

TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC ACCREDITED GRADE 'A' INSTITUTE

Department of Information Communication and Technology

(Session: 2023-24)

Ref: TIAS/ICT/2023-24/Notice/17

Dated: 04/09/2023

NOTICE

Kind Attn: BCA 1st Semester

Subject: Value Added Course: Certificate in Elementary to Advanced with Excel

Reference to the approval of Departmental Academic Committee of Department of Information Communication & Technology on the subject cited above, the VAC is proposed to commence w.e.f 12/09/2023 at 2:00 PM to 3:00 PM for the students.

Introduction:

Value Added Courses are designed to raise student's level and beyond the academic curriculum, it envisage modern tool usage for prediction and modeling to complex IT problems with an understanding; which further augment bridging the gap of corporate requirements to enhance employability of students. Training and Placement Cell also, provides certain cues from the corporate requirement which require attainment by the learners to upskill their skillset. Accordingly, Department recommended to introduced Certificate in Elementary to Advanced Excel Value Added Course scheduled as below:

Details of the VAC are as follows:

S.No.	VAC	Resource Person	Beneficiary	Schedule	Venue
1.	Certificate in Elementary to Advanced with Excel	Ms. Arnima Pathak	BCA 1 st Semester	2:00 PM to 3:00 PM	Room No.: 2203

Note:-

1. Interested students can register for the course in the office of HoD BCA up to the closing hrs of 09/09/2023.
2. The Course will commence on all working days from Monday to Saturday at 2:00 PM.
3. Students are required to attain minimum 80% for the submission of his candidature for assessment.
4. Assessment will be held based on viva voice and written/ practical examination.
5. Successful learners after assessment will get the certificate of the VAC.

Annexures -

1: Brochure

2: Course Contents

Arnima
Ms. Arnima Pathak
Coordinator – VAC

BCA/IAS
Dr. Deepak Sonker
HOD- ICT