

TECNIA INSTITUTE OF ADVANCED STUDIES

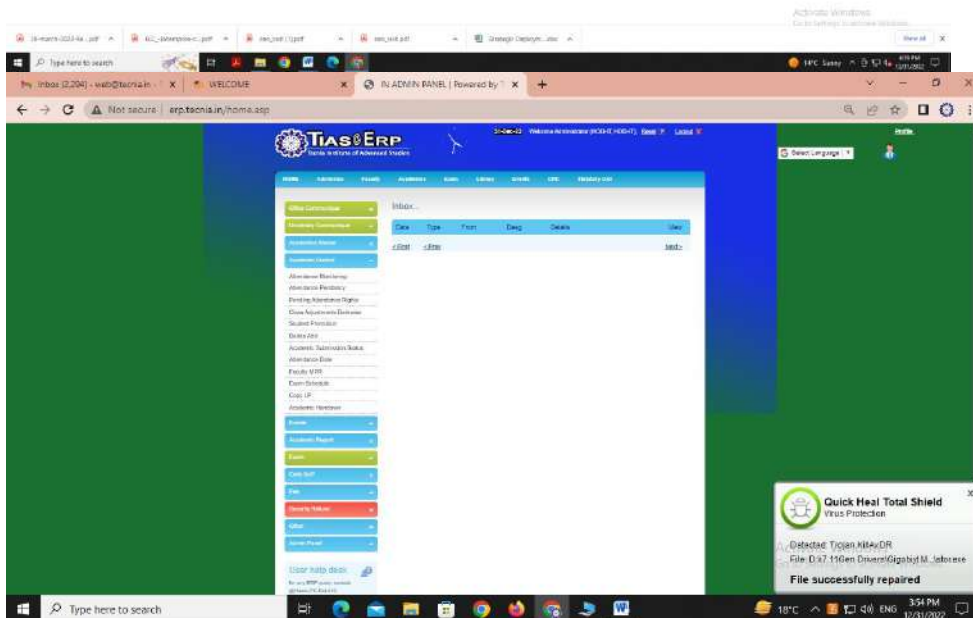
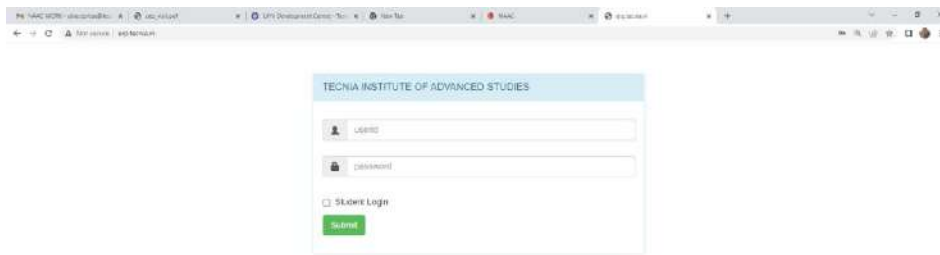
3 PSP, Institutional Area, Madhuban Chowk, Rohini, New Delhi-110085

