

## VALUE ADDED COURSE

Session - 2023-2024



## CERTIFICATE COURSE IN LEADERSHIP DEVELOPMENT

### About the course

Leadership Development course will develop the understanding of the fundamentals of Leadership and its skills and discover about managing ethical dilemmas, developing organizational culture, and managing change which further demonstrates strategies and tools of leadership in business organization. The course discusses fundamentals of Leadership and its skills, leader behavior and leadership styles and ethics, culture and change management, power, politics and leading upwards and ancient Indian wisdom.

### Learning Outcome

After completion of the course, students will be able to:

- Understand the fundamentals of Leadership and its skills
- Learn about leader behaviors and different leadership styles
- Learn to develop sustainable and positive relationships and analyze key biases that impact a leader's decision-making
- Understand about power and politics in organizations, different sources of power, and how to acquire those sources of power

### Note

- Interested students can report in the office of HoD BBA up to the closing hrs of 20/9/2023, by 5:00 pm.
- The course classes will be held on every Thursday & Friday at 1:30pm to 2:30pm & Saturday at 3:00pm to 4:00pm & 4:00pm to 5:00pm w.e.f 21/09/2023.
- 75% attendance is mandatory to get the certificates.
- Assessment will be held on the basis of viva voce and written/practical examination.

Timing : **01.30 PM - 02.30 PM** (1st Shift)  
**03.00 PM - 04.00 PM** (2nd Shift)

Duration : **30 hours**

Resource Person :

**Ms. Aparna Vats**

**Mr. Kapil Bhardwaj**

Entry Date :

**19-09-2023 - 20-09-2024**

### Module

- Introduction to Leadership (5 hours)
- Leader Behavior and Leadership Styles (5 hours)
- Supportive Communication and Decision-making Biases (5 hours)
- Ethics, Culture and Change Management (5 hours)
- Power, Politics and Leading Upwards (5 hours)
- Leadership and Ancient Indian Wisdom (5 hours)

For any queries related the VAC certification course, Please feel free to contact

**VAC Coordinator : Ms. Shradha Jain (99539 63766)**