

**Students' Grievance Redressal Feedback Form****Dear Student,**

We, the TIAS- Students' Grievance Redressal Committee shall very much appreciate and be grateful to you if you initiate the effort to fill up this feedback form. It will help us understand the TIAS-students' grievances and improve the TIAS- Students' Grievance Redressal Mechanism.

Against each statement a five-point scale is given. The five points are:

5- Strongly Agree (SA), 4- Agree (A), 3- Neutral (N), 2- Disagree (D) and 1- Strongly Disagree (SD).

Please choose any one of these options for each statement that best describes your response.

Please provide your feedback on our students work performance		SA 5	A 4	N 3	D 2	SD 1
1.	The grievance was redressed properly.	✓				
2.	The grievance filing process is convenient.	✓				
3.	Communication and reachability to the committee is easy.		✓			
4.	The attitude and behaviour of the SGRC is warm.	✓				
5.	My grievance was redressed in time.		✓			
6.	Grievance Redressal Mechanism is effective.	✓				
7.	GRC uses ICT Tools effectively.	✓				
8.	GRC is proactive towards its responsibility.	✓				
9.	SGRC is open for suggestions and innovations..		✓			
10.	SGRC's conduct is just, ethical with strong moral values.		✓			
Name of the Student :		Nishita Dhingra				
Program/ Class/ Section/ Shift :		BBA Ist year, Sec A, Eve. Shift				
Address :		Maglis Park, Delhi				
Contact Number :		7428034228				
Signature of the Student with date:		Nishita				
Name, Designation and Signature of the SGRC Member :		 Dr. Manish STUDENTS' WELFARE TECNIA INSTITUTE OF ADVANCED STUDIES MADHUBAN CHOWK, ROHINI, NEW DELHI-85				

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1.	The grievance was redressed properly.		✓			
2.	The grievance filing process is convenient.	✓				
3.	Communication and reachability to the committee is easy.	✓				
4.	The attitude and behaviour of the SGRC is warm.	✓				
5.	My grievance was redressed in time.	✓				
6.	Grievance Redressal Mechanism is effective.	✓				
7.	GRC uses ICT Tools effectively.	✓				
8.	GRC is proactive towards its responsibility.	✓				
9.	SGRC is open for suggestions and innovations..	✓				
10.	SGRC's conduct is just, ethical with strong moral values.	✓				

Name of the Student :	Harshita Selia
Program/ Class/ Section/ Shift :	BCA / 3 rd Year / Evening / A
Address :	# H-23 Sikka Colony, Sonapat
Contact Number :	07988137077
Signature of the Student with date:	Harshita
Name, Designation and Signature of the SGRC Member :	Dr. Harshita In-charge Student STUDENTS' WELFARE



TECNIA INSTITUTE OF ADVANCED STUDIES

GRADE "A" INSTITUTE

Approved by AICTE, Ministry of HRD, Govt. of India, Affiliated to GGSIP University
Recognized Under Sec. 2(f) of UGC Act 1956

INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085
Tel: 91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg.tecnia.in



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Please provide your feedback on our students work performance		SA 5	A 4	N 3	D 2	SD 1
1.	The grievance was redressed properly.	✓				
2.	The grievance filing process is convenient.	✓				
3.	Communication and reachability to the committee is easy.		✓			
4.	The attitude and behaviour of the SGRC is warm.	✓				
5.	My grievance was redressed in time.	✓				
6.	Grievance Redressal Mechanism is effective.	✓				
7.	GRC uses ICT Tools effectively.	✓				
8.	GRC is proactive towards its responsibility.	✓				
9.	SGRC is open for suggestions and innovations..	✓				
10.	SGRC's conduct is just, ethical with strong moral values.	✓				
Name of the Student :		Sampat Bhatia				
Program/ Class/ Section/ Shift :		BBA 3 MA				
Address :		824, Pari Bagh, Delhi				
Contact Number :		9310417434				
Signature of the Student with date:						
Name, Designation and Signature of the SGRC Member :						

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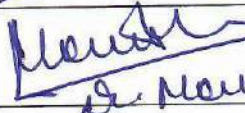
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COMPLAINT FORM FOR GRIEVANCES

(EXCEPT RAGGING, SEXUAL HARRASSMENT, INDISCIPLINE & MISCONDUCT RELATED ISSUES)