6.2.3 - Implementation of e-governance in areas of operation

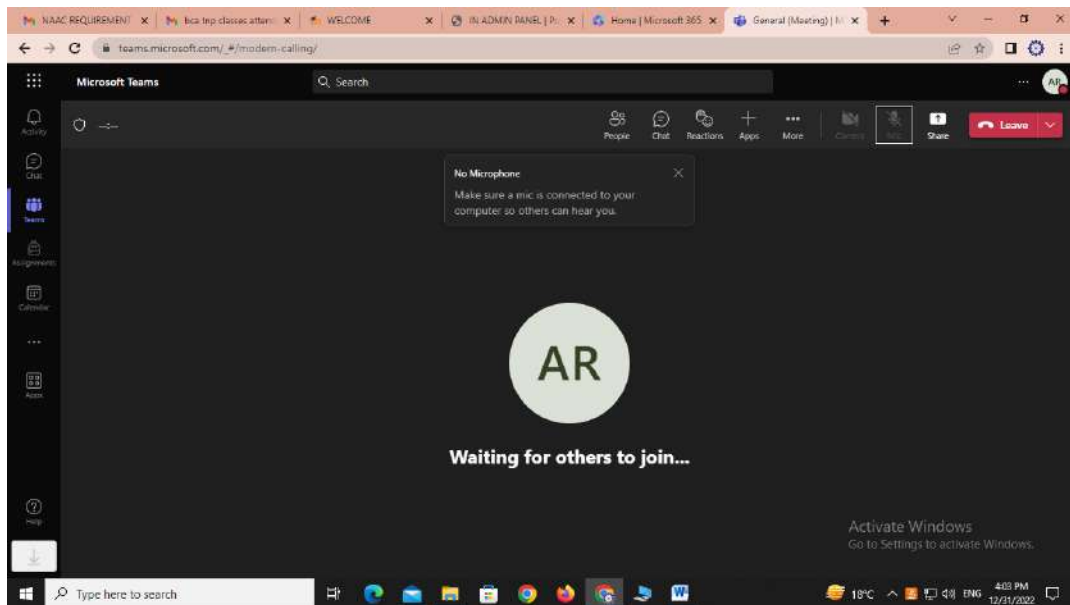
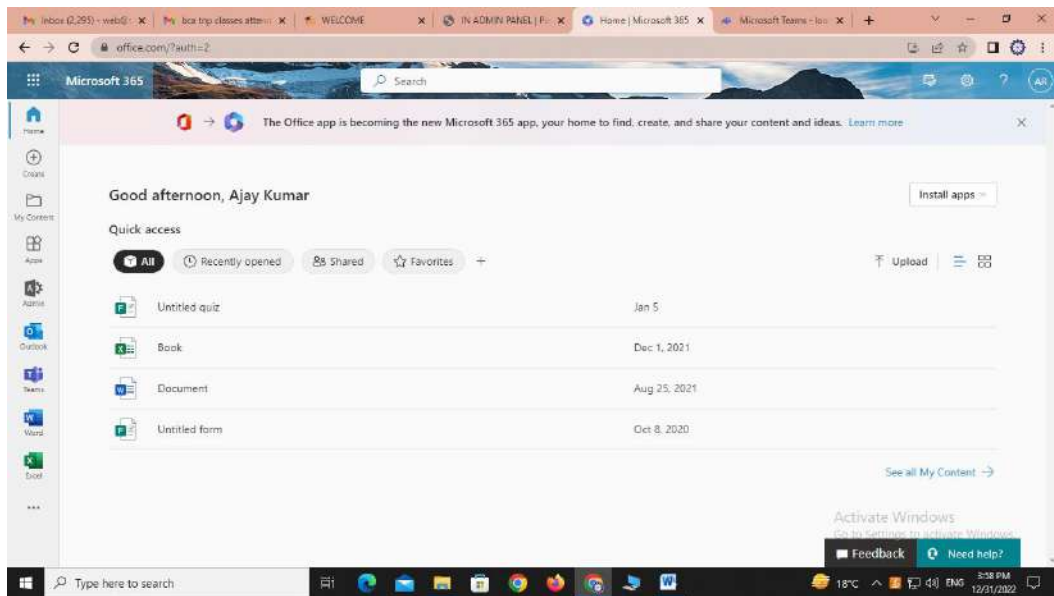
1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

