

## Anti Ragging Committee

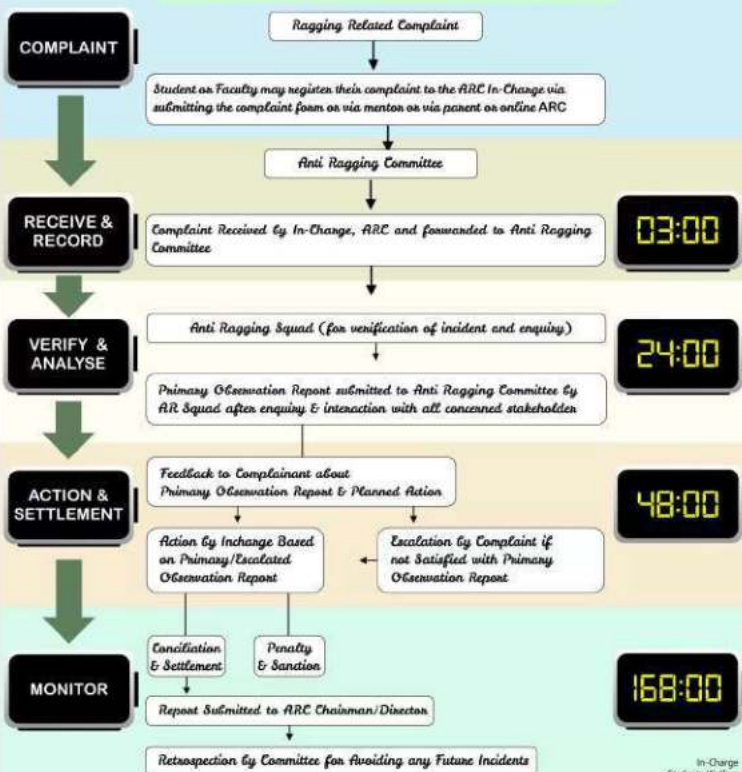
| S.No | Anti Ragging Committee    | Member                       | Department             | Mobile Number |
|------|---------------------------|------------------------------|------------------------|---------------|
| 1    | Dr. Chaitali Bhattacharya | Chairperson/Director Nominee | In/C Student Welfare   | 9910055811    |
| 2    | Dr. Madhavendra Nath Jha  | Member- Faculty              | Dean (Acad)            | 9873057126    |
| 3    | Dr. Monisha Gupta         | Member-Faculty               | HOD, Mgt. Sc. BBA      | 9467926449    |
| 4    | Dr. Sandeep Kumar         | Member-Faculty               | In/C R&D               | 9818083607    |
| 5    | Ms. Megha Sharma          | Member-Faculty               | In/C Acad.             | 9891864968    |
| 6    | Dr. Reema Sharma          | Member-Faculty               | HOD, Mgt. Sc. MBA      | 7011552375    |
| 7    | Dr. Deepak Sonker         | Member-Faculty               | HoD, ICT, BCA          | 9212227730    |
| 8    | Dr. Nivedita              | Member-Faculty               | HoD, T & P Cell        | 8882927696    |
| 9    | Mr. Mukesh Gupta          | Member-Non-Teaching          | Admin Officer          | 9582166582    |
| 10   | Mr. Brijesh               | Member- Local Media          | Rep. (Meri Dilli)      | 9868910905    |
| 11   | Mr. R.K. Jaiswal          | Member- Local Media          | Rep. (Janmat Ki Pukar) | 9990475033    |
| 12   | Mr. P.R. Sharma           | Member - Civil Admin.        | Rep. of Public         | 9871313746    |
| 13   | Mr. Ashutosh Mishra       | Member                       | Parent of Student      | 8294680854    |
| 14   | Mr. Sanjeev Kr Mishra     | Member                       | Parent of Student      | 9210893985    |
| 15   | Ms. Aparna Mishra         | Member                       | Student Rep. MBA       | 7294181803    |
| 16   | Mr. Suraj Mishra          | Member                       | Student Rep. BBA       | 9650526240    |
| S.No | Ant Ragging Squad         | Member                       | Department             | Mobile Number |
| 1    | Ms. Megha Sharma          | Member- Faculty              | Mgt. Sc. MBA           | 9891864968    |
| 2    | Dr. Bhoopendra Bharti     | Member-Faculty               | Mgt. Sc. MBA           | 9350464601    |
| 3    | Dr. Monisha Gupta         | Member-Faculty               | Mgt. Sc. MBA           | 9467926449    |
| 4    | Mr. Deepak Sharma         | Member-Faculty               | HoD, ICT               | 7827517002    |
| 5    | Dr. Bhupendra Bharti      | Member-Faculty               | Mgt. Sc. MBA           | 9350464601    |
| 6    | Dr. Deepak Sonker         | Member-Faculty               | HoD, ICT               | 9711788920    |
| 7    | Mr. Shrish Singh          | Member-Faculty               | Mgt. Sc. MBA           | 8299180928    |
| 8    | Dr. Suhail Ahtesham       | Member- Faculty              | Mgt. Sc. MBA           | 9711413265    |
| 9    | Ms. Vaishali Prasad       | Member-Faculty               | Mgt. Sc. MBA           | 9717954689    |
| 10   | Dr. Archana Dixit         | Member-Faculty               | Mgt. Sc. MBA           | 8470804868    |
| 12   | Ms. Geeta Rani            | Member-Faculty               | HoD, ICT               | 9818283821    |
| 13   | Ms. Sania Kukkar          | Member-Faculty               | HoD, ICT               | 9821712486    |
| 14   | Mr. Sumit Kumar           | Member-Faculty               | Mgt. Sc. MBA           | 8257086315    |
| 15   | Ms. Shikha                | Member- NT                   | Librarian              | 9868933758    |
| 16   | Mr. Sourav Kumar          | Member- NT                   | Asstt. Librarian       | 7061411422    |
| 17   | Mr. Mukesh Gupta          | Member- NT                   | Admin. Staff           | 9582166582    |
| 18   | Mr. Rajesh Kumar          | Member- NT                   | Admin. Staff           | 8802510856    |
| 19   | Mr. Saurabh Jain          | Member- NT                   | Lab Assistant          | 9711365042    |
| 20   | Mr. Arun                  | Member- NT (Admin)           | Guard Supervisor       | 9818378331    |
| 21   | Mr. Anmol                 | Member- NT                   | Media Lab              | 8929134301    |

Student Helpline No.: 011-2755121/122, 9910055811



**SAY NO TO RAGGING**

### Ragging Redressal Mechanism





# TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC ACCREDITED GRADE "A" INSTITUTE

Approved by AICTE, Ministry of HRD, Govt. of India, Affiliated to GGSIP University  
Recognized Under Sec. 2(f) of UGC Act 1956

INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085

Tel: 91-11-27555121-24, E-Mail: directortias@tecnia.in, Website: www.tiaspg.tecnia.in



Ref. No. TIAS/Dir.Off./2021-22/.....39A

Date: 07.03.2022

## NOTIFICATION

**Sub: Reconstitution of Anti Ragging Committee & Squad for Prevention and Prohibition of Ragging.**

In view of the directions of the Honorable Supreme Court in SLP No. 2495 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging, in exercise of the powers conferred under Section 23 read with Section 10 (b), (g), (p) and (g) of AICTE Act, 1987 and in reference to AICTE Approval Process Handbook 2022-23; Appendix-6 "Norms for Essential and Desirable requirements for Technical Institution" Point 2; Establishment of Anti Ragging Committee to implement AICTE notified Regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009; <https://www.aicte-india.org/downloads/Antiragging.doc>

Consequent upon to the resignation of 02 members namely Dr. Vandana Raghava & Dr. Amit Kumar; Director, TIAS, has approved the re-constituted Anti-Ragging Committee for the Institute which has been constituted as per the UGC/AICTE/GGSIP University Regulations on "Curbing the Menace of Ragging in Higher Education Institutions.

