

**TECNIA INSTITUTE OF ADVANCED STUDIES**

GRADE "A" INSTITUTE

Approved by AICTE, Ministry of Education, Govt. of India, Affiliated to G.G.S.I.P. University
Recognized Under Sec. 2(f) of UGC Act 1956.**INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085**

Tel: 91-11-27555121-24, E-Mail : director@tecnia.in, Website: www.tiaspg.tecnia.in



Ref. No: TIAS/SGRC/2024-25/12

Date: 20.08.2024

Minutes of Meeting (MoM)**Student Grievance Redressal Committee (SGRC)**Date: 20th August 2024

Time: 03:00 PM

Venue: Board Room, 2nd Floor, TIAS

Meeting Chair: Dr. Monisha

Attendees:

S.No	Name	Designation	Department
1	Dr. Ajay Kumar	Chairperson	Director
2	Dr. Monisha	Nominee - Chairperson	I/c Student Welfare
3	Dr. Anil Kumar	University Representative	USMS, GGSIPU
4	Dr. M.N.Jha	Member	Dean Academics
5	Dr. Pragati	Member	Faculty DMS
6	Ms. Bharti Aggarwal	Member	Dept. of ICT
7	Md. Haseeb Ahmed	Psychiatrist	Counselor
8	Dr. H. L. Nagaraja Murthy	Psychologist	SGRC Counselor
9	Mr. Chander Shekhar	Member	Admin Officer
10	Ms. Swati Gupta	Member Secretary	Dept. of BA(JMC)
11	HoDs (MBA, MCA, BBA, BA(JMC), B.Com(H), BCA,)	Faculty Representatives	Various Departments

Student Representatives 1st Shift

S. No.	Student Name	Enrollment No.	Program	Mobile No.
1	Mr. Manan Arora	00417003923	MBA	9131485455
2	Ms. Navya	00217001723	BBA	7015731667
3	Mr. Amul	71417002423	BAJMC	8076834226
4	Mr. Arnav Dua	01517002022	BCA	8826825267

Student Representatives 2nd Shift

S. No.	Student Name	Enrollment No.	Program	Mobile No.
1	Ms. Nikita Rana	35121303923	MBA	8630730900
2	Mr. Tathastu Arora	00621301723	BBA	9711875151
3	Ms. Anshika	00321302423	BAJMC	9311528857
4	Ms. Harshita Setia	01221302022	BCA	7988137077

Student Grievance Redressal Committee
Tecnia Institute of Advanced Studies
Madhuban Chowk, Rohini, Delhi -85



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Agenda:

1. Review of agendas of previous meeting
2. Grievance:
 - Missing Trash Bags in Bins

Minutes:

1. Review of the Previous Meeting Agenda

- The committee reviewed the key points discussed in the last SGRC meeting and assessed the status of previous action items related to leakage in water cooler on 3rd floor, PG Building and Functioning of Air Conditioner. The issues were resolved satisfactorily.

2. Grievances:

Grievance 1: Missing Trash Bags in Bins

Complainant: Nishita Dhingra, BBA 1st Year

Details: A student of BBA reported that in girl's washroom on 4th Floor in PG Building, occasionally lack proper trash bags, making the bins difficult to use and messy.

Action Taken: The committee acknowledged the need for immediate intervention to improve sanitation standards. The maintenance team was instantly informed to inspect and take necessary action of by restocking the washroom with the necessary supplies and have implemented a monitoring system to prevent future occurrences.

3. **Grievance Committee Availability:** The committee members and HODs were informed that they must ensure the new students of the 2024-25 batch are made aware of the SGRC Committee, the Online Student Grievance Form available on the website, and the complaint box for addressing any complaints or grievances.

At the conclusion of the meeting, the Chairperson expressed gratitude to all members for their active participation and stressed the importance of promptly implementing all action items. The committee unanimously agreed to monitor the progress of these actions.

Swati Gupta

Member Secretary

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