



**TECNIA INSTITUTE OF ADVANCED STUDIES**

**GRADE "A" INSTITUTE**

Approved by AICTE, Ministry of Education, Govt. of India, Affiliated to G.G.S.I.P. University  
Recognized Under Sec. 2(f) of UGC Act 1956.

**INSTITUTIONAL AREA, MADHUBAN CHOWK, ROHINI, NEW DELHI-110085**

Tel: 91-11-27555121, E-Mail : [directortias@tecnia.in](mailto:directortias@tecnia.in), Website : [www.tiaspg.tecnia.in](http://www.tiaspg.tecnia.in)



## 7. Status of Library



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UKAF-CB-011



ISO 50001  
ENERGY MANAGEMENT

## **7(a) Books**

- 1. Total Titles/Volumes (Existing)**
- 2. Total Titles/Volumes (Added)**
- 3. Subscription of e-books**

## TECNIA LIBRARY



The Tecnia Library is centrally air-conditioned and housed in a quiet and serene setting which makes it an ideal place for academic pursuits. Library is well-furnished to accommodate students. The Tecnia Library acts as the information resource center and the repository of various printed as well as electronic resources that supports teaching, research and all the academic activities of the Institute. The library was established in the year 1998 to facilitate the access to information resources to faculty and students of IT,

Management and Journalism. All the faculty members, students and staff of the Institute are entitled to access all the library facilities and services. The Library have a rich collection of Books in the area of Management, Computer Science, Journalism, Marketing, Finance, Human Resources, Economics, Business Strategies, Operations Management, Information Technology and Mass Communication etc. Also, apart from this, the Library has reference collection including dictionaries, handbooks, and research related books. The Library also holds a good collection for general reading purpose including books on Entrepreneurship, Motivation, magazines on general awareness, current affairs etc. The separate sections are arranged for the books under Text Books, Book Bank and Reference category for easy access to the users.

The Reference Section is equipped with volumes on specialized Books, Reference books, Textbooks, Encyclopedias, Yearbooks, Dictionaries, Rare books, Project works, International Journals, Referred Journals, Govt. and Corporate Reports, Literature on companies apart from other reading material from industry and agencies. Library is managed with India's most preferred unique automation *Integrated Software for Library Management* Software developed by Koha Library Software Community, i.e. Koha containing various modules e.g. Acquisition, Cataloguing, Circulation, Serials, Reports, Setup, and Tables & Utilities. Koha requires minimal data entry and facilitates easy data back-up.

1. Circulation Section
2. Reference Section
3. E-Resources Section
4. Periodical Section
5. Reprographic Section
  - a) Digital Library
  - b) Koha Software
  - c) Library Membership
  - d) Support Services

### **CIRCULATION SECTION:**

It has meticulously selected stock of books covering all possible aspects of interests including Management, Journalism, Marketing, Finance, Human Resources, Economics, Business Strategies, Operations Mgt, Information Technology and Mass Communication.

### **REFERENCE SECTION:**

Reference Section is equipped with volumes on specialized books, reference books, textbooks, encyclopedias, yearbooks, dictionaries, rare books, project works, international journals, referred journals, back volume of periodicals, proceedings of conference, back volume of TJIMS, Tecnia times newsletter and Youngsters, previous question papers, govt. and corporate reports, literature on companies apart from other reading material from industry and agencies.

## Total Titles / Volumes



### BOOKS AVAILABLE IN THE LIBRARY for 2023-24: Total Titles / Volumes

- a) Total Number of Titles : **5136**
- b) Total Number of Books : **44130**

| Sl. No       | Course Title     | No. of Titles | No. of Volumes |
|--------------|------------------|---------------|----------------|
| 1            | BBA              | 1316          | 11017          |
| 2            | BBA (2ND SHIFT)  |               |                |
| 3            | BCA              | 1459          | 11991          |
| 4            | BCA (2ND SHIFT)  |               |                |
| 5            | BJMC             | 1038          | 6852           |
| 6            | BJMC (2ND SHIFT) |               |                |
| 7            | MBA              | 1139          | 11856          |
| 8            | MBA (2ND SHIFT)  |               |                |
| 9            | MCA              | 210           | 2540           |
| <b>Total</b> |                  | <b>5162</b>   | <b>44256</b>   |