The details of the re-constituted Anti-Ragging Committee consisting of the following members as per the stipulation of Regulation is as under for the remaining session 2021-22, w.e.f. March 2022. Committee for the Institute comprising of the following members:

| S.No. | Name of the Committee Member                   | Composition                             | Mobile Number |
|-------|------------------------------------------------|-----------------------------------------|---------------|
| 1     | Dr. Ajay Kumar, Director                       | Chairman                                | 9250408921    |
| 2     | Dr. Madhavendra Nath Jha, Dean                 | Faculty Member                          | 9873057126    |
| 3     | Dr. Namita Mishra, Member Secretary            | Faculty Member                          | 9968423137    |
| 4     | Dr. Sandeep Kumar, In-charge R & D             | Faculty Member                          | 9818083607    |
| 5     | Dr. Sachin Sabharwal, In-charge Academics      | Faculty Member                          | 9818378331    |
| 6     | Dr. Ashutosh Bajpai, HOD MBA                   | Faculty Member                          | 9889216070    |
| 7     | Dr. Deepak Sonker, HoD, Computer Appl.         | Faculty Member                          | 9212227730    |
| 8     | Ms. Megha Sharma, In/c Student Welfare         | Faculty Member                          | 9891864968    |
| 9     | Dr. Nivedita, In-charge T & P Cell             | Faculty Member                          | 8882927696    |
| 10    | Dr. Ritwik Sahai Bisariya, In-charge IIC       | Faculty Member                          | 9473627055    |
| 11    | Mr. R. D. Pandey, Admin Officer                | Non-Teaching Staff                      | 9971609277    |
| 12    | Mr. Brijesh (Meri Dilli), Local Media Rep.     | Local Media                             | 9868910905    |
| 13    | Mr. P.R. Sharma, Rep. of Public & Civil Admin. | Member of Public & Civil Administration | 9871313746    |
| 14    | Mr. Rajesh Bhanot                              | Parent of Student                       | 9810279886    |
| 15    | Mr. Mukesh Mahipal                             | Parent of Student                       | 9911255777    |
| 16    | Mr. Himanshu Bhanot                            | Student Rep. MBA (Prev.)                | 8383033845    |
| 17    | Ms. Manvi Mahipal                              | Student Rep. MBA (Prev.)                | 9311455777    |

The details of the re-constituted Anti-Ragging Committee consisting of the following members as per the stipulation of Regulation is as under for the remaining session 2021-22, w.e.f. March 2022. Committee for the Institute comprising of the following members:

### A. Anti-Ragging Squad: Teaching Staff

| S.No. | Name of the Committee Member | Department            | Profession     | Mobile Number |
|-------|------------------------------|-----------------------|----------------|---------------|
| 1     | Dr. Sachin Sabharwal         | Management Sciences   | Faculty Member | 9818378331    |
| 2     | Dr. Bhoopendra Bharti        | Management Sciences   | Faculty Member | 9350464601    |
| 3     | Dr. Namita Mishra            | Management Sciences   | Faculty Member | 9968423137    |
| 4     | Mr. Deepak Sharma            | Computer Applications | Faculty Member | 7827517002    |
| 5     | Dr. Ashutosh Bajpai          | Management Sciences   | Faculty Member | 9889216070    |
| 6     | Dr. Deepak Sonker            | Computer Applications | Faculty Member | 9711788920    |
| 7     | Mr. Inderpreet Singh         | Management Sciences   | Faculty Member | 8851058559    |
| 8     | Mr. Rahul Tripathi           | Management Sciences   | Faculty Member | 8375978440    |

*[Signature]*  
Director  
TECNIA Institute of Advanced Studies  
(Affiliated to GGSIP University Delhi)  
Madhuban Chowk, Rohini, Delhi-85

|    |                     |                       |                |            |
|----|---------------------|-----------------------|----------------|------------|
| 9  | Ms. Vaishali Prasad | Management Sciences   | Faculty Member | 9717954689 |
| 10 | Dr. Archana Dixit   | Management Sciences   | Faculty Member | 8470804868 |
| 11 | Ms. Heena Lal       | Management Sciences   | Faculty Member | 9899849019 |
| 12 | Ms. Ambooj          | Computer Applications | Faculty Member | 7533060564 |
| 13 | Ms. Sania Kukkar    | Computer Applications | Faculty Member | 9821712486 |
| 14 | Mr. Sumit Kumar     | Management Sciences   | Faculty Member | 8257086315 |

**B. Anti-Ragging Squad: Non-Teaching Staff**

| S.No. | Name of the Committee Member | Profession       | Location | Mobile Number |
|-------|------------------------------|------------------|----------|---------------|
| 1     | Mr. Anil Jharotia            | Librarian        | Library  | 8468999379    |
| 2     | Ms. Shikha                   | Asstt. Librarian | Library  | 9868933758    |
| 3     | Mr. R. D. Pandey             | Admin. Staff     | Campus   | 9971609277    |
| 4     | Mr. Rajesh Kumar             | Admin. Staff     |          | 8802510856    |
| 5     | Mr. Saurabh Jain             | Lab Assistant    |          | 9711365042    |
| 6     | Mr. Arun                     | Guard Supervisor |          | 9818378331    |

  
**Dr. Ajay Kumar**  
 Director  
 Institute of Advanced Studies  
 (Affiliated to GGSIP University Delhi)  
 Madhuban Chowk, Patna, Delhi-85

Copy to:

1. All Committee Members (As stated above)
2. Head of the Deptt. MBA, BBA, BA(J&MC), MCA & BCA
3. In-Charge- Students Welfare.
4. ITC Head-for uploading on institute website.
5. Student Notice Board

# UNDERTAKING

(by Parent/Guardian with respect to Anti Ragging)

I, Mr./Mrs./Ms. \_\_\_\_\_ (full name of father/mother/guardian),  
\_\_\_\_\_ (full name of student)

Program \_\_\_\_\_ TIAS ID \_\_\_\_\_  
IP enrollment number \_\_\_\_\_ Registration \_\_\_\_\_

having been admitted to TECNIA INSTITUTE OF ADVANCED STUDIES, Madhuban Chowk Rohini, Delhi, have received a copy of the AICTE Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 dated 1.7.2009 and UGC Regulation dated 17.06.2009, Appendix-14 of Admission Brochure for Academic Session -2019 -20: Part -B of GGSIP University (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused Clause 4 of AICTE Regulations and Clause 3 of UGC Regulation and am aware as to what constitutes ragging.
3. I have also, in particular, perused Clause 5(4) and Clause 8(4)(a) of the Regulations and Clause 5 and Clause 6.1 of UGC Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
  - a. My ward will not indulge in any behavior or act that may be constituted as ragging under Clause 4 of AICTE Regulations and Clause 3 of UGC Regulations
  - b. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 4 of AICTE Regulations and Clause 3 of UGC Regulations
5. I hereby solemnly affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 8(4)(a) of AICTE Regulations & Clause 9.1 of UGC Regulations without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that the admission of my ward is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of Deponent: \_\_\_\_\_

Name : \_\_\_\_\_

Address : \_\_\_\_\_

Telephone/ Mobile No: \_\_\_\_\_

Email: \_\_\_\_\_

## VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place): New Delhi on this the (day) \_\_\_\_\_ of (month) \_\_\_\_\_ (year) \_\_\_\_\_

Signature of Deponent: \_\_\_\_\_

# UNDERTAKING

(by the Student with respect to Anti Ragging)

I, Mr./Ms. \_\_\_\_\_ (full name of student),  
s/o/d/o/g/o \_\_\_\_\_ (full name of  
father/mother/guardian), Program \_\_\_\_\_ TIAS ID \_\_\_\_\_  
IP enrollment number \_\_\_\_\_ Registration \_\_\_\_\_

having been admitted to TECNIA INSTITUTE OF ADVANCED STUDIES, Madhuban Chowk Rohini, Delhi, have received a copy of the AICTE Regulation dated 1.7.2009 and UGC Regulations 2009 dated 17.06.2009 on Curbing the Menace of Ragging in Higher Educational Institutions, Appendix-13 of Admission Brochure for Academic Session 2019 -20: Part -B of GGSIP University (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused Clause 4 of the AICTE Regulations and Clause 3 of UGC Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused Clause 5(3) and Clause 8(4)(a) of AICTE Regulations and Clause 5 and Clause 6.1 of UGC Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
  - a. I will not indulge in any behavior or act that may be constituted as ragging under Clause 4 of the AICTE Regulations and Clause 3 of UGC Regulations
  - b. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 4 of AICTE Regulations and Clause 3 of UGC Regulations
5. I hereby solemnly affirm that, if found guilty of ragging, I am liable for punishment according to clause 8(4)(a) of AICTE Regulations and Clause 9.1 of UGC Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of Deponent: \_\_\_\_\_

Name

:

Address

:

Telephone / Mobile No: \_\_\_\_\_

Email \_\_\_\_\_

## VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place): New Delhi on this the (day) \_\_\_\_\_ of (month) \_\_\_\_\_ (year) \_\_\_\_\_

