

TECNIA INSTITUTE OF ADVANCED STUDIES

NAAC Accredited Grade 'A' Institute

Ref. No. TIAS/Dir. Off./2020-21/031

Date: 11.12.2020

STUDENT NOTICE

Subject: Commencement of Classes through online Microsoft team App for students of BBA, BA(JMC) and BCA Program (First Semester) for the Academic Session 2020-21.

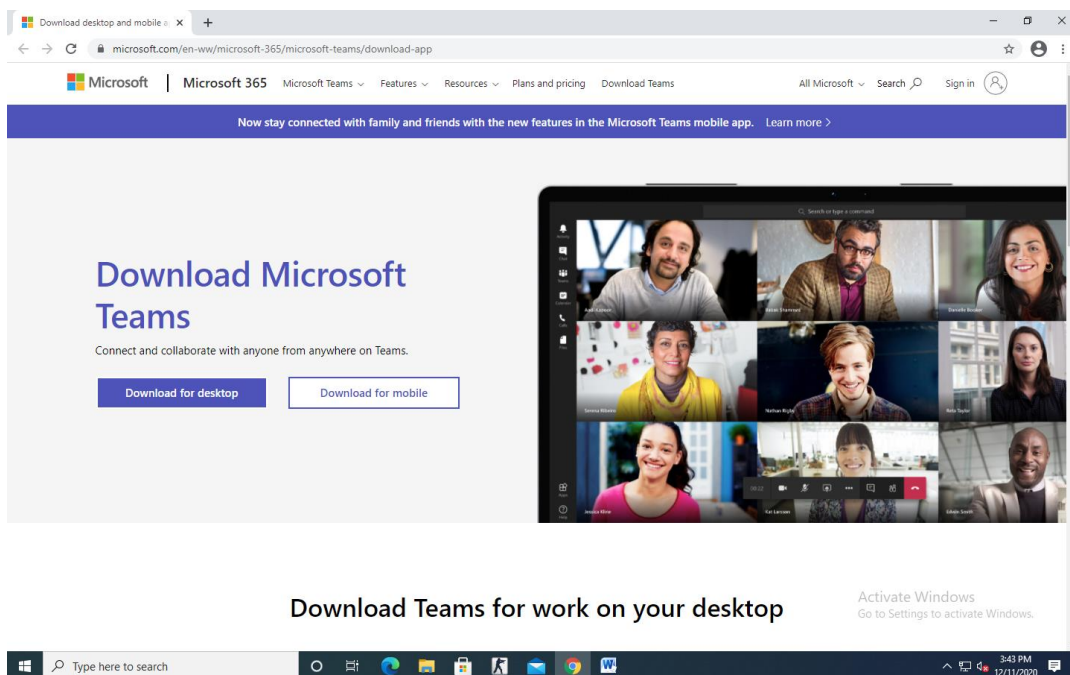
Dear Students

! Greetings & Welcome to Tecnia Campus !

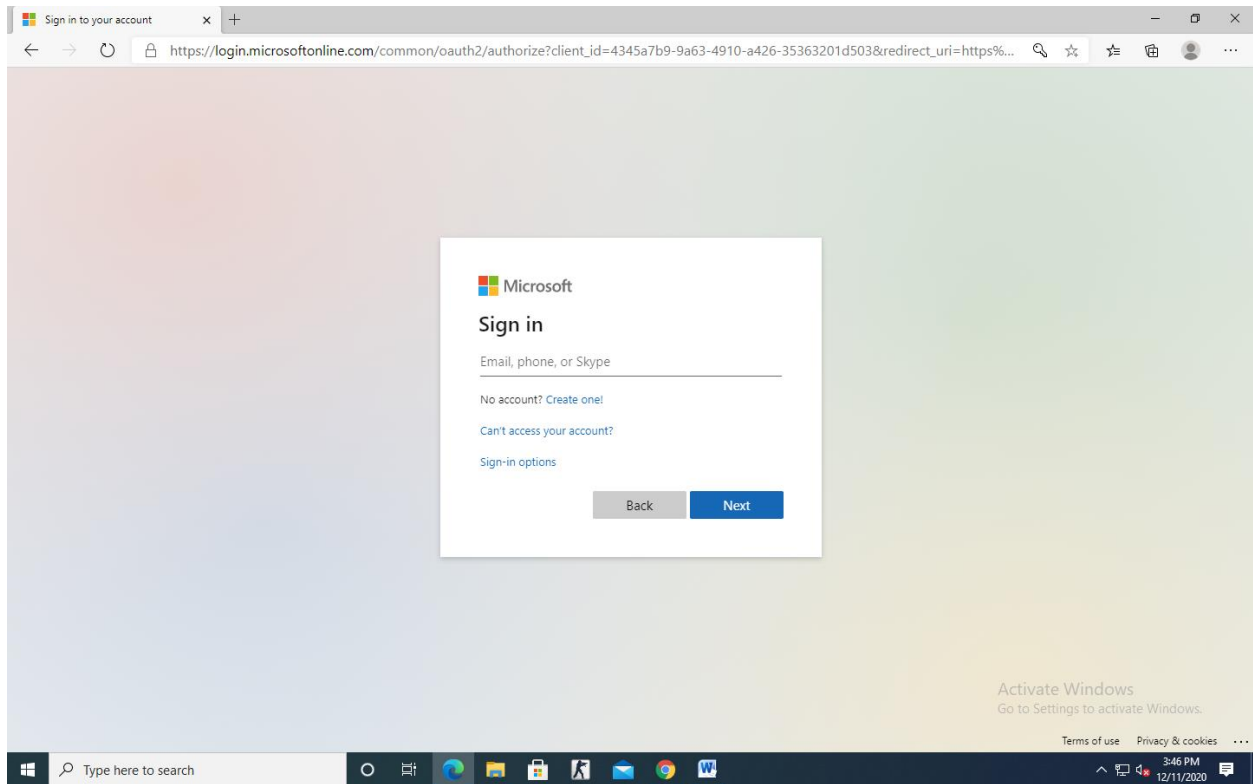
This is to inform all the students of BBA, BA(J&MC) & BCA of 1st Year of both 1st & 2nd Shift, admitted in the Academic Session 2020-21 are hereby informed that,