### No. of Books Added 2023-24

| Sl. No       | Course Title    | No. of Titles Added | No. of Volume Added |
|--------------|-----------------|---------------------|---------------------|
| 1            | BBA             | 10                  | 55                  |
| 2            | BBA (2ND SHIFT) | 4                   | 24                  |
| 3            | MBA             | 6                   | 30                  |
| 4            | MBA (2ND SHIFT) | 2                   | 15                  |
| 5            | MCA             | 8                   | 40                  |
| <b>Total</b> |                 | <b>30</b>           | <b>164</b>          |

## Subscription of e-books

### Details of Online resources available in the Library

| Publisher/ Distributor                                                      | Subscription From | Subscription Till                      | Program     |
|-----------------------------------------------------------------------------|-------------------|----------------------------------------|-------------|
| <b>A. Details of Online journal available in the Library</b>                |                   |                                        |             |
| DELNET                                                                      | 26/05/2023        | 25/05/2024                             | All Program |
| J-Gate                                                                      | 01/01/2024        | 31/12/2024                             | Mgt.        |
| DrillBit                                                                    | 27/08/2023        | 28/08/2024                             | All Program |
| <b>B. Details of Library Membership resources available in the Library</b>  |                   |                                        |             |
| British Council Library Membership                                          | 01/12/2023        | 30/11/2024                             | All Program |
| American Library Membership                                                 | 19/11/2023        | 18/11/2024                             | All Program |
| <b>C. Details of Online resources available in the Library</b>              |                   |                                        |             |
| DELNET E-Books containing more than 40,672 free books                       | 01.01.2023        | Life Time                              | All Program |
| <b>Pearson</b><br>ICT<br>Management Sciences<br>Journalism & Mass Comm.     |                   | 15.12.2024<br>31.01.2024<br>23.05.2024 |             |
| <b>D. Details of Library Online Open resources available in the Library</b> |                   |                                        |             |
| e-Research                                                                  |                   | Life Time                              | Mgt.        |
| NPTEL (National Program on Technology Enhanced Learning) , SAKSHAT          | 29.3.2013         | Life Time                              | All Program |

| CONTENT                                                                  | LINKS                                                                                                         |
|--------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| E-Books   National Portal of India                                       | <a href="https://bit.ly/3DGd71o">https://bit.ly/3DGd71o</a>                                                   |
| Ministry of Environment, Forest and Climate Change (Government of India) | <a href="https://moef.gov.in/en/resource/e-books/">https://moef.gov.in/en/resource/e-books/</a>               |
| National Council of Educational Research and Training (NCERT)            | <a href="https://ncert.nic.in/ebooks.php?ln=">https://ncert.nic.in/ebooks.php?ln=</a>                         |
| ebalbharti                                                               | <a href="https://cart.ebalbharati.in/balbooks/ebook.aspx">https://cart.ebalbharati.in/balbooks/ebook.aspx</a> |
| Google Books                                                             | <a href="https://books.google.co.in/">https://books.google.co.in/</a>                                         |
| eBooks.com                                                               | <a href="https://www.ebooks.com/en-in/">https://www.ebooks.com/en-in/</a>                                     |
| JNS Ministries                                                           | <a href="https://bit.ly/3jGDyfy">https://bit.ly/3jGDyfy</a>                                                   |
| eBooks   Digital India Programme   Ministry of Electronics               | <a href="https://www.digitalindia.gov.in/content/ebooks">https://www.digitalindia.gov.in/content/ebooks</a>   |
| Pearson ebook                                                            | <a href="https://elibrary.in.pearson.com/">https://elibrary.in.pearson.com/</a>                               |