Signature of Deponent: \_\_\_\_\_



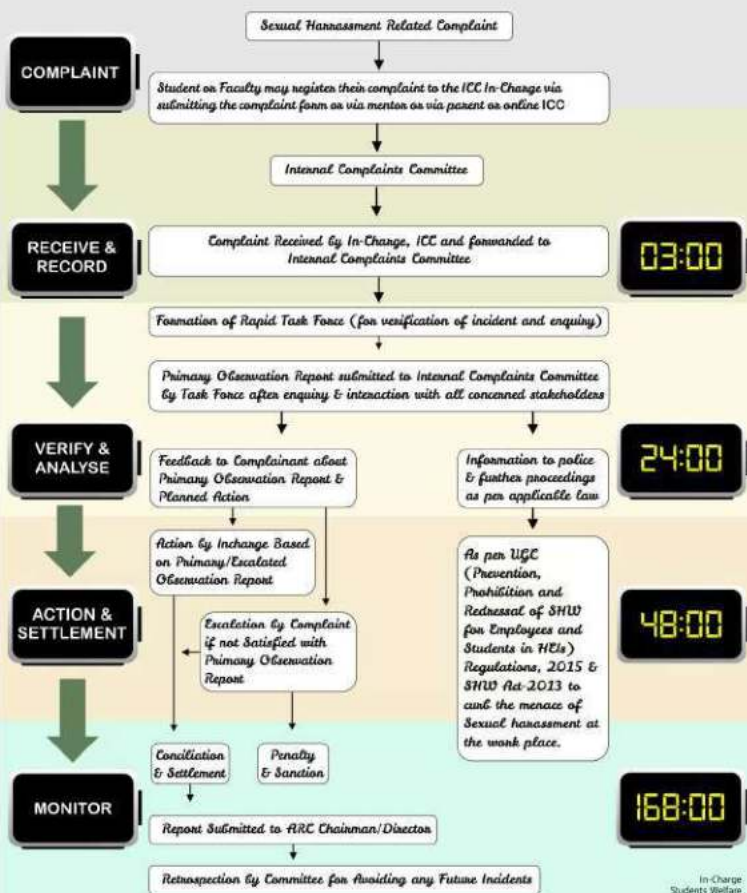
## INTERNAL COMPLAINTS COMMITTEE

| S.No | Name                 | Member                    | Department                     | Mobile Number |
|------|----------------------|---------------------------|--------------------------------|---------------|
| 1.   | Dr. Ruchi Srivastava | Head- ICC, Faculty        | HoD, Mgt. Sc. BBA              | 9264916018    |
| 2.   | Dr. Sandeep Kumar    | Member- Faculty           | HoD, Mgt. Sc. BBA              | 9818083607    |
| 3.   | Dr. Nivedita         | Member                    | HoD, T & P Cell                | 8882927696    |
| 4.   | Ms. Megha Sharma     | Member- Faculty           | In-charge, Academics           | 9891864968    |
| 5.   | Dr. Rajani Yadav     | Member-Faculty            | HoD Dept. of BA/JMC            | 7065983589    |
| 6.   | Ms. Garima Singh     | Member Secretary, Faculty | HoD, T & P Cell                | 8059966969    |
| 7.   | Mr. Pankaj Kumar     | Member                    | Representative Member from NGO | 9773249490    |
| 8.   | Badal Pal            | Member #                  | Student Rep. BBA               | 9811314547    |
| 9.   | Rakshit Rana         | Member #                  | Student Rep. MBA               | 9899229985    |
| 10.  | Vanshika             | Member #                  | Student Rep. MBA               | 8950303549    |

# Elected Student Representative

Student Helpline No.: 011-2755121/122, 9910055811

## ICC-SHW Redressal Mechanism



INTRODUCTION

OBJECTIVES

SEXUAL HARASSMENT

MANUAL

PO - CMTE - MOM - VOL

ACTIVITIES

DOWNLOADS

PHOTO GALLERY

SOCIAL MEDIA

ICC COMPLAINT FORM

FORM

|                            |                     |                   |                   |
|----------------------------|---------------------|-------------------|-------------------|
| Enter the Roll Number:     | Enter the Full Name |                   |                   |
| Select Course ▼            | Select Shift ▼      | Select Semester ▼ | Select Division ▼ |
| Enter the Mobile Number:   | Enter the Email Id  |                   |                   |
| Your Feedback:             |                     |                   |                   |
| Remark:                    |                     |                   |                   |
| Choose file No file chosen |                     |                   |                   |
| Send                       |                     |                   |                   |



ADMISSION QUERY

COURSES

- MBA
- MCA
- BBA
- BA (U&MC)

STUDENT SUPPORT

- Documentation
- Forums
- Language Packs
- Release Status

LINKS

- Previous Year Question Paper
- Online Grievance Redressal
- COVID-19 Protocol
- Tecnia In Press

GET IN TOUCH

- +91-9212080415
- 27555121/22/23/24
- admission@tecnia.in
- PSP, Institutional Area, Madhuban Chowk, Rohini, New

Activate Windows  
Go to Settings to activate Windows.



**STUDENTS GRIEVANCE REDRESSAL COMMITTEE**

Ref. No. : TIAS/SGRC/2021-22/11

Date: 22.12.2021

**MEETING NOTICE**

Director, TIAS

Nodal Officer-SGRC

IQAC, TIAS

Dean / Academic Coordinator, TIAS

In-Charge, Student Welfare

Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting

Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC

Md. Hasib, Psychiatrist, SGRC and Outside Faculty, AIRSR

Mr. R.D. Pandey, Admin Officer

HoD, MBA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift)

HoD, BBA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift)

HoD, BA(JMC), TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift)

HoD, BCA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift)

**Subject: SGRC meeting to be held on 04.01.2022**

Dear Sir/Madam,

It has been decided to be held the meeting of Students Grievance Redressal Committee with all members of SGRC to appraise to all stakeholders about SGRC regulation / policy / process of UGC/AICTE/GGSIPU and Student Grievance if any. We request you to kindly make yourself available for smooth conduct of the SGRC meeting on 04.01.2022 at 11:00 AM in the Board Room, 2<sup>nd</sup> Floor, TIAS.

Please confirm your participation in the process by telephone.

Thanking you,

Yours faithfully,

Ms. Keenika Arora,

Member Secretary, SGRC

Professional Students Councilor

Faculty-MBA

**Nodal Officer-SGRC**

**Tecnia Institute of Advanced Studies**  
**Madhuban Chowk, Rohini, Delhi -85**

22/12/2021



# TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC ACCREDITED GRADE "A" INSTITUTE

Approved by AICTE, Ministry of HRD, Govt. of India, Affiliated to GGSIP University  
Recognized Under Sec. 2(f) of UGC Act 1956

INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085

Tel: 91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg.tecnia.in



## STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Ref. No. : TIAS/SGRC/2021-22/12

Date: 24.12.2021

### MEETING AGENDA

Following AGENDA ITEMS had been taken up for the SGRC Meeting to be held on 04.01.2022

- Item No. 1:** To appraise new members about UGC (Establishment and Mechanism for Grievance Redressal) Regulation 2012.
- Item No. 2:** To appraise new members List of "Grievance" as has been put forwarded in definition of the above regulation in clause no. 3; sub clause: (h) Sr. No. (i-xvi); namely
- admission contrary to merit determined in accordance with the declared admission policy of the institution;
  - irregularity in the process under the declared admission policy of the institution;
  - refusal to admit in accordance with the declared admission policy of the institution;
  - non-publication of prospectus by the institution, in accordance with the provisions of these regulations;
  - publication by the institution of any information in the prospectus, which is false or misleading, and not based on facts;
  - withholding of, or refusal to return, any document in the form of certificates of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
  - demand of money in excess of that specified to be charged in the declared admission policy of the institution;
  - violation, by the institution, of any law for the time being in force in regard to reservation of seats in admission to different category of students;
  - nonpayment or delay in payment of scholarships or financial aid admissible to any student under the declared admission policy of such institution, or under the conditions, if any, prescribed by the Commission;
  - delay by the institution in the conduct of examinations, or declaration of results, beyond the schedule specified in the academic calendar of the institution, or in such calendar prescribed by the Commission;
  - failure by the institution to provide student amenities as set out in the prospectus, or is required to be extended by the institution under any provisions of law for the time being in force;
  - non-transparent or unfair practices adopted by the institution for the evaluation of students;
  - delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, or as may be notified by the Commission;
  - complaints of alleged discrimination of students from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or persons with disabilities categories;
  - denial of quality education as promised at the time of admission or required to be provided; and
  - harassment or victimization of a student, other than cases of harassment, which are to be proceeded against under the penal provisions of any law for the time being in force.

*[Signature]*

MODERATOR  
TECNIA INSTITUTE OF ADVANCED STUDIES  
NEW DELHI - 85

*[Signature]*  
Ashika  
Saxena

*[Signature]*  
Hakim Fitya

Page 1 of 2

*[Signature]*  
Dipesh  
Rathi

*[Signature]*  
Swayam  
ankit

- Item No. 3:** To notify Grievance Redressal Committee on Institute website.
- Item No. 4:** To Appraise all stakeholders about Notification Statute of SGRC of UGC and AICTE
- Item No. 5:** To Appraise all stakeholders about Notice of UGC/AICTE/GGSIPU @SGRC\_TIAS
- Item No. 6:** To appraise all stakeholders that Institute prominently published/notified the details of SGRC by Tecnia Times prospectus
- Item No. 7:** Specialized Member of SGRC\*Psychiatrist/Psychologist/Professional Students Councilors
- Item No. 8:** Proceedings of SGRC meticulous and verifiable contents
- Item No. 9:** Maintenance of **Grievance Form** "Online Student Grievance" link on Institute website
- Item No. 10:** Student Grievance if any
- Item No. 11:** Student Feedback

Any other item with the permission of the chair Dr. Deepak Sonker, Nodal Officer, Students Grievance Redressal Committee.