1. ADMINISTRATION

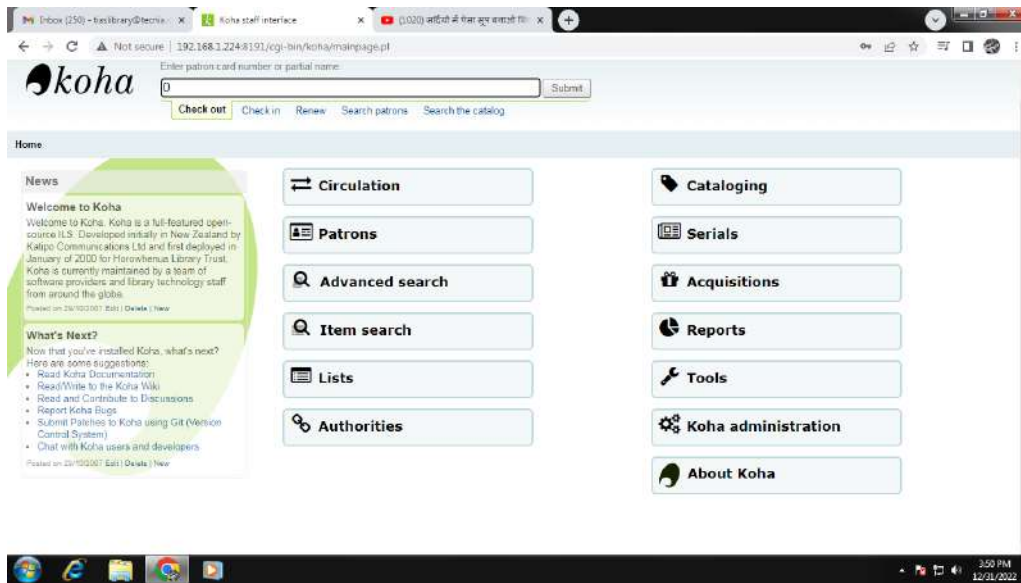
(A) ERP -



(B) Microsoft Team – Online Conferencing Software

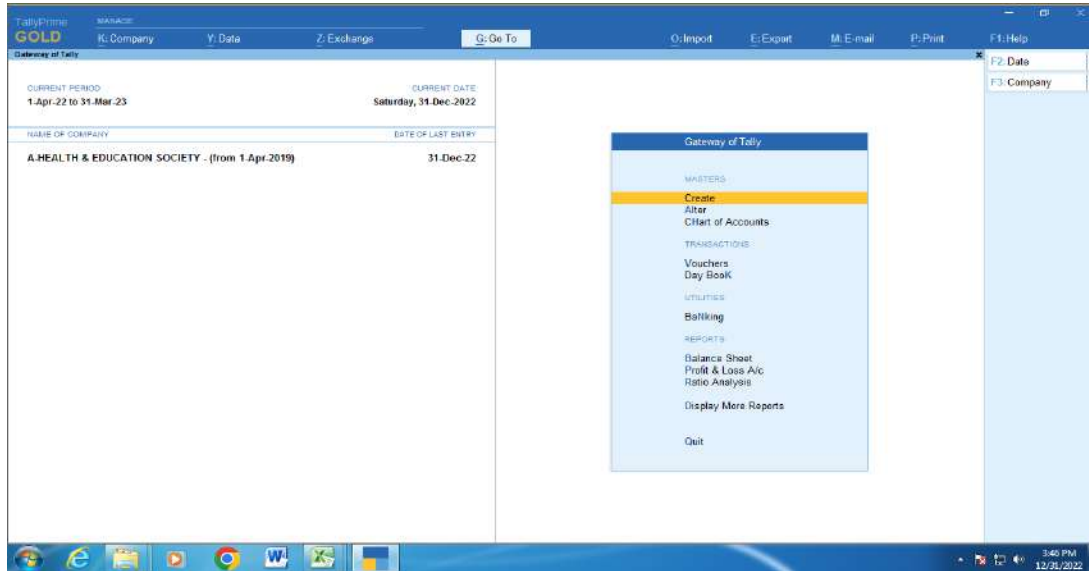


(C) KOHA – Library Management Software

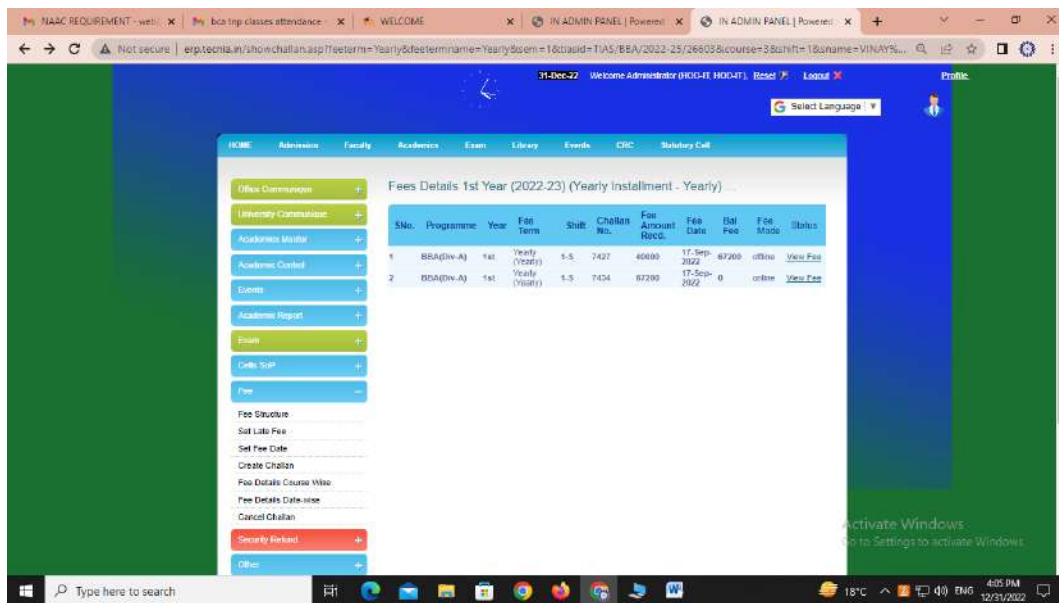


2. FINANCE AND ACCOUNTS

(A) TALLY



(B) ERP

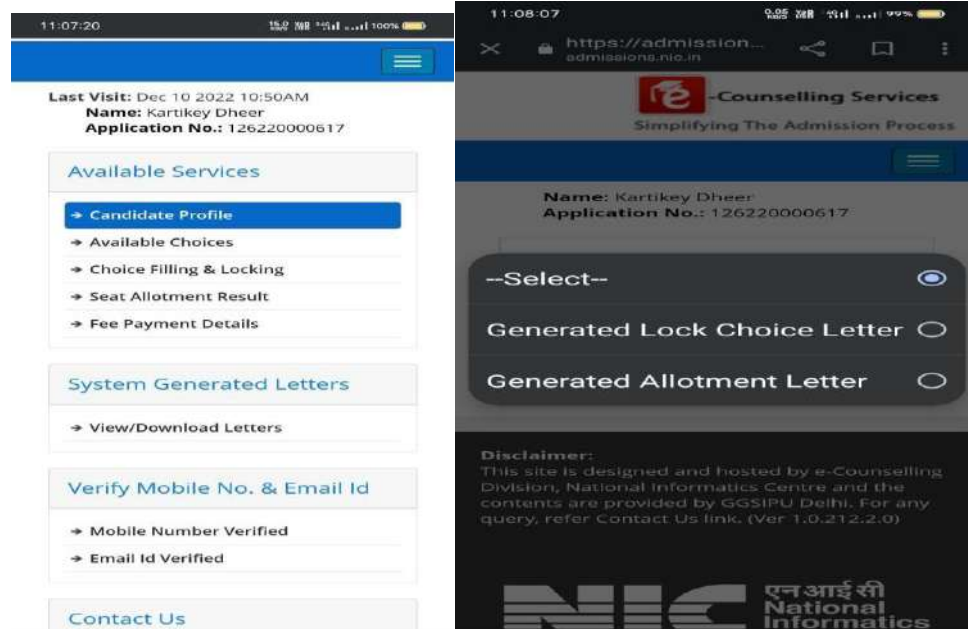


TECNIA INSTITUTE OF ADVANCED STUDIES NAAC ACCREDITED BRANCH "A" INSTITUTION Approved Branch, BBA/Div-A, Fee Group: BBA/Div-A (I) Establishment Date: No. 30/09/2022 8:18:08		TECNIA INSTITUTE OF ADVANCED STUDIES NAAC ACCREDITED BRANCH "A" INSTITUTION Approved Branch, BBA/Div-A, Fee Group: BBA/Div-A (I) Establishment Date: No. 30/09/2022 8:18:08		TECNIA INSTITUTE OF ADVANCED STUDIES NAAC ACCREDITED BRANCH "A" INSTITUTION Approved Branch, BBA/Div-A, Fee Group: BBA/Div-A (I) Establishment Date: No. 30/09/2022 8:18:08		TECNIA INSTITUTE OF ADVANCED STUDIES NAAC ACCREDITED BRANCH "A" INSTITUTION Approved Branch, BBA/Div-A, Fee Group: BBA/Div-A (I) Establishment Date: No. 30/09/2022 8:18:08	
BANK Copy		ACCOUNT Copy		INSTITUTE Copy		STUDENT Copy	
Date: 17-Sep-2022		Date: 17-Sep-2022		Date: 17-Sep-2022		Date: 17-Sep-2022	
Challan No. 7427		Challan No. 7427		Challan No. 7427		Challan No. 7427	
TECNIA INSTITUTE OF ADVANCED STUDIES		TECNIA INSTITUTE OF ADVANCED STUDIES		TECNIA INSTITUTE OF ADVANCED STUDIES		TECNIA INSTITUTE OF ADVANCED STUDIES	
Account No : 0014118067		Account No : 0014118067		Account No : 0014118067		Account No : 0014118067	
Session : 2022-23		Session : 2022-23		Session : 2022-23		Session : 2022-23	
Year: Ist		Year: Ist		Year: Ist		Year: Ist	