COMPLAINANT DETAILS – RECORD & RECEIVE		
COMPLAINANT NAME	Nishita Dhingra	
DETAILS OF COMPLAINANT	BBA Ist year	
PHONE NUMBER OF COMPLAINANT	7428034228	
ADDRESS OF COMPLAINANT	Majlis Park, Delhi	
DESCRIPTION OF THE COMPLAIN WITH DATE & TIME	Trash bins bags are missing in washroom of 4th floor, PG Building	
SIGNATURE OF COMPLAINANT	Nishita	
COMPLAINT RECIEVED BY INCHARGE (SIGNATURE WITH DATE)	 STUDENTS' WELFARE TECNIA INSTITUTE OF ADVANCED STUDIES MADHUBAN CHOWK, ROHINI, NEW DELHI-85	
TO BE FILLED BY GRIEVANCE REDRESSAL COMMITTEE INCHARGE ONLY		
GRIEVANCE TYPE	1. EXAMINATION & RESULTS RELATED 2. INFRASTRUCTURE RELATED ✓ 3. CANTEEN RELATED 4. ACADEMIC ACTIVITIES RELATED 5. SPORTS, CULTURAL AND OTHER ACTIVITIES RELATED 6. OTHERS _____	
FORWARDED TO CONCERNED STAKEHOLDER WITH NAME & DESIGNATION	Admin officer, Mr. Shekhar	
VERIFICATION & ANALYSIS BY STAKEHOLDER INCHARGE		
VERIFICATION OF GRIEVANCE DONE	YES ✓	NO
INTERACTION WITH ALL STAKEHOLDERS IN THE COMPLAINT DONE	YES ✓	NO

OBSERVATION REPORT WITH DATE	Trash bin bags in waste bins must be properly restocked.	
FEEDBACK TO COMPLAINANT GIVEN	YES ☒	NO
ESCALATION REQUEST		
REQUEST RECEIVED	YES	☒ NO
REQUEST RECEIVED FROM	STAKEHOLDER INCHARGE	COMPLAINANT
ESCALATED TO		
OBSERVATION REPORT FROM ESCALATED LEVEL		
ACTION TAKEN		
SUMMARY OF ACTION TAKEN WITH DATE / TIME (IN CONSENSUS WITH GRC)	Mr. Chander Shekhar was instructed to do the needful by instructing housekeeping staff.	
SIGNATURE OF INCHARGE	 STUDENTS' WELFARE	

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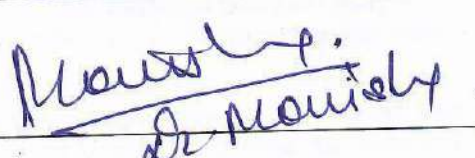
COMPLAINT FORM FOR GRIEVANCES

(EXCEPT RAGGING, SEXUAL HARRASSMENT, INDISCIPLINE & MISCONDUCT RELATED ISSUES)

COMPLAINANT DETAILS – RECORD & RECEIVE	
COMPLAINANT NAME	Harshita Setia.
DETAILS OF COMPLAINANT	BCA – 3 rd Year.
PHONE NUMBER OF COMPLAINANT	07988137077
ADDRESS OF COMPLAINANT	H-23. SIKKA COLONY SONIPAT.
DESCRIPTION OF THE COMPLAIN WITH DATE & TIME	There should be sanitary pads available, The Vending Machine is not sufficient.
SIGNATURE OF COMPLAINANT	<i>[Signature]</i>
COMPLAINT RECIEVED BY INCHARGE (SIGNATURE WITH DATE)	<i>[Signature]</i> Dr. Harishp. 28/1/25

STUDENTS' WELFARE
TECNIA INSTITUTE OF ADVANCED STUDIES
MADHUBAN CHOWK, ROHINI, NEW DELHI-85

TO BE FILLED BY GRIEVANCE REDRESSAL COMMITTEE INCHARGE ONLY		
GRIEVANCE TYPE	1. EXAMINATION & RESULTS RELATED 2. INFRASTRUCTURE RELATED ✓ 3. CANTEEN RELATED 4. ACADEMIC ACTIVITIES RELATED 5. SPORTS, CULTURAL AND OTHER ACTIVITIES RELATED 6. OTHERS _____	
FORWARDED TO CONCERNED STAKEHOLDER WITH NAME & DESIGNATION	Mrs. Preeti Batra.	
VERIFICATION & ANALYSIS BY STAKEHOLDER INCHARGE		
VERIFICATION OF GRIEVANCE DONE	YES ✓	NO
INTERACTION WITH ALL STAKEHOLDERS IN THE COMPLAINT DONE	YES ✓	NO