*Keenika*  
24/12/22  
Nodal Officer-SGRC  
Tecnica Institute of Advanced Studies  
Madhuban Chowk, Rohini, Delhi -85  
Ms. Keenika Arora,  
Member Secretary, SGRC  
Professional Students Councilor  
Faculty-MBA

Cc to: All the members of SGRC including

- 1) Dr. Ajay Kumar, Director, TIAS *DPK*
- 2) Nodal Officer-GRC *DPK*
- 3) IQAC, TIAS *A*
- 4) Dean / Academic Coordinator, TIAS *DPK*
- 5) In-Charge, Student Welfare *MS*
- 6) Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting *DPK*
- 7) Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC *DPK*
- 8) Md. Hasib, Psychiatrist, SGRC and Outside Faculty, AIRSR *DPK*
- 9) Admin Officer *R. Pandey*
- 10) HoD, MBA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift) *DPK*
- 11) HoD, BBA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift) *DPK*
- 12) HoD, BA(JMC), TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift) *DPK*
- 13) HoD, BCA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift) *DPK*

*DPK*

NODAL OFFICER  
TECNICA INSTITUTE OF ADVANCED STUDIES  
NEW DELHI - 85

*Dishika*  
*Swati*  
*Sandeep*

*Awayam*  
*Parth*  
*Ankit*

*Shahin F. H. Ak*

*Dipesh*



### STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Ref. No. : TIAS/SGRC/2021-22/13

Date: 04.01.2022

#### Minute of Meeting

A meeting of the Students Grievance Redressal Committee members was convened in the Board room of in Board Room of Tecnia Institute of Advanced Studies at 11:00 AM on 04.01.2022 (Tuesday). Following members are present in the meeting the names of the members are as follows:-

| S. No. | Name                     | Member                                               | Department            | Mobile No. | E-mail                     |
|--------|--------------------------|------------------------------------------------------|-----------------------|------------|----------------------------|
| 1.     | Dr. Deepak Sonker        | Nodal Officer                                        | Faculty BCA           | 9711788920 | hodbca@tecnia.in           |
| 2.     | Ms. Megha Sharma         | Students Welfare                                     | Faculty BBA           | 9891864968 | studentswelfare@tecnia.in  |
| 3.     | Md. Hasib                | Psychiatrist                                         | Outside Faculty AIRSR | 9718743207 | hammed.haseeb@gmail.com    |
| 4.     | Dr. H.L. Nagaraja Murthy | Psychologist                                         | Faculty BA(JMC)       | 9891091998 | nagaraja.hln2002@gmail.com |
| 5.     | Dr. M N Jha              | Dean (Academics) – Director Nominee                  | Faculty BA(JMC)       | 9873057126 | deanajmc@tecnia.in         |
| 6.     | Mr. R.D. Pandey          | Admin Officer                                        | Admin                 | 9971609277 | adminofficer@tecnia.in     |
| 7.     | Ms. Keenika Arora        | Professional Students Councilor and Member Secretary | Faculty MBA           | 8800398738 | studentswelfare@tecnia.in  |

#### Elected Student Representatives – 1<sup>st</sup> Shift

| S. No. | Student Name     | Enroll. No. | Shift     | Program | Mobile No. | E-mail                       |
|--------|------------------|-------------|-----------|---------|------------|------------------------------|
| 1.     | Dipesh Chaudhary | 00817003921 | 1st Shift | MBA     | 9870214060 | dipeshkhatana10666@gmail.com |
| 2.     | Swayam Gupta     | 09917001721 | 1st Shift | BBA     | 9205532621 | swayamgupta525@gmail.com     |
| 3.     | Parth Bhatnagar  | 35317002421 | 1st Shift | BAJMC   | 9899888526 | bhatnagarparth542@gmail.com  |
| 4.     | Rishika Arora    | 00417002021 | 1st Shift | BCA     | 7011502190 | rishikatec64@gmail.com       |

Dipesh  
Swayam  
Parth  
Rishika

#### Elected Student Representatives – 2<sup>nd</sup> Shift

| S. No. | Student Name   | Enroll. No. | Shift     | Program | Mobile No. | E-mail                         |
|--------|----------------|-------------|-----------|---------|------------|--------------------------------|
| 1.     | Ankit Singh    | 00221303920 | 2nd Shift | MBA     | 9718833618 | ankysingh9359@gmail.com        |
| 2.     | Mahesh Pathak  | 11121301721 | 2nd Shift | BBA     | 7982739505 | maheshpathakofficial@gmail.com |
| 3.     | Sanket Gulyani | 06721302421 | 2nd Shift | BAJMC   | 9582965499 | sanketgulyani123@gmail.com     |
| 4.     | Swati Chandola | 01821302021 | 2nd Shift | BCA     | 9166566462 | swatichandola2204@gmail.com    |

Ankit  
Mahesh Pathak  
Sanket  
Swati

Dub MS  
TECNIA INSTITUTE OF ADVANCED STUDIES  
NEW DELHI - 85  
Rishika  
Swati  
Sanket  
Mahesh Pathak  
Parth  
Ankit  
Dipesh  
Swayam

*Following meeting Agenda was taken up in the meeting*

**Item No. 1:** To appraise new members about UGC (Establishment and Mechanism for Grievance Redressal) Regulation 2012.

*Resolved: The Students are appraised during the orientation program about the Grievance Redressal) Regulation 2012 and invited the students to speak in confidence with their class in charges and In charge Student Welfare*

**Item No. 2:** List of "Grievance" as has been put forwarded in definition of the above regulation in clause no. 3; sub clause: (h) Sr. No. (i-xvi); namely

- i. admission contrary to merit determined in accordance with the declared admission policy of the institution;
- ii. irregularity in the process under the declared admission policy of the institution;
- iii. refusal to admit in accordance with the declared admission policy of the institution;
- iv. non-publication of prospectus by the institution, in accordance with the provisions of these regulations;
- v. publication by the institution of any information in the prospectus, which is false or misleading, and not based on facts;
- vi. withholding of, or refusal to return, any document in the form of certificates of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
- vii. demand of money in excess of that specified to be charged in the declared admission policy of the institution;
- viii. violation, by the institution, of any law for the time being in force in regard to reservation of seats in admission to different category of students;
- ix. nonpayment or delay in payment of scholarships or financial aid admissible to any student under the declared admission policy of such institution, or under the conditions, if any, prescribed by the Commission;
- x. delay by the institution in the conduct of examinations, or declaration of results, beyond the schedule specified in the academic calendar of the institution, or in such calendar prescribed by the Commission;
- xi. failure by the institution to provide student amenities as set out in the prospectus, or is required to be extended by the institution under any provisions of law for the time being in force;
- xii. non-transparent or unfair practices adopted by the institution for the evaluation of students;

- xiii. delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, or as may be notified by the Commission;
- xiv. complaints of alleged discrimination of students from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or persons with disabilities categories;
- xv. denial of quality education as promised at the time of admission or required to be provided; and
- xvi. harassment or victimization of a student, other than cases of harassment, which are to be proceeded against under the penal provisions of any law for the time being in force.

**Resolved:** The Students are appraised during the orientation program about the type of Grievance as mentioned in Regulation 2012 and invited the students to speak in confidence on all the Xvi types of points with their class In-charges and In-charge Student Welfare

**Item No. 3:** To notify Grievance Redressal Committee on Institute website.

**Resolved:** The Students are appraised and notify about the type of Grievance Redressal Committee on Institute website.

**Item No. 4:** To Appraise all stakeholders about Notification Statute of SGRC of UGC and AICTE

**Resolved:** The Students are appraised and notify about the Notification Statute of SGRC of UGC and AICTE on Institute website.

**Item No. 5:** To Appraise all stakeholders about Notice of UGC/AICTE/GGSIPU @SGRC\_TIAS

**Resolved:** The Students are appraised and notify about the Notification Statute of SGRC of UGC and AICTE on Institute website.

**Item No. 6:** To appraise all stakeholders that Institute prominently published/notified the details of SGRC by Tecnia Times prospectus

**Resolved:** The Students and are appraised about the SGRC through published/Notified in Tecnia-Times and on Institute website.

**Item No. 7:** Specialized Member of SGRC Psychiatrist/Psychologist/Professional Students Councilors

**Resolved:** The Student and Stake Holders are appraised and notify about availability of Psychiatrist/Psychologist/Professional Students Councilors in SGRC.

**Item No. 8:** Proceedings of SGRC meticulous and verifiable contents

**Resolved:** The Student and Stake Holders are appraised and notify about Proceedings of the meeting of SGRC.

MS  
Dush  
@ashiba Swati  
Shahesh  
Saurav  
Awayam Parth  
Di Pesh  
Ankit

Page 3 of 4

TECNIA INSTITUTE OF ADVANCED STUDIES  
NEW DELHI - 85

**Resolved:** The Student and Stake Holders are apprised and notify about “Online Student Grievance” link on Institute website for **Grievance Form**

*Resolved: No major or minor grievance was observed and received from any stakeholder.*

**Resolved:** The Student and Stake Holders are appraised about the “Online Student Feedback” link on Institute website.

*Sunil*  
4/1/20

Nodal Officer-SGRC  
Tecnia Institute of Advanced Studies  
Madhuban Chowk, Rohini, Delhi -85

Cc to:

- 1) Director, TIAS
- 2) Nodal Officer-GRC
- 3) IQAC, TIAS
- 4) Dean / Academic Coordinator, TIAS
- 5) In-Charge, Student Welfare
- 6) Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting
- 7) Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC
- 8) Md. Hasib, Psychiatrist, SGRC and Faculty, AIRSR
- 9) Mr. R.D. Pandey, Admin Officer
- 10) HoD, MBA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift)
- 11) HoD, BBA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift)
- 12) HoD, BA(JMC), TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift)
- 13) HoD, BCA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift)