Name of Student: VINAY KUMAR		Name of Student: VINAY KUMAR		Name of Student: VINAY KUMAR		Name of Student: VINAY KUMAR	
Programme: BBA(Div-A)		Programme: BBA(Div-A)		Programme: BBA(Div-A)		Programme: BBA(Div-A)	
Shift: 1		Shift: 1		Shift: 1		Shift: 1	
TIAS ID NO: TIAS/BBA/2022-23/26603		TIAS ID NO: TIAS/BBA/2022-23/26603		TIAS ID NO: TIAS/BBA/2022-23/26603		TIAS ID NO: TIAS/BBA/2022-23/26603	
PARTICULARS		PARTICULARS		PARTICULARS		PARTICULARS	
Amt. in ₹		Amt. in ₹		Amt. in ₹		Amt. in ₹	
Academic Installment (Yearly)		Academic Installment (Yearly)		Academic Installment (Yearly)		Academic Installment (Yearly)	
74200		74200		74200		74200	
University Installment (Yearly)		University Installment (Yearly)		University Installment (Yearly)		University Installment (Yearly)	
20000		20000		20000		20000	
Activity Installment (Yearly)		Activity Installment (Yearly)		Activity Installment (Yearly)		Activity Installment (Yearly)	
1000		1000		1000		1000	
Security Installment (Yearly)		Security Installment (Yearly)		Security Installment (Yearly)		Security Installment (Yearly)	
10000		10000		10000		10000	
Alumni Installment (Yearly)		Alumni Installment (Yearly)		Alumni Installment (Yearly)		Alumni Installment (Yearly)	
2000		2000		2000		2000	
Late Fee (If any)		Late Fee (If any)		Late Fee (If any)		Late Fee (If any)	
0		0		0		0	
Arrear (If any)		Arrear (If any)		Arrear (If any)		Arrear (If any)	
0		0		0		0	
Total		Total		Total		Total	
107200		107200		107200		107200	
Net Amount		Net Amount		Net Amount		Net Amount	
107200		107200		107200		107200	
