

Dated 16.01.2020

Agreement

This is being agreed between parties **M/s TECNIA INSTITUTE OF ADVANCED STUDIES**, 3 PSP, INSTITUTIONAL AREA, ROHINI, DELHI-110085 (hereafter M/s TIAS) and **Ms. Sapna Singhal**, B-256, 3rd Floor, Sector-11, Rohini, Delhi-85 (hereafter ERP Consultant) that an ERP system is to be provided by the ERP Consultant to the M/s TIAS as per the following terms and conditions-

In order to make the robust ERP system under the campus of M/s TIAS following ERP modules have been agreed between both the parties (M/s TIAS and ERP Consultant) to be provided by the ERP Consultant to the M/s TIAS.

S.No	Module	Description
1.	Admission Module	Online Admission module capturing all the required information
2.	Fee Module	Fee Structure, Late Fine setup, Fee Challan, Collection(s) Reports on daily basis & course wise
3.	Faculty Module	Faculty/ Staff Registration, Profile, Privileges based Module(s) access, Academics, Condense Course Material, Lecture Plan, Class Notes, Attendance, Class Test, Assignment
4.	Academics	Subject Preference/ Lecture Plan/ Assignment/ Notes & Study Material/ Question Paper/ Visiting Faculty remuneration bill
5.	Examination	Question Paper, Internal(s)- Marks Entry, OMR Sheet Generation, Course-wise Marks Report, Assignment Evaluation
6.	Office Communiqué	Internal Circular, Notices, Memorandum with Reference No. (auto-generated filing) etc
7.	University Communiqué	Arrangement of University Communication record handling related to different statutory compliance in pdf format.
8.	Academic Master	Academic Calendar, Subject Master, Employee Master, Allocate Subject Preferences wise, Allocate Subject Direct, Elective List, Time Table Allocation, Class Adjustment, Extra Class, Faculty & Student Format
9.	Academic Control	Academic Report, Attendance Pendency Control, Academic Submissions (Lecture Plan/ CCM/ Notes/ Question Paper) Monitoring Status, Attendance Compilation, Student Feedback Institute wise, Student Feedback Academic wise
10.	Events Modules	Handling Events with Attendance, Report
11.	Feedback Modules	Feedback Entry on Student Login comprising of Academic Feedback on Individual Subjects, Institute Feedback, Report of the feedback at Academic Control Login
12.	Attendance Module	Auto linked with time-table and Lecture Plan (Shows at Faculty Login with real time)



13.	Student Registration/ online Fee Integration	Online Student Registration Module & Fees collection -Integration with Razor payment gateway -Integration with SMS gateway for online fee payment -Online fee-collection
14.	Student TNP Module	Student TNP Report -Student Training -Capacity building and skills enhancement initiatives (Linked with subject master, time table, faculty LP, attendance, attendance compilation, CBSEI Report) -Student Training – Value Added Programme (Linked with Event, VAP with multiple course elective student, attendance, VAP Report) -Student Internship (Internship post, attendance for student applied, appeared, selected, Internship Report) -Campus Placement (Campus Post, attendance for student applied, appeared, selected, Campus Placement Report) -Alumni Modification & Report

Terms and Conditions

- In Order to have a smooth functioning of the above modules, Annual Maintenance Charge (AMC) of Rs. 5000/- on monthly basis will be released by ERP Incharge of M/s TIAS. The details of AMC is as under
 - Attending complain within an hour (offline or online)
 - Report generation as per requirement within a day or in defined timeline depending upon the details of the report.
 - Debugging and troubleshooting.
 - Upgrading of the existing ERP to meet requirement.
 - Code Maintenance
 - Code tuning
 - SQL-Log clearing
 - SQL Performance tuning
 - Database backup & restore
 - Safety & Security
 - Customization of existing report process
 - Data incorporation & validation
- Innovation & development of ERP as per requirement (New Module) Rs. 20,000 per module will be released after completion of the module.



(M/s TECNIA INSTITUTE OF ADVANCE STUDIES)

Ms. Sapna Singhal
(ERP Consultant)