Devi  
Pishika Swati  
Shahen Furkan  
MS Saurabh  
Swayam Parth  
Ankit Dikesh



### STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Ref. No. : TIAS/SGRC/2021-22/14

Date: 04.01.2022

#### Action Taken Report (ATR)

A meeting of the Students Grievance Redressal Committee members was convened in the Board room of in Board Room of Tecnia Institute of Advanced Studies at 11:00 AM on 04.01.2022 (Tuesday). Following members are present in the meeting the names of the members are as follows:-

| S. No. | Name                     | Member                                               | Department            | Mobile No. | E-mail                     |
|--------|--------------------------|------------------------------------------------------|-----------------------|------------|----------------------------|
| 1.     | Dr. Deepak Sonker        | Nodal Officer                                        | Faculty BCA           | 9711788920 | hodbca@tecnia.in           |
| 2.     | Ms. Megha Sharma         | Students Welfare                                     | Faculty BBA           | 9891864968 | studentswelfare@tecnia.in  |
| 3.     | Md. Hasib                | Psychiatrist                                         | Outside Faculty AIRSR | 9718743207 | hammed.haseeb@gmail.com    |
| 4.     | Dr. H.L. Nagaraja Murthy | Psychologist                                         | Faculty BA(JMC)       | 9891091998 | nagaraja.hln2002@gmail.com |
| 5.     | Dr. M N Jha              | Dean (Academics) – Director Nominee                  | Faculty BA(JMC)       | 9873057126 | deanjmc@tecnia.in          |
| 6.     | Mr. R.D. Pandey          | Admin Officer                                        | Admin                 | 9971609277 | adminofficer@tecnia.in     |
| 7.     | Ms. Keenika Arora        | Professional Students Councilor and Member Secretary | Faculty MBA           | 8800398738 | studentswelfare@tecnia.in  |

#### Elected Student Representatives – 1<sup>st</sup> Shift

| S. No. | Student Name     | Enroll. No. | Shift     | Program | Mobile No. | E-mail                       |
|--------|------------------|-------------|-----------|---------|------------|------------------------------|
| 1.     | Dipesh Chaudhary | 00817003921 | 1st Shift | MBA     | 9870214060 | dipeshkhatana10666@gmail.com |
| 2.     | Swayam Gupta     | 09917001721 | 1st Shift | BBA     | 9205532621 | swayamgupta525@gmail.com     |
| 3.     | Parth Bhatnagar  | 35317002421 | 1st Shift | BAJMC   | 9899888526 | bhatnagarparth542@gmail.com  |
| 4.     | Rishika Arora    | 00417002021 | 1st Shift | BCA     | 7011502190 | rishikatec64@gmail.com       |

Dipesh  
Swayam  
Parth  
Rishika

#### Elected Student Representatives – 2<sup>nd</sup> Shift

| S. No. | Student Name   | Enroll. No. | Shift     | Program | Mobile No. | E-mail                         |
|--------|----------------|-------------|-----------|---------|------------|--------------------------------|
| 1.     | Ankit Singh    | 00221303920 | 2nd Shift | MBA     | 9718833618 | ankysingh9359@gmail.com        |
| 2.     | Mahesh Pathak  | 11121301721 | 2nd Shift | BBA     | 7982739505 | maheshpathakofficial@gmail.com |
| 3.     | Sanket Gulyani | 06721302421 | 2nd Shift | BAJMC   | 9582965499 | sanketgulyani123@gmail.com     |
| 4.     | Swati Chandola | 01821302021 | 2nd Shift | BCA     | 9166566462 | swatichandola2204@gmail.com    |

Ankit  
Mahesh Pathak  
Sanket  
Swati

Nodal Officer-SGRC

Tecnia Institute of Advanced Studies  
 Madhuban Chowk, Rohini, Delhi

Shahesh Pathak

Dipesh  
Parth  
Swayam  
Ankit

Following meeting Agenda was taken up in the meeting

**Item No. 1:** To appraise new members about UGC (Establishment and Mechanism for Grievance Redressal) Regulation 2012.

**Resolved:** The Students are appraised during the orientation program about the Grievance Redressal) Regulation 2012 and invited the students to speak in confidence with their class in charges and In-charge Student Welfare

**ATR:** All the students are appraised about the SGRC on orientation day in the campus and during interaction details presentation and question answer session was conducted to bring in clarity also Class In-charges are frequently meeting thorough Elected Student Representatives in both shifts.

**Item No. 2:** List of "Grievance" as has been put forwarded in definition of the above regulation in clause no. 3; sub clause: (h) Sr. No. (i-xvi); namely

- i. admission contrary to merit determined in accordance with the declared admission policy of the institution;
- ii. irregularity in the process under the declared admission policy of the institution;
- iii. refusal to admit in accordance with the declared admission policy of the institution;
- iv. non-publication of prospectus by the institution, in accordance with the provisions of these regulations;
- v. publication by the institution of any information in the prospectus, which is false or misleading, and not based on facts;
- vi. withholding of, or refusal to return, any document in the form of certificates of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
- vii. demand of money in excess of that specified to be charged in the declared admission policy of the institution;
- viii. violation, by the institution, of any law for the time being in force in regard to reservation of seats in admission to different category of students;
- ix. nonpayment or delay in payment of scholarships or financial aid admissible to any student under the declared admission policy of such institution, or under the conditions, if any, prescribed by the Commission;
- x. delay by the institution in the conduct of examinations, or declaration of results, beyond the schedule specified in the academic calendar of the institution, or in such calendar prescribed by the Commission;
- xi. failure by the institution to provide student amenities as set out in the prospectus, or is required to be extended by the institution under any provisions of law for the time being in force;
- xii. non-transparent or unfair practices adopted by the institution for the evaluation of students;
- xiii. delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, or as may be notified by the Commission;

*[Signature]*  
INCHARGE OFFICER  
TECHNICAL INSTITUTE OF ADVANCED STUDIES  
NEW DELHI - 85

*[Signature]* *[Signature]*  
Rishika  
Swati  
Sandeep

*[Signature]*  
H. Mahesh Kumar

*[Signature]* *[Signature]*  
Dipesh  
Swayam  
Ravish  
Ankit

- xiv. complaints of alleged discrimination of students from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or persons with disabilities categories;
- xv. denial of quality education as promised at the time of admission or required to be provided; and
- xvi. harassment or victimization of a student, other than cases of harassment, which are to be proceeded against under the penal provisions of any law for the time being in force.

**Resolved:** The Students are appraised during the orientation program about the type of Grievance as mentioned in Regulation 2012 and invited the students to speak in confidence on all the Xvi types of points with their class In-charges and In-charge Student Welfare.

**ATR:** All the students and stakeholders are appraised about the SGRC on orientation day in the campus and during interaction details presentation and question answer session was conducted to bring in clarity also Class In-charges are frequently meeting thorough Elected Student Representatives in both shifts, no grievance made by any student.

**Item No. 3:** To notify Grievance Redressal Committee on Institute website.

**Resolved:** The Students are appraised and notify about the type of Grievance Redressal Committee on Institute website.

**ATR:** All the students and stakeholders are appraised about the SGRC on Institute website also to lodge the grievance if any.

**Item No. 4:** To Appraise all stakeholders about Notification Statute of SGRC of UGC and AICTE

**Resolved:** The Students are appraised and notify about the Notification Statute of SGRC of UGC and AICTE on Institute website.

**ATR:** All the students and stakeholders are appraised about the SGRC on Institute website.

**Item No. 5:** To Appraise all stakeholders about Notice of UGC/AICTE/GGSIPU @SGRC\_TIAS

**Resolved:** The Students are appraised and notify about the Notification Statute of SGRC of UGC and AICTE on Institute website.

**ATR:** All the students and stakeholders are appraised about the SGRC on Institute website.

**Item No. 6:** To appraise all stakeholders that Institute prominently published/notified the details of SGRC by Tecnia Times prospectus

**Resolved:** The Students and are appraised about the SGRC through published/Notified in Tecnia-Times and on Institute website.

**ATR:** All the students and stakeholders are appraised about the SGRC on Institute website.

**Item No. 7:** Specialized Member of SGRC Psychiatrist/Psychologist/Professional Students Councilors

**Resolved:** The Student and Stake Holders are appraised and notify about availability of Psychiatrist/Psychologist/Professional Students Councilors in SGRC.

**ATR:** All the students and stakeholders are appraised about the SGRC competency with regard to availability of Psychiatrist/Psychologist/Professional Students Councilors in SGRC.

**Item No. 8:** Proceedings of SGRC meticulous and verifiable contents

*[Handwritten signature]*

*[Handwritten initials]*

*[Handwritten signatures: Swati, Sahel]*

*[Handwritten signature: Shaker]*

*[Handwritten signature: Anayam]*

*[Handwritten signature: Ankit]*

**Resolved:** The Student and Stake Holders are appraised and notify about Proceedings of the meeting of SGRC.

**ATR:** All the students and stakeholders are appraised about the SGRC on Institute website.

**Item No. 9:** Maintenance of **Grievance Form** "Online Student Grievance" link on Institute website

**Resolved:** The Student and Stake Holders are appraised and notify about "Online Student Grievance" link on Institute website for **Grievance Form**

**ATR:** All the students and stakeholders are appraised about the SGRC link on Institute website for **Grievance Form**.