Net Amount (in words): One Lakh Seven Thousand Two Hundred Rupees only		Net Amount (in words): One Lakh Seven Thousand Two Hundred Rupees only		Net Amount (in words): One Lakh Seven Thousand Two Hundred Rupees only		Net Amount (in words): One Lakh Seven Thousand Two Hundred Rupees only	
Drawn on Bank		Drawn on Bank		Drawn on Bank		Drawn on Bank	
Branch		Branch		Branch		Branch	
DD/ Chq. No.		DD/ Chq. No.		DD/ Chq. No.		DD/ Chq. No.	
Date		Date		Date		Date	
Amt. in ₹		Amt. in ₹		Amt. in ₹		Amt. in ₹	
0		0		0		0	

3. STUDENT ADMISSION AND SUPPORT

Since the institute is affiliated to Guru Gobind Singh Indraprastha University, the admission process of the university is followed. The admission in the Institute can be taken on the basis of Common Entrance Test (CET) conducted by the university. The university provides the eligibility criteria, last date to apply for CET exams, date of CET exam etc. on its website. Candidate applying for the CET exam has to create a login and a password where he/she will receive all the notices related to the admission process. This portal can be accessed by mobile and laptop. The university has followed queue less system of admissions. All the communications related to admissions is done through Online Centralized Counseling Process after completion of Online Registration or Online Enrollment. The results of the CET Exam are declared on the website of the University. The students can check their allotment of seat as well as regarding schedule of various activities in the Online Centralized Counseling Process. They have to report to the institute where the seat has been allotted for taking admission.