OBSERVATION REPORT WITH DATE	More vending machine is required. in girls washrooms	
FEEDBACK TO COMPLAINANT GIVEN	YES ☒	NO
ESCALATION REQUEST		
REQUEST RECEIVED	YES	☒ NO
REQUEST RECEIVED FROM	STAKEHOLDER INCHARGE	COMPLAINANT
ESCALATED TO		
OBSERVATION REPORT FROM ESCALATED LEVEL		
ACTION TAKEN		
SUMMARY OF ACTION TAKEN WITH DATE / TIME (IN CONSENSUS WITH GRC)	Ms. Preeti Batra, PRO was requested to install more vending machine in girls washroom.	
SIGNATURE OF INCHARGE	 Mouishy.	

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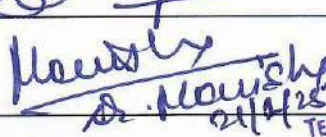
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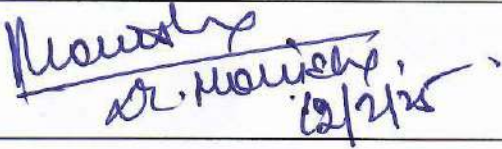


COMPLAINT FORM FOR GRIEVANCES

(EXCEPT RAGGING, SEXUAL HARRASSMENT, INDISCIPLINE & MISCONDUCT RELATED ISSUES)

COMPLAINANT DETAILS - RECORD & RECEIVE	
COMPLAINANT NAME	Sampat Bhatia
DETAILS OF COMPLAINANT	BBA 3rd year
PHONE NUMBER OF COMPLAINANT	9310417434
ADDRESS OF COMPLAINANT	824, Ravi Bgh, Delhi
DESCRIPTION OF THE COMPLAIN WITH DATE & TIME	Seminars must be increased in number.
SIGNATURE OF COMPLAINANT	Sampat
COMPLAINT RECEIVED BY INCHARGE (SIGNATURE WITH DATE)	 STUDENTS' WELFARE TECNIA INSTITUTE OF ADVANCED STUDIES MADHUBAN CHOWK, ROHINI, NEW DELHI-85

TO BE FILLED BY GRIEVANCE REDRESSAL COMMITTEE INCHARGE ONLY		
GRIEVANCE TYPE	1. EXAMINATION & RESULTS RELATED 2. INFRASTRUCTURE RELATED 3. CANTEEN RELATED 4. ACADEMIC ACTIVITIES RELATED 5. SPORTS, CULTURAL AND OTHER ACTIVITIES RELATED ✓ 6. OTHERS _____	
FORWARDED TO CONCERNED STAKEHOLDER WITH NAME & DESIGNATION	HOD of DNS.	
VERIFICATION & ANALYSIS BY STAKEHOLDER INCHARGE		
VERIFICATION OF GRIEVANCE DONE	YES ✓	NO
INTERACTION WITH ALL STAKEHOLDERS IN THE COMPLAINT DONE	YES ✓	NO

OBSERVATION REPORT WITH DATE	HOD AMS was informed regarding the issue. she ensured to increase the number of seminars & other activities.	
FEEDBACK TO COMPLAINANT GIVEN	YES ☒	NO ☐
ESCALATION REQUEST		
REQUEST RECEIVED	YES ☐	NO ☒
REQUEST RECEIVED FROM	STAKEHOLDER INCHARGE	COMPLAINANT
ESCALATED TO	—	
OBSERVATION REPORT FROM ESCALATED LEVEL	—	
ACTION TAKEN		
SUMMARY OF ACTION TAKEN WITH DATE / TIME (IN CONSENSUS WITH GRC)	Seminars were conducted in every class. Every teacher increased the number of online & offline seminars/workshops.	
SIGNATURE OF INCHARGE	 Mr. Mohan Singh 12/2/25	

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