**Item No. 10:** Student Grievance if any

**Resolved:** No major or minor grievance was observed and received from any stakeholder.

**ATR:** All the students and stakeholders are appraised about the SGRC on orientation day in the campus and during interaction details presentation and question answer session was conducted to bring in clarity also Class In-charges are frequently meeting thorough Elected Student Representatives in both shifts, no grievance made by any student.

**Item No. 11:** Student Feedback

**Resolved:** The Student and Stake Holders are appraised about the "Online Student Feedback" link on Institute website.

**ATR:** All the students and stakeholders are appraised about the "Online Student Feedback" link on Institute website.

Meeting ended with the thanks to the chair Dr. Deepak Sonker, Nodal Officer, Students Grievance Redressal Committee

*Keenika Arora*  
4/1/22  
Ms. Keenika Arora,  
Member Secretary, SGRC  
Professional Students Councilor  
Faculty-MBA

**Nodal Officer-SGRC**  
**Tecnia Institute of Advanced Studies**  
**Madhuban Chowk, Rohini, Delhi -85**

Cc to:

- 1) Director, TIAS *Dr. Deepak Sonker*
- 2) Nodal Officer-GRC *Dr. Deepak Sonker*
- 3) IQAC, TIAS *A*
- 4) Dean / Academic Coordinator, TIAS *Dr. Deepak Sonker*
- 5) In-Charge, Student Welfare *Ms*
- 6) Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting *A*
- 7) Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC
- 8) Md. Hasib, Psychiatrist, SGRC and Faculty, AIRSR. *Hasib*
- 9) Mr. R.D. Pandey, Admin Officer *R. Pandey*
- 10) HoD, MBA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift) *A*
- 11) HoD, BBA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift) *Hasib*
- 12) HoD, BA(JMC), TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift) *Hasib*
- 13) HoD, BCA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift) *Hasib*

*Swayam*

*Dr. Deepak Sonker*  
**TECNIA INSTITUTE OF ADVANCED STUDIES**  
**NEW DELHI - 85**

*Ms*  
*Swati*  
*Satish*  
*Hasib*  
*Parth*  
*Ankit*  
*Dipesh*



**TECNIA INSTITUTE OF ADVANCED STUDIES**  
**NAAC ACCREDITED GRADE "A" INSTITUTE**  
 Approved by AICTE, Ministry of HRD, Govt. of India, Affiliated to GGSIP University  
 Recognized Under Sec. 2(f) of UGC Act 1956  
**INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085**  
 Tel: 91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg.tecnia.in



## STUDENT GRIEVANCE REDRESSAL COMMITTEE

### MEETING ATTENDANCE SHEET

Attendance\_of Students Grievance Redressal Committee meeting of Members held in Board Room of Tecnia Institute of Advanced Studies at 11:00 AM on 04.01.2022

| S. No. | Members of SGRC          | SIGNATURE                       |
|--------|--------------------------|---------------------------------|
| 1      | Dr. Deepak Sonker        | <i>Dr. Sonker</i>               |
| 2      | Ms. Megha Sharma         | <i>Ms. Megha Sharma</i>         |
| 3      | Ms. Keenika Arora        | <i>Ms. Keenika Arora</i>        |
| 4      | Md. Hasib                | <i>H. Hasib</i>                 |
| 5      | Dr. H.L. Nagaraja Murthy | <i>Dr. H.L. Nagaraja Murthy</i> |
| 6      | Dr. M N Jha              | <i>Dr. M N Jha</i>              |
| 7      | Mr. R.D. Pandey          | <i>R. Pandey</i>                |

| S. No. | Enroll. No. | Elected Student Representatives of SGRC - 1st Shift | SIGNATURE      |
|--------|-------------|-----------------------------------------------------|----------------|
| 1      | 00817003921 | Dipesh Chaudhary – MBA                              | <i>Dipesh</i>  |
| 2      | 09917001721 | Swayam Gupta – BBA                                  | <i>Swayam</i>  |
| 3      | 35317002421 | Parth Bhatnagar – BA(JMC)                           | <i>Parth</i>   |
| 4      | 00417002021 | Rishika Arora - BCA                                 | <i>Rishika</i> |

| S. No. | Enroll. No. | Elected Student Representatives of SGRC - 2nd Shift | SIGNATURE            |
|--------|-------------|-----------------------------------------------------|----------------------|
| 1      | 00221303920 | Ankit Singh -MBA                                    | <i>Ankit</i>         |
| 2      | 11121301721 | Mahesh Pathak – BBA                                 | <i>Mahesh Pathak</i> |
| 3      | 06721302421 | Sanket Gulyani – BA(JMC)                            | <i>Sanket</i>        |
| 4      | 01821302021 | Swati Chandola – BCA                                | <i>Swati</i>         |

**Nodal Officer-SGRC**  
**Tecnia Institute of Advanced Studies**  
**Madhuban Chowk, Rohini, Delhi -85**



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**INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085**  
 Tel: 91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg.tecnia.in



### STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Ref. No. : TIAS/SGRC/2021-22/15

Date: 21.03.2022

### MEETING NOTICE

Director, TIAS

Nodal Officer-GRC

IQAC, TIAS

Dean / Academic Coordinator, TIAS *MS*

In-Charge, Student Welfare *Ms*

Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting *(N)*

Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC *Keenika*

Md. Hasib, Psychiatrist, SGRC and Outside Faculty, AIRSR *Hasib*

Mr. R.D. Pandey, Admin Officer *R.D.*

HoD, MBA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift) *(A)*

HoD, BBA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift) *Navita*

HoD, BA(JMC), TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift) *VA*

HoD, BCA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift) *Dul*

**Subject: SGRC meeting to be held on 28.03.2022**

Dear Sir/Madam,

It has been decided to be held the meeting of Students Grievance Redressal Committee with all members of SGRC to appraise to all stakeholders about SGRC regulation / policy / process of UGC/AICTE/GGSIPU and Student Grievance if any. We request you to kindly make yourself available for smooth conduct of the SGRC meeting on 28.03.2022 at 11:00 AM in the Board Room, 2<sup>nd</sup> Floor, TIAS.

Please confirm your participation in the process by telephone.

Thanking you,

Yours faithfully,

*Keenika*  
 21/3/22  
 Ms. Keenika Arora,  
 Member Secretary, SGRC  
 Professional Students Councilor  
 Faculty-MBA

**Nodal Officer-SGRC**  
**Tecnia Institute of Advanced Studies**  
**Madhuban Chowk, Rohini, Delhi -85**



**STUDENTS GRIEVANCE REDRESSAL COMMITTEE**

Ref. No. : TIAS/SGRC/2021-22/16

Date: 22.03.2022

**MEETING AGENDA**

Following AGENDA ITEMS had been taken up for the SGRC Meeting to be held on 28.03.2022

**Item No. 1:** Student Grievance if any

Any other item with the permission of the chair Dr. Deepak Sonker, Nodal Officer, Students Grievance Redressal Committee.

*Keenika*  
 22/3/22  
**Nodal Officer-SGRC**  
**Tecnia Institute of Advanced Studies**  
**Madhuban Chowk, Rohini, Delhi -85**  
 Ms. Keenika Arora,  
 Member Secretary, SGRC  
 Professional Students Councilor  
 Faculty-MBA

Cc to: All the members of SGRC including

- 1) Dr. Ajay Kumar, Director, TIAS
- 2) Nodal Officer-GRC *Dr. H.L.*
- 3) IQAC, TIAS *Dr. H.L.*
- 4) Dean / Academic Coordinator, TIAS *Dr. H.L.*
- 5) In-Charge, Student Welfare *MS*
- 6) Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting *N*
- 7) Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC *Keenika*
- 8) Md. Hasib, Psychiatrist, SGRC and Outside Faculty, AIRSR *Hasib*
- 9) Admin Officer *Dr. H.L.*
- 10) HoD, MBA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift) *Dr. H.L.*
- 11) HoD, BBA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift) *Dr. H.L.*
- 12) HoD, BA(JMC), TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift) *Dr. H.L.*
- 13) HoD, BCA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift) *Dr. H.L.*

*Dr. H.L.*  
*(Dipesh)*

*Sanket*

*(Sanket)*

*MAHESH PATHAK*

**NODAL OFFICER**  
**TECNIA INSTITUTE OF ADVANCED STUDIES**  
**NEW DELHI - 85**

**[MAHESH PATHAK]**



### STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Ref. No. : TIAS/SGRC/2021-22/17

Date: 28.03.2022

#### Minute of Meeting

A meeting of the Students Grievance Redressal Committee members was convened in the Board room of Tecnia Institute of Advanced Studies at 11:00 AM on 28.03.2022 (Monday). Following members are present in the meeting the names of the members are as follows:-

| S. No. | Name                     | Member                                               | Department            | Mobile No. | E-mail                     |
|--------|--------------------------|------------------------------------------------------|-----------------------|------------|----------------------------|
| 1.     | Dr. Deepak Sonker        | Nodal Officer                                        | Faculty BCA           | 9711788920 | hodbca@tecnia.in           |
| 2.     | Ms. Megha Sharma         | Students Welfare                                     | Faculty BBA           | 9891864968 | studentswelfare@tecnia.in  |
| 3.     | Md. Hasib                | Psychiatrist                                         | Outside Faculty AIRSR | 9718743207 | hammed.haseeb@gmail.com    |
| 4.     | Dr. H.L. Nagaraja Murthy | Psychologist                                         | Faculty BA(JMC)       | 9891091998 | nagaraja.hln2002@gmail.com |
| 5.     | Dr. M N Jha              | Dean (Academics) – Director Nominee                  | Faculty BA(JMC)       | 9873057126 | deanjmc@tecnia.in          |
| 6.     | Mr. R.D. Pandey          | Admin Officer                                        | Admin                 | 9971609277 | adminofficer@tecnia.in     |
| 7.     | Ms. Keenika Arora        | Professional Students Councilor and Member Secretary | Faculty MBA           | 8800398738 | studentswelfare@tecnia.in  |

