standard lesson plan template	Academic Calendar, Time Table, and Workload Plan submitted on schedule. Academic Council approved calendar and IQAC shared lesson plan template with faculty.
2	Item 50.4. Review of NAAC Peer Team Visit – May 16-17, 2025	Post-NAAC Action Plan has to be prepared based on NAAC Peer Team Visit final report. Departments to conduct SWOT analysis and submit to IQAC	The SWOT analysis process is scheduled across TIAS with the assistance of IQAC.

Coordinator
Internal Quality Assessment Cell (IQAC)
Tecnia Institute of Advanced Studies
New Delhi-110085

(Handwritten signature)

3	<p>Item 50.5</p> <p>Discussion on Admission Process – Academic Session 2025–26</p>	<p>Admissions Department to maintain helpline/email support. HODs and faculty to provide program-specific guidance during counselling.</p>	<p>Helpline/email system strengthened.</p> <p>The faculty responsibility matrix was designed by the Dean (Academics) for guiding students during counselling.</p>
4	<p>Item 50.6</p> <p>Review of Academic Closure – Academic Session 2024–25</p>	<p>Departments to submit closure reports with supporting documents. IQAC to review and suggest remedial measures.</p>	<p>All departments submitted reports to IQAC.</p> <p>IQAC reviewed the report and provided the performance gaps and thereafter suggested remedial measures.</p>
5	<p>Item 50.7</p> <p>Enhancement of Teaching–Learning Processes</p>	<p>The IQAC meeting suggested introducing new specializations electives in AI/ML, Cybersecurity, Digital Media. It also suggested to introduce VAC through MOOCS and SWAYAM</p>	<p>New specializations sent to the Academic Council for review and approval.</p> <p>VAC courses were suggested to be scheduled/ integrated via MOOCS/ SWAYAM.</p>

Dr. Abhishek Kumar

Dean (IQAC)

Coordinator
Internal Quality Assessment Cell (IQAC)
Teenia Institute of Advanced Studies
New Delhi-110085

Dr. Ajay Kumar

Chairperson, IQAC