

**VALUE ADDED COURSE**

Session - 2024-2025



## CERTIFICATE COURSE IN PROFESSIONAL NETWORKING SKILLS

### About the course

Professional Networking Skills is a course designed for students to develop essential networking abilities crucial for career success. It covers strategies for building and maintaining professional relationships, effective communication, and leveraging online platforms like LinkedIn. Students will learn how to make lasting connections, navigate networking events, and create opportunities for internships, jobs, and collaborations. The course equips students with the confidence and skills to expand their professional network effectively.

### Learning Outcome

After completion of the course, students will be able to:

- Understand the importance and benefits of professional networking.
- Develop effective communication and interpersonal skills.
- Build and maintain a professional network.
- Utilize networking skills for career advancement and business opportunities.

### Note

- Interested students can report in the office of HoD MBA up to the closing hrs of 24/8/2024, by 5:00 pm.
- The course classes will be scheduled w.e.f 27/08/2024.
- 75% attendance is mandatory to get the certificates.
- Assessment will be held on the basis of viva voce and written/practical examination.

Timing : 03.00 PM - 05.00 PM (Friday)

Duration : 30 hours

Resource Person :  
**Ms. Ramika Verma**

Entry Date :  
**16-08-2024 - 24-08-2024**

### Module

- Foundations of Professional Networking (7 Hours)
- Effective Communication and Interpersonal Skills (7 Hours)
- Building and Maintaining Your Network (7 Hours)
- Networking for Career Advancement and Business Opportunities (9 Hours)

For any queries related the VAC certification course, Please feel free to contact

**VAC Coordinator : Dr. Pragati (9599542262)**