#### Elected Student Representatives – 1<sup>st</sup> Shift

| S. No. | Student Name     | Enroll. No. | Shift     | Program | Mobile No. | E-mail                       |
|--------|------------------|-------------|-----------|---------|------------|------------------------------|
| 1.     | Dipesh Chaudhary | 00817003921 | 1st Shift | MBA     | 9870214060 | dipeshkhatana10666@gmail.com |
| 2.     | Swayam Gupta     | 09917001721 | 1st Shift | BBA     | 9205532621 | swayamgupta525@gmail.com     |
| 3.     | Parth Bhatnagar  | 35317002421 | 1st Shift | BAJMC   | 9899888526 | bhatnagarparth542@gmail.com  |
| 4.     | Rishika Arora    | 00417002021 | 1st Shift | BCA     | 7011502190 | rishikatec64@gmail.com       |

#### Elected Student Representatives – 2<sup>nd</sup> Shift

| S. No. | Student Name   | Enroll. No. | Shift     | Program | Mobile No. | E-mail                         |
|--------|----------------|-------------|-----------|---------|------------|--------------------------------|
| 1.     | Ankit Singh    | 00221303920 | 2nd Shift | MBA     | 9718833618 | ankysingh9359@gmail.com        |
| 2.     | Mahesh Pathak  | 11121301721 | 2nd Shift | BBA     | 7982739505 | maheshpathakofficial@gmail.com |
| 3.     | Sanket Gulyani | 06721302421 | 2nd Shift | BAJMC   | 9582965499 | sanketgulyani123@gmail.com     |
| 4.     | Swati Chandola | 01821302021 | 2nd Shift | BCA     | 9166566462 | swatichandola2204@gmail.com    |

Nodal Officer-SGRC

Tecnia Institute of Advanced Studies  
 Madhuban Chowk, Rohini, Delhi 85

[MAHESH PATHAK]

NODAL OFFICER  
 TECNIA INSTITUTE OF ADVANCED STUDIES  
 DELHI - 85

Page 1 of 2  
 Ankit  
 (Ankit)

PARTH:  
 (Parth)

Swayam  
 (swayam)

Sanket  
 (Sanket)

Swati

Dipesh  
 (Dipesh)

Dipesh

Swayam

PARTH:

@Rishika

Ankit

Mahesh Pathak

Sanket

Following meeting Agenda was taken up in the meeting:-

**Item No. 01: Student Grievance if any**

**Resolved:** No major or minor grievance was observed and received from any stakeholder.

Meeting ended with the thanks to the chair Dr. Deepak Sonker, Nodal Officer, Students Grievance Redressal Committee

*Seemilca*  
*28/3/22*  
Nodal Officer-SGRC  
Tecnia Institute of Advanced Studies  
Madhuban Chowk, Rohini, Delhi -85  
Ms. Keenika Arora,  
Member Secretary, SGRC  
Professional Students Councilor  
Faculty-MBA

Cc to:

- 1) Director, TIAS *for All*
- 2) Nodal Officer-GRC *Dr. Sonker*
- 3) IQAC, TIAS *(A)*
- 4) Dean / Academic Coordinator, TIAS *Musht*
- 5) In-Charge, Student Welfare *MS*
- 6) Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting *(B)*
- 7) Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC *Keenika*
- 8) Md. Hasib, Psychiatrist, SGRC and Faculty, AIRSR *Hasib*
- 9) Mr. R.D. Pandey, Admin Officer *P.D.*
- 10) HoD, MBA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift) *(A)*
- 11) HoD, BBA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift) *Narinda*
- 12) HoD, BA(JMC), TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift) *(B)*
- 13) HoD, BCA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift) *Dr. Sonker*

*Deepak*  
(Deepak)

*Swati*

*Pishika*

*Swayam*  
(Swayam)

*PARTH:*  
(Parth)

*Ankit*  
(Ankit)

NODAL OFFICER  
TECNIA INSTITUTE OF ADVANCED STUDIES  
NEW DELHI - 85

*Sonker*  
(Sonker)

*Shreshth Pathak*  
[Shreshth Pathak]



### STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Ref. No. : TIAS/SGRC/2021-22/18

Date: 28.03.2022

#### Action Taken Report (ATR)

A meeting of the Students Grievance Redressal Committee members was convened in the Board room of in Board Room of Tecnia Institute of Advanced Studies at 11:00 AM on 28.03.2022 (Monday). Following members are present in the meeting the names of the members are as follows:-

| S. No. | Name                     | Member                                               | Department            | Mobile No. | E-mail                     |
|--------|--------------------------|------------------------------------------------------|-----------------------|------------|----------------------------|
| 1.     | Dr. Deepak Sonker        | Nodal Officer                                        | Faculty BCA           | 9711788920 | hodbca@tecnia.in           |
| 2.     | Ms. Megha Sharma         | Students Welfare                                     | Faculty BBA           | 9891864968 | studentswelfare@tecnia.in  |
| 3.     | Md. Hasib                | Psychiatrist                                         | Outside Faculty AIRSR | 9718743207 | hammed.haseeb@gmail.com    |
| 4.     | Dr. H.L. Nagaraja Murthy | Psychologist                                         | Faculty BA(JMC)       | 9891091998 | nagaraja.hln2002@gmail.com |
| 5.     | Dr. M N Jha              | Dean (Academics) – Director Nominee                  | Faculty BA(JMC)       | 9873057126 | deanjmc@tecnia.in          |
| 6.     | Mr. R.D. Pandey          | Admin Officer                                        | Admin                 | 9971609277 | adminofficer@tecnia.in     |
| 7.     | Ms. Keenika Arora        | Professional Students Councilor and Member Secretary | Faculty MBA           | 8800398738 | studentswelfare@tecnia.in  |

#### Elected Student Representatives – 1<sup>st</sup> Shift

| S. No. | Student Name     | Enroll. No. | Shift     | Program | Mobile No. | E-mail                       |
|--------|------------------|-------------|-----------|---------|------------|------------------------------|
| 1.     | Dipesh Chaudhary | 00817003921 | 1st Shift | MBA     | 9870214060 | dipeshkhatana10666@gmail.com |
| 2.     | Swayam Gupta     | 09917001721 | 1st Shift | BBA     | 9205532621 | swayamgupta525@gmail.com     |
| 3.     | Parth Bhatnagar  | 35317002421 | 1st Shift | BAJMC   | 9899888526 | bhatnagarparth542@gmail.com  |
| 4.     | Rishika Arora    | 00417002021 | 1st Shift | BCA     | 7011502190 | rishikatec64@gmail.com       |

#### Elected Student Representatives – 2<sup>nd</sup> Shift

| S. No. | Student Name   | Enroll. No. | Shift     | Program | Mobile No. | E-mail                         |
|--------|----------------|-------------|-----------|---------|------------|--------------------------------|
| 1.     | Ankit Singh    | 00221303920 | 2nd Shift | MBA     | 9718833618 | ankysingh9359@gmail.com        |
| 2.     | Mahesh Pathak  | 11121301721 | 2nd Shift | BBA     | 7982739505 | maheshpathakofficial@gmail.com |
| 3.     | Sanket Gulyani | 06721302421 | 2nd Shift | BAJMC   | 9582965499 | sanketgulyani123@gmail.com     |
| 4.     | Swati Chandola | 01821302021 | 2nd Shift | BCA     | 9166566462 | swatichandola2204@gmail.com    |

Dipesh  
(Dipesh)

Sanket

(Sanket)

Mahesh Pathak

[MAHESH PATHAK]

Swati

Rishika

Dipesh

Swayam

Parth

Rishika

Ankit

Mahesh Pathak

Sanket

Swati

Following meeting Agenda was taken up in the meeting

**Item No. 1:** Student Grievance if any

**Resolved:** No major or minor grievance was observed and received from any stakeholder.

**ATR:** All the students and stakeholders are appraised about the SGRC on orientation day in the campus and during interaction details presentation and question answer session was conducted to bring in clarity also Class In-charges are frequently meeting thorough Elected Student Representatives in both shifts, no grievance made by any student.

