

TECNIA INSTITUTE OF ADVANCED STUDIES
Grade 'A' Institute

INTERNAL QUALITY ASSURANCE CELL

Date: 26.06.2023

Session: 2022-23

Notice

It is to inform all the concerned that the Meeting of Internal Quality Assurance Cell (IQAC) will be held on 01.07.2023 at 3:00 pm in the Conference Hall of Institute

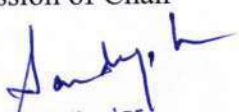
Agenda Points:

1. To approve the minutes of the meeting held on 27th March, 2023.
2. To appraise the members about the status of action taken on minutes of meeting of IQAC held on 27th March, 2023.
3. To discuss the feedback analysis of various stakeholders in the academic session 2022-2023.
4. IQAC coordinator presented the academic performance of students in Value Added/ Certificate Courses in Management, IT, and Journalism Program.
5. Preparedness for NAAC Re-accreditation
6. Discussion on Bridging Gap of Industry-Institute Resolution
7. Any other items with the permission of Chair

Sd-

Dr. Sandeep Kumar

(IQAC Coordinator)


Coordinator
Internal Quality Assessment Cell (IQAC)
Tecnia Institute of Advanced Studies
New Delhi-110085

CC:

- To Director, Dean/ HoD/ Members

TECNIA INSTITUTE OF ADVANCED STUDIES
Grade 'A' Institute

INTERNAL QUALITY ASSURANCE CELL

Date: 01.07.2023

Minutes of Meeting

Meeting of Internal Quality Assurance Cell (IQAC) held on 01.07.2023 at 3:00 pm in the Conference Hall of Institute

Members present

Name

Dr. Ajay Kumar, Director
Dr. Sandeep Kumar, Professor, MBA

Position

Chairperson
IQAC
Coordinator

Mrs. Sandhya Srivastava, General Secretary, Health & Education Society

Member

Dr. Pooja Sharma, HoD MBA

Member

Dr. Deepak Sonkar, Professor & HoD BCA

Member

Dr. Monisha, HoD BBA

Member

Dr. Shivendu Kumar Rai, HoD BAJMC 1st Shift

Member

Dr. Gopal Thakur, HoD BAJMC 2nd Shift

Member

Dr. M. N. Jha, TIAS

Member

Dr. Sheenu Arora, TIAS

Member

Dr. Nivedita, Head-T& P Cell

Member

Ms. Chestha Agarwal, HoD BCA

Member

Dr. Pushpa Rani, Faculty

Member

Ms. Aparna Mishra, MBA (2022-24)

Member

Agenda 1: To read and confirm the minutes of the IQAC meeting dated 14.09.2023

IQAC Coordinator apprised members about

- Value added / certificate courses designed and conducted at department level
- Students activities :
 - Students' events involving curricular, co-curricular, extra-curricular, sports activities.
 - Campus placement training, drives and opportunities
- Conduction of various workshops / webinars / seminars / annual prize or certificate distribution program
- NIRF 2023 participation



**Agenda 2: IQAC have apprised members on the preparedness for NAAC Re-
accreditation**

Preparedness of AQAR submission 2021-22

Agenda 3: Discussion on Bridging Gap of Industry-Institute Resolution

IQAC have apprised members about the various measures for bridging the gap between Industry and the Institute.

Agenda 5: To apprise members on:

- a. NEP progression through seminar / workshop / university compliance for ABC /skill development
- b. Progression of academic results and plans for improvisation
- c. PGRC progression and future plans
- d. Faculty development programs and future plans

The meeting ended with the vote of thanks to the chair


Coordinator
Internal Quality Assessment Cell (IQAC)
Special Institute of Advanced Studies
New Delhi-110085

**TECNIA INSTITUTE OF ADVANCED STUDIES
Grade 'A' Institute**

INTERNAL QUALITY ASSURANCE CELL

Date: 14.09.2023

Action Taken Report

Agenda 1: To read and confirm the minutes of the IQAC meeting dated 14.09.2023

Action Taken: IQAC Coordinator placed before the members details about the Value added / certificate courses conducted by various department.

- Department of Management Sciences: " Retail Management", " Digital Empowerment", "Brand Strategy", "Advanced SPSS"
- Department of Information Technology: "Virtuous Security", "Introduction to tableau", "Introduction to Data driven", "Data Science Basics"
- Department of Journalism & Mass Communication: "Certification in Communicative Hindi", "Certification in Public Speaking and Street Play", "Certification in Online Story Telling".

He told that various departments successfully designed and conducted multiple value-added and certificate courses tailored to enhance student skills and employability. Members talked about the number of student's participation and the student's feedback. They hoped that it will improve their employability prospects. Members have expressed their satisfaction but also asked to conduct VAC related with latest concept, techniques in line with market requirement.

Agenda 2: IQAC have apprised members on the preparedness for NAAC Re-accreditation

Action Taken: Members asked about preparedness of AQAR submission, they also asked about details of the criteria in charge and about the compilation of concerned data. IQAC Provided all these details to members. Members asked for speed up of the AQAR 2021-22 compilations on priority basis. They also asked to provide them the details on fortnightly basis.

Agenda 3: Discussion on Bridging Gap of Industry-Institute Resolution

Action Taken: IQAC have apprised members about the various measures for bridging the gap between Industry and the Institute. He told that T & P Head is communicating with different companies about exploring the possibilities of activities such as Internship, Industry Projects, Guest /Expert Lecture, Placements, etc. Members asked various efforts required for Identification of Industry for MoUs/ Consultancy /Collaborative work

Agenda 4: To apprise members on:

Action Taken:

a. NEP progression through seminar / workshop / university compliance for ABC / skill development

The National Education Policy (NEP) 2020 in India aims to transform the educational landscape, focusing on holistic and multidisciplinary approaches, flexibility in course choices, and skill development.

The Institute are aligning their strategies to comply with and promote the NEP. Here's an overview of NEP progression through seminars, workshops, university compliance, and development programs, particularly at TIAS

NEP Progression through Seminars and Workshops

- **Seminars:**
Seminars have been conducted to spread awareness about the NEP's objectives, key features, and implementation strategies. These seminars often feature talks by education experts, policymakers, and academicians to provide insights into the practical aspects of NEP. Participants can engage in Q&A sessions to clarify doubts and discuss challenges related to NEP implementation.
- **Workshops:**

Skill Development: Workshops organized on enhancing the skills of both students and faculty in line with NEP's emphasis on vocational training and multidisciplinary education.

Curriculum Development: Workshops organize help faculty understand the new curriculum frameworks and pedagogical approaches recommended by NEP.

Technology Integration: Training on integrating digital tools and online learning platforms as envisaged in NEP.

- **Capacity building and skill enhancement scheme:**
It has been apprised by IQAC to members that the institute has designed the need based training program for the students of various program based on their aspirations and skill sets. He added that these programs are directed to assist the students plan their career path and upgrade their skills. The programs focus on the up skilling on the following areas: Identifying Career Path, Proficiency Assessment, Personality Development, Corporate Orientation, Industry Readiness, Communication Skill, Presentation Skill. The Training & Placement cell is conducting training on various aspects of soft skills under Capacity Building and Skill Enhancement Program through the identified dynamics of training and development.


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