The Institute has implemented E-Governance in the admissions and other Student Support Activities. A transparent strategy is followed due to which the process is strengthened. The Institute discloses its admission Brochure which is displayed on the website that has all the guidelines related to the admission process by the University. ERP is used to manage the admissions in the Institute. All the required details such as number of students, applying to each course, withdrawals, fees submission are managed through this portal only. Students are required to fill submit an admission form on the same Portal under the supervision of Admission Co-coordinator on ERP. The receipts are generated after payment of fees and the student details are forwarded to the Principal office and the departments to be used for all academic purposes. The Students are required to enter their credentials including their personal details, details of the parents and their future plans after the Completion of the course on ERP. The student details can be availed through ERP all through the year even after the admission process is closed.



The Institute has TIAS ERP to undertake the registration work of the student allocated by the GGSIP University for admission in various programmes for the academic session 2021-22 and registration is made on Institute ERP as per the checklist of documents to be verified and fee challan / receipt is generated for admissions. Details of the same is provided below:-

The screenshot displays the 'Edit Student Registration' form on the Terna Institute of Advanced Studies website. The form is organized into several sections:

- Personal Details:** Includes fields for Name, Date of Birth, Gender, and Address.
- Academic Details:** Includes fields for School, Class, and Roll Number.
- Contact Information:** Includes fields for Phone Number and Email Address.
- Academic Record:** Includes a table for listing previous academic performance.

The form is currently in 'Edit' mode, as indicated by the 'Edit Student Registration' title and the 'Edit' button. The 'Personal Details' section is expanded, showing fields for Name, Date of Birth, Gender, and Address. The 'Academic Details' section is also expanded, showing fields for School, Class, and Roll Number. The 'Contact Information' section is expanded, showing fields for Phone Number and Email Address. The 'Academic Record' section is expanded, showing a table for listing previous academic performance.

[illegible]

NAAC REQUIREMENT - web X bca notes classes attendance X WELCOME X IN ADMIN PANEL Powers X TAS ERP				
← → C Not secure arpa.ac.in/print/callan.asp				S I ☆ ⚙
TECIA INSTITUTE OF ADVANCED STUDIES NAAC ACCREDITED GRADE 'A' INSTITUTE Approved by NAAC, Bangalore on 15/06/2022 for 5 years Accredited by NAAC, Bangalore on 15/06/2022 for 5 years	TECIA INSTITUTE OF ADVANCED STUDIES NAAC ACCREDITED GRADE 'A' INSTITUTE Approved by NAAC, Bangalore on 15/06/2022 for 5 years Accredited by NAAC, Bangalore on 15/06/2022 for 5 years	TECIA INSTITUTE OF ADVANCED STUDIES NAAC ACCREDITED GRADE 'A' INSTITUTE Approved by NAAC, Bangalore on 15/06/2022 for 5 years Accredited by NAAC, Bangalore on 15/06/2022 for 5 years	TECIA INSTITUTE OF ADVANCED STUDIES NAAC ACCREDITED GRADE 'A' INSTITUTE Approved by NAAC, Bangalore on 15/06/2022 for 5 years Accredited by NAAC, Bangalore on 15/06/2022 for 5 years	TECIA INSTITUTE OF ADVANCED STUDIES NAAC ACCREDITED GRADE 'A' INSTITUTE Approved by NAAC, Bangalore on 15/06/2022 for 5 years Accredited by NAAC, Bangalore on 15/06/2022 for 5 years
BANK COPY Challan No. 7427 Date 17-Sep-2022	ACCOUNT Copy Challan No. 7427 Date 17-Sep-2022	INSTITUTE Copy Challan No. 7427 Date 17-Sep-2022	STUDENT Copy Challan No. 7427 Date 17-Sep-2022	
TECIA INSTITUTE OF ADVANCED STUDIES	TECIA INSTITUTE OF ADVANCED STUDIES	TECIA INSTITUTE OF ADVANCED STUDIES	TECIA INSTITUTE OF ADVANCED STUDIES	TECIA INSTITUTE OF ADVANCED STUDIES
Account No : 0014118067	Account No : 0014118067	Account No : 0014118067	Account No : 0014118067	Account No : 0014118067
Session : 2022-23	Session : 2022-23	Session : 2022-23	Session : 2022-23	Session : 2022-23
Name of Student: VINAY KUMAR	Name of Student: VINAY KUMAR	Name of Student: VINAY KUMAR	Name of Student: VINAY KUMAR	Name of Student: VINAY KUMAR
Programme	Programme	Programme	Programme	Programme
BSA(Div-A)	BSA(Div-A)	BSA(Div-A)	BSA(Div-A)	BSA(Div-A)
Shift	Shift	Shift	Shift	Shift
1	1	1	1	1
TIAS ID NO: TIAS/BSA/2022-23/26603	TIAS ID NO: TIAS/BSA/2022-23/26603	TIAS ID NO: TIAS/BSA/2022-23/26603	TIAS ID NO: TIAS/BSA/2022-23/26603	TIAS ID NO: TIAS/BSA/2022-23/26603
PARTICULARS	PARTICULARS	PARTICULARS	PARTICULARS	PARTICULARS
Academic Installment (Yearly)	Academic Installment (Yearly)	Academic Installment (Yearly)	Academic Installment (Yearly)	Academic Installment (Yearly)
74200	74200	74200	74200	74200
University Installment (Yearly)	University Installment (Yearly)	University Installment (Yearly)	University Installment (Yearly)	University Installment (Yearly)
20000				