Meeting ended with the thanks to the chair Dr. Deepak Sonker, Nodal Officer, Students Grievance Redressal Committee

*Keenika*  
28/3/22  
Nodal Officer-SGRC  
Tecnia Institute of Advanced Studies  
Madhuban Chowk, Rohini, Delhi -85  
Ms. Keenika Arora,  
Member Secretary, SGRC  
Professional Students Councilor  
Faculty-MBA

Cc to:

- 1) Director, TIAS *for PLY*
- 2) Nodal Officer-GRC
- 3) IQAC, TIAS
- 4) Dean / Academic Coordinator, TIAS
- 5) In-Charge, Student Welfare *MS*
- 6) Dr. H.L. Nagaraj Murthy, Psychologist, SGRC and Visiting
- 7) Ms. Keenika Arora, Professional Students Councilor and Member Secretary, SGRC
- 8) Md. Hasib, Psychiatrist, SGRC and Faculty, AIRSR
- 9) Mr. R.D. Pandey, Admin Officer
- 10) HoD, MBA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift)
- 11) HoD, BBA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift)
- 12) HoD, BA(JMC), TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift)
- 13) HoD, BCA, TIAS for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Shift)

*Dipesh*  
(Dipesh)

*Rishika*  
(Rishika)

*Swati*  
(Swati)

(Parth)  
PARTH:  
Ankit  
(Ankit)

*Swayam*  
(Swayam)

*Sarvesh*  
(Sarvesh)

[MAHESH PATHAK]  
Mahesh Pathak



**TECNIA INSTITUTE OF ADVANCED STUDIES**  
**NAAC ACCREDITED GRADE "A" INSTITUTE**  
 Approved by AICTE, Ministry of HRD, Govt. of India, Affiliated to GGSIP University  
 Recognized Under Sec. 2(f) of UGC Act 1956  
**INSTITUTIONAL AREA MADHUBAN CHOWK, ROHINI, DELHI 110085**  
 Tel: 91-11-27555121-24, E-Mail : directortias@tecnia.in, Website: www.tiaspg.tecnia.in



## STUDENT GRIEVANCE REDRESSAL COMMITTEE

### MEETING ATTENDANCE SHEET

Attendance of Students Grievance Redressal Committee meeting of Members held in Board Room of Tecnia Institute of Advanced Studies at 11:00 AM on 28.03.2022

| S. No. | Members of SGRC          | SIGNATURE |
|--------|--------------------------|-----------|
| 1      | Dr. Deepak Sonker        |           |
| 2      | Ms. Megha Sharma         |           |
| 3      | Ms. Keenika Arora        |           |
| 4      | Md. Hasib                |           |
| 5      | Dr. H.L. Nagaraja Murthy |           |
| 6      | Dr. M N Jha              |           |
| 7      | Mr. R.D. Pandey          |           |

| S. No. | Enroll. No. | Elected Student Representatives of SGRC - 1st Shift | SIGNATURE |
|--------|-------------|-----------------------------------------------------|-----------|
| 1      | 00817003921 | Dipesh Chaudhary – MBA                              |           |
| 2      | 09917001721 | Swayam Gupta – BBA                                  |           |
| 3      | 35317002421 | Parth Bhatnagar – BA(JMC)                           |           |
| 4      | 00417002021 | Rishika Arora - BCA                                 |           |

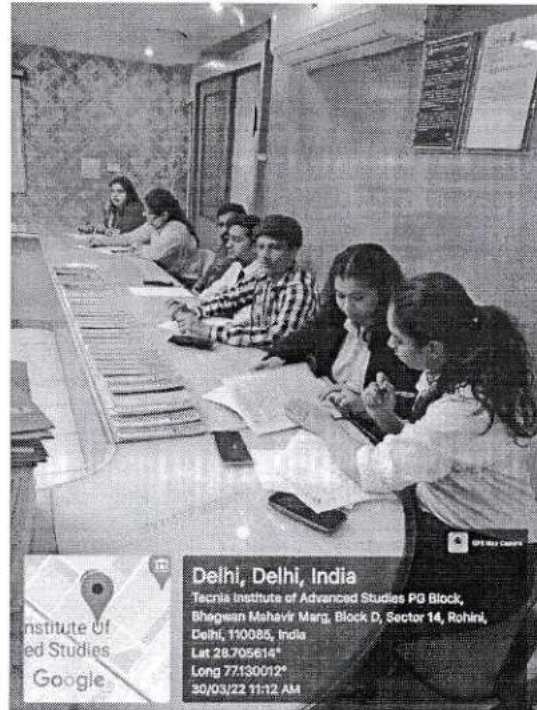
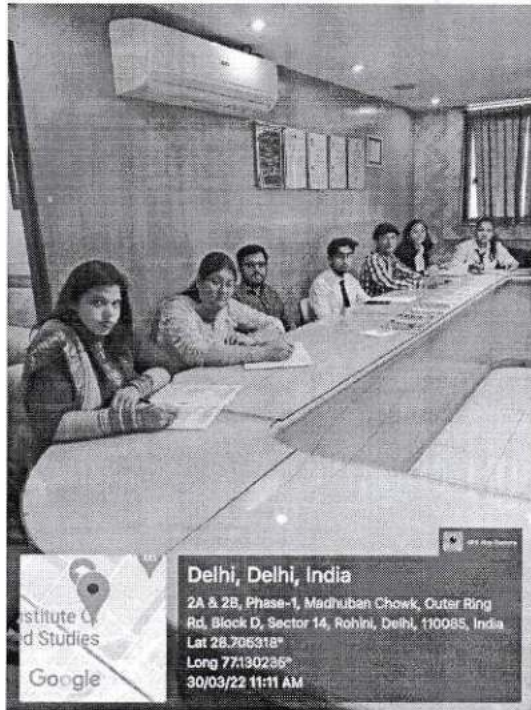
| S. No. | Enroll. No. | Elected Student Representatives of SGRC - 2nd Shift | SIGNATURE |
|--------|-------------|-----------------------------------------------------|-----------|
| 1      | 00221303920 | Ankit Singh -MBA                                    |           |
| 2      | 11121301721 | Mahesh Pathak – BBA                                 |           |
| 3      | 06721302421 | Sanket Gulyani – BA(JMC)                            |           |
| 4      | 01821302021 | Swati Chandola – BCA                                |           |

NODAL OFFICER  
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Nodal Officer-SGRC  
 Tecnia Institute of Advanced Studies  
 Madhuban Chowk, Rohini, Delhi -85

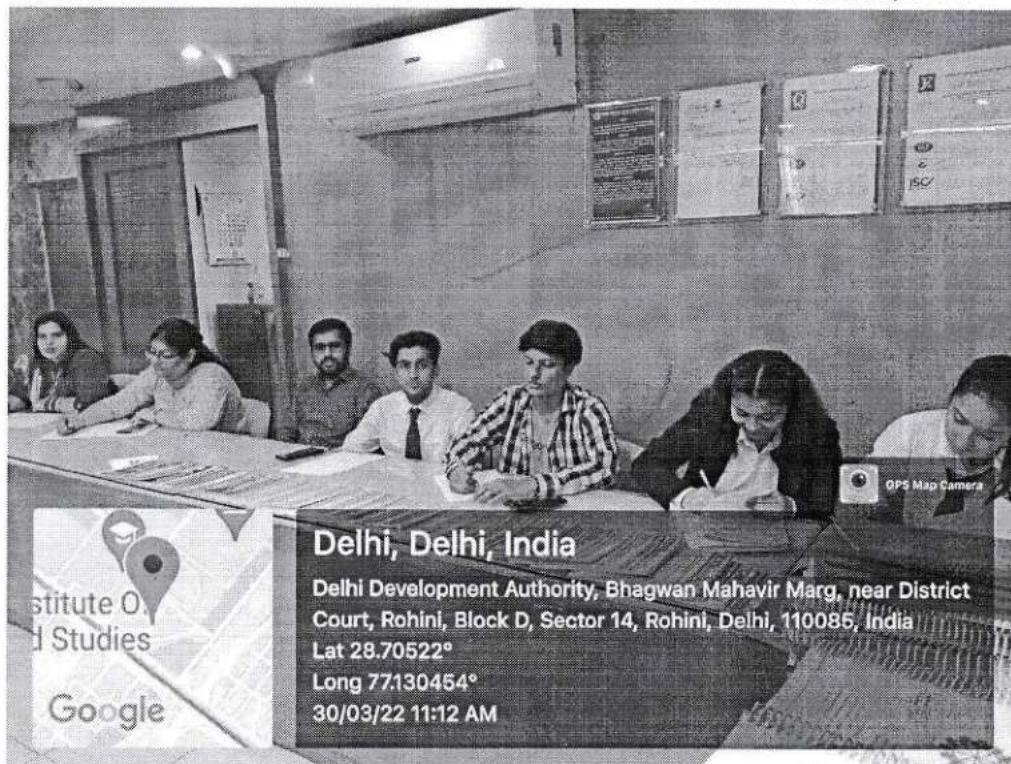
**STUDENT GRIEVANCE REDRESSAL COMMITTEE  
MEETING**

**SGRC Meeting in progress with Members & Student Representatives**



**Date: 30.03.2022      Time: 11 AM**

**Venue: Board Room, 2<sup>nd</sup> Floor, Tecnia Institute of Advanced Studies, Delhi**



*Dr. Deepak Sonkel*  
(Dr. Deepak Sonkel)