- After updating of your profile on on Tecnia ERP portal linked on the URL <https://www.erp.tecnia.in> and completion of Admission Registration Form (Academic Session: 2020-21) linked on *Institute Website* → <https://tiaspq.tecnia.in/>
- The students are required to install Microsoft team app on their Laptops or Mobile phone and link through their valid ID & password provided by class incharge.
- The candidates are required to and follow the following steps :-

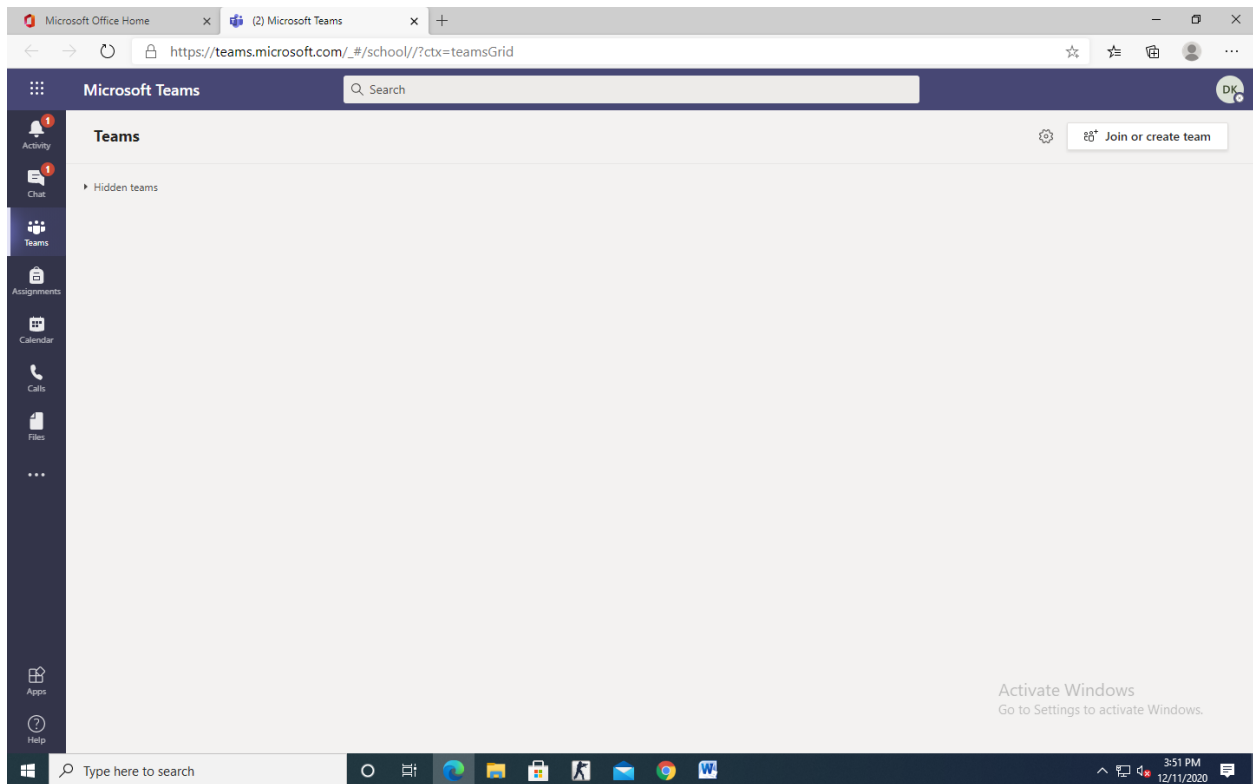
Step 1: Students are required to click on Microsoft team app download link <https://www.microsoft.com/en-ww/microsoft-365/microsoft-teams/download-app> and download the app on their Laptops or Mobile phone.



Step 2: Login with the userID and password provided by class incharge .



Step 3: After signing in team app click on the calendar icon.



Step 4: Click join option showing on the current class according to time schedule.

Note: If found any difficulty related to Microsoft Team app login contact your class incharge / HoD Mobile Number.

For BCA: 9212227730 ; **BA(JMC):** 8168081688, 9013494334; **BBA:** 9899027550; or email to web@tecnia.in

DIRECTOR

Copy to:

Class Incharge of respective department: to kindly help the students Team App login.

IT Cell: for uploading on Website-TIAS

All HoDs (MCA, BBA, BA(JMC) & BCA): to see the smooth conduct of classes.