4. EXAMINATION

(A) EXAMINATION MODULE

The screenshot shows the 'Internal Assessment' module in the ERP system. The interface includes a sidebar with navigation options like 'Uttara College', 'University Course/Program', 'Academic Module', 'Academic Control', 'Course', 'Academic Result', 'Exam', 'Self Exam Pattern', 'Internal Assessment', 'Question Marks', 'Subject Wise Report', and 'Consolidated Marks'. The main area displays a table for 'Term I: Assignment 1' with columns for 'S.N.', 'Enroll No.', 'Name', and 'Marks/10'. The table lists 19 students and their marks. A 'User help desk' link is visible at the bottom left, and an 'Activate Windows' watermark is on the right.

S.N.	Enroll No.	Name	Marks/10
1	20017001710	SHAGUN DOEL	8
2	20017001710	Haris Runda Sundar	7
3	20017001710	Terin Apparat apparat	10
4	20017001710	SHRUTI Chopra	10
5	20017001710	JAYEN KUMAR	9
6	20017001710	RUDRANATH SHARMA	9
7	20017001710	Lakshmi Singh	10
8	20017001710	Prasen Apparat	10
9	20017001710	Ashmit Singh gaj	9
10	20017001710	ARUN KUMAR CHAKRABARTI, KUSUM CHAKRABARTI	9
11	20017001710	AKASH ANAND	9
12	20017001710	Deepanshu Singh	9
13	20017001710	DEEPAKSHU CHAKRABARTI	9
14	20017001710	Haris Sharma	10
15	20017001710	PRASHANT Kargal	9
16	20017001710	Prasen Sharma	10
17	20017001710	ROHAN MITTAL	10
18	20017001710	Somya Apparat	9
19	20017001710	CHANDAN GAHBERAR	10

(B) EXAMINATION REPORT

The screenshot shows the 'Examination Report' module in the ERP system. The interface displays a table with columns for 'Enroll No.', 'Name of Student', 'Subject', 'Marks', and 'Percentage'. The table lists 19 students and their marks. A 'User help desk' link is visible at the bottom left, and an 'Activate Windows' watermark is on the right.

Enroll No.	Name of Student	Subject	Marks	Percentage
20017001710	SHAGUN DOEL	English	8	80%
20017001710	Haris Runda Sundar	English	7	70%
20017001710	Terin Apparat apparat	English	10	100%
20017001710	SHRUTI Chopra	English	10	100%
20017001710	JAYEN KUMAR	English	9	90%
20017001710	RUDRANATH SHARMA	English	9	90%
20017001710	Lakshmi Singh	English	10	100%
20017001710	Prasen Apparat	English	10	100%
20017001710	Ashmit Singh gaj	English	9	90%
20017001710	ARUN KUMAR CHAKRABARTI, KUSUM CHAKRABARTI	English	9	90%
20017001710	AKASH ANAND	English	9	90%
20017001710	Deepanshu Singh	English	9	90%
20017001710	DEEPAKSHU CHAKRABARTI	English	9	90%
20017001710	Haris Sharma	English	10	100%
20017001710	PRASHANT Kargal	English	9	90%
20017001710	Prasen Sharma	English	10	100%
20017001710	ROHAN MITTAL	English	10	100%
20017001710	Somya Apparat	English	9	90%
20017001710	CHANDAN GAHBERAR	